

SOUTHERN WESTCHESTER BOCES
BUDGET MEETING MINUTES

Administrative Offices
17 Berkley Drive
Rye Brook, NY
December 10, 2018

Present

Board Members

Catherine Draper, President
John V. Filiberti, Vice President
John DeSantis - Absent
Lynn Frazer-McBride
Robert Johnson
Georgia Riedel

Valerie A. Cermele
Clerk of the Board

Others Present

Harold A. Coles, District Superintendent
Jacqueline O'Donnell, COO/Deputy Dist. Superintendent
Steve Tibbetts, Asst. Supt. for Business
James Gratto, Asst. Supt. for Educational Services
Suzanne Doherty, Director of Human Services
John Miller, Director of Business
Betty Ann Wyks, Professional Development & Library
Dahlia Jackson, Career Services

Call to Order: Mrs. Draper called the Budget Meeting to order at 6:30 p.m.

Pledge of Allegiance:

Oath of Office: Valerie A. Cermele, District Clerk, administered the oath of office to Mr. Robert Johnson, who was appointed as Board of Education Trustee to fill a term until June 30, 2018.

2018-2019 BUDGET PRESENTATIONS: Mr. Tibbetts welcomed everyone and explained that over three evenings, each department will present their 2019-2020 budget to the Board. He informed the Board that the budget to budget is an increase of 2.35%. This increase means that we are selling more services to districts.

Professional Development & Library: Ms. Wyks presented to the Board and informed them of the following:

What has influenced our budget decisions?

- Increased use of consultants to fill gaps in ability to provide services
- School Safety & Facilities
- Professional Development
- Budgeting for increased accuracy, based on historic expenditures
- Working with recognized consultants to promote outreach
- Increase in streaming an database services

What is growing/changing in our programs that is visible in our projected budget?

1. We are expanding our professional growth opportunities to support the implementation of the newly released state standards, mental health requirements and focus on school safety
2. The School Library System continues to expand its offerings in the area of online services in order to remain innovative and competitive
3. We have strong partnerships continues with SWBOCES departments
4. Library support continues to be given to student programs and collaboration with our grant partners also continues
5. We are initiating Special Education support in response to district requests

Center for Career Services: Ms. Jackson presented to the Board and informed them of the following:

- The continued outreach to our districts has influenced our enrolment. In addition to outreach we have encouraged our districts to do more campus visits with parents and students. This year we surpassed our budgeted enrollment numbers in Secondary and the iCTE programs
- New-Partnership with Westchester Medical Center – students are applying the specific skills that they are learning in the classroom. Additionally, students will be sharpening their employability skills such as listening, thinking, communicating and workplace norms. This is an exciting new worksite that will greatly benefit the students
- New – A math consultant was added to our staff to continue to provide additional supports to both students and staff in programs
- New – Assistant Principal to assist the Principal by providing support the Principal in all areas as needed. This includes the evaluation and observation process. This new position has allowed the Principal to focus more on instruction
- New – CISCO began in September 2018 – AM session only
- Salaries and health benefits are always factors that drive our budget along with enrollment.

Transportation: Mr. Tibbetts informed the Board that there are still a few districts that use our transportation. Most schools have their own buses or contract with other bus companies.

Proposed Administrative & Capital Budgets: Mr. Tibbetts informed the Board that the BOCES budgets work as follows:

- Administrative Budget is voted on by Component districts
- Capital Budget Assessed to Component districts
- Program Budget – Districts have option to participate
- This year our Annual Meeting scheduled for April 10th and our Budget VOTE is scheduled for April 23rd

- Retiree Health Insurance provided to qualified employees based on their employment contracts or terms and conditions of employment
- Retiree contributions vary based on terms

Day to Day Operations

2018-2019 Budget	\$4,467,794
2019-2020 Budget	\$4,535,337
\$ Change	\$67,543
% Change	1.51%

Administrative Day-to-Day Budget – Significant Factors

- Contractual/Agreement Compensation Increases
- Projected Health Insurance Costs
- Increase in projected interest expense for Revenue Anticipation Note (RAN) Borrowing

Retiree Budget Facts

- All retiree health insurance costs must be accounted for in the Administrative Budget in accordance with the BOCES Handbook Regulations
- Consists of funds for Post-Employment Health Insurance for Retirees based on contract provisions
- Budget provides health insurance for 559 retirees – a net increase of 14 retirees from the 2018-2019 budget. Every 1 retiree adds an average of \$13,250 to the administrative budget
- Lower premiums when Medicaid become primary
- The only budget that the component districts vote on is the Administrative Budget
- The Annual Meeting is being held on April 10, 2019
- The VOTE is being held on April 23, 2019

Adjournment

Mr. Filiberti moved, seconded by Mrs. McBride that the budget meeting adjourn at 7:33 p.m.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Valerie A. Cermele, Clerk of the Board