

Minutes of the Monthly Business Meeting of the
Board of Cooperative Educational Services, Southern Westchester
Held at SWBOCES
17 Berkley Drive
Rye Brook, NY 10573
June 7, 2017

Present

Board Members

Catherine Draper, President
John V. Filiberti, Vice President
John DeSantis
Lynn Frazer McBride-8:25 p.m.
Georgia Riedel

Valerie A. Cermele
Clerk of the Board

Others Present

Harold A. Coles, District Superintendent
Jacqueline O'Donnell, COO/Deputy District Supt.
Steve Tibbetts, Assistant Supt. for Business
James Gratto, Assistant for Educational Services
John Miller, Director of Business
Suzanne Doherty, Director of Human Resources

Prior to the beginning of the Board meeting, a tenure celebration was held for everyone who was granted tenure during the 2016-2017 school.

Call to Order: Mrs. Draper called the business meeting to order at 7:30 p.m.

Pledge of Allegiance

Review Minutes of the Business Meeting held on May 17, 2017: Mr. DeSantis moved, seconded by Mrs. Riedel that the minutes as listed on Attachment I be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

PERSONNEL MATTERS FOR BOARD APPROVAL

Upon the recommendation of the District Superintendent, Mr. DeSantis moved seconded by Mrs. Riedel that the following personnel appointments listed on Attachment II be approved.

Tenure/Permanent Appointments
Resignations
Terminations
Leave of Absence
Civil Service Appointments
Hourly Rate Assignments
Additional Assignments
Substitutes
Rate Adjustments
Other Adjustments
Elimination of Positions

Reductions-in-Force (RIF)
Terminations (Reductions-in-Force)
Recall Appointments
Casual (Temporary) Appointments

The vote on this resolution was as follows: Aye – 4 Nay – 0

Mrs. Draper, on behalf of the SWBOCE BOE and the Administration, thanked the following employees for their hard work and dedication to the students of BOCES. She congratulated everyone on their retirement.

Joan Edwards-Acuna – 24 years – Teacher of English – ACS
Nancy Fraher-Meisse – 33 years – Teacher of Special Education – SS
Nicholas Perna – 30 years – Teacher of Social Studies – ACS
Sara Salvatore – 29 years – Teacher of Special Education – SS
Maureen Fallon – 9 years – Occupational Therapist - SS

BUSINESS MATTERS FOR BOARD APPROVAL

Mr. John Miller informed the Board that since they received their packets, an additional \$6.9 million has been received.

Accounts Receivable: Mr. DeSantis moved, seconded by Mrs. Riedel that the accounts receivable as listed on Attachment III be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Claims Audit Report: Mr. DeSantis moved, seconded by Mrs. Riedel that the claims audit report as listed on Attachment IV be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Bids: Mr. DeSantis moved, seconded by Mrs. Riedel that the bids listed on Attachment V and on the Addenda to the Agenda be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Request for Proposal: Mr. DeSantis moved, seconded by Mrs. Riedel that the request for proposals as listed on Attachment VI be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Resolution for Purchase Option Plan: Mr. DeSantis moved, seconded by Mrs. Riedel that the resolution for purchase option plan as listed below and on Attachment VII be approved:

BE IT RESOLVED, that the Southern Westchester Board of Cooperative Educational Services authorizes the Assistant Superintendent for Business and Administrative Services or Chief Operating Officer/Deputy District Superintendent to enter into a Purchase Option Plan with state contract approved vendor(s). The Agreement will be for a period not to exceed 60 months, from the satisfactory receipt of all equipment on a properly authorized BOCES Purchase Order issued for this purpose, for the South Orangetown Central School District, wherein BOCES shall be obligated to repay a total not to exceed \$343, 800.

The purpose of the Purchase Option Plan is for multi-function printers at the South Orangetown Central School District. This Agreement may be executed immediately upon approval by the State Commissioner of Education, as stipulated in both Commissioner's Regulation 170-3 sub-paragraph D.107 and New York State General Municipal Law 109B.

A Purchase Option Plan is the best financial interest of Southern Westchester BOCES because it will enable the South Orangetown Central School District, under the auspices of BOCES, to participate in a wide variety of instructional strategies including instructional technology and computer projects without resorting to an enormous single year expenditure.

Accordingly, the Southern Westchester BOCES Board authorizes, by this resolution, a Purchase Option Plan not to exceed \$343,800.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Contracts: Mr. DeSantis moved, seconded by Mrs. Riedel that the contracts as listed on Attachment VIII and on the Addenda to the Agenda be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Contracts - Individual: Mr. DeSantis moved, seconded by Mrs. Riedel that the contracts – individual as listed on Attachment IX be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

1st Reading – Policy No. 1440 – SWBOCES Non-Discrimination Policy: Mr. DeSantis moved, seconded by Mrs. Riedel that the second reading (at which time resolution, if approved will be put in minutes) of the above referenced policy as listed on Attachment X be put on the agenda for the June 21, 2017 board meeting.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Resolution Authorizing Base Salary Adjustments: Mr. DeSantis moved, seconded by Mrs. Riedel that the following employee titles as stated below and as listed on Attachment XI be approved:

CONFIDENTIAL CLASSIFIED STAFF

BE IT RESOLVED, that the Southern Westchester Board of Cooperative Educational Services, Sole Supervisory District of Westchester County, approves the base salary adjustments for the above referenced employee group at its Business Meeting held on June 7, 2017 for the period effective July 1, 2017 through June 30, 2018 as follows and as listed on Attachment XII:

STANDARDS	
Consistently Exceeds Standards	2.0%
Consistently Meets Standards	1.0%
Not Consistent in Meeting or Does Not Meet Standards	0%

The vote on this resolution was as follows: Aye – 4 Nay - 0

ASSISTANT EXECUTIVE DIRECTOR, DIRECTORS AND ASSISTANT DIRECTORS

BE IT RESOLVED, that the Southern Westchester Board of Cooperative Educational Services, Sole Supervisory District of Westchester County, approves a 2% base salary adjustment for the employee group stated above at its Business Meeting held on June 7, 2017 for the period effective July 1, 2017 through June 30, 2018 as listed on Attachment XIII:

The vote on this resolution was as follows: Aye – 4 Nay – 0

INFORMATION TECHNOLOGY STAFF

BE IT RESOLVED, that the Southern Westchester Board of Cooperative Educational Services, Sole Supervisory District of Westchester County, approve the base salary adjustments for the above referenced employee group at its Business Meeting held on June 7, 2017 for the period effective July 1, 2017 through June 30, 2018 as follows as and as listed on Attachment XIV:

STANDARDS	
Exceptional	3.0%
Consistently Exceeds Standards	2.0%
Consistently Meets Standards	1.0%
Not Consistent in Meeting Standards	0%
Does Not Meet Standards	0%

The vote on this resolution was as follows: Aye - 4 Nay - 0

TREASURER

BE IT RESOLVED, that the Southern Westchester Board of Cooperative Educational Services, Sole Supervisory District of Westchester County, approves a 2% base salary adjustment for the employee group stated above at its Business Meeting held on June 7, 2017 for the period effective July 1, 2017 through June 30, 2018 as follows and as listed on Attachment XV:

The vote on this resolution was as follows: Aye – 4 Nay – 0

REPORT OF THE DISTRICT SUPERINTENDENT

Dr. Coles advised/informed the Board of the following:

- Commissioner Mary Ellen Elia visited us on Monday, June 5, 2017. Mrs. O'Donnell, myself and our Executive Team started the day at Career Services. Commissioner Elia saw many of our programs and was very impressed. She spoke to teachers as well as students. We visited EMT, TV & Sound Production. We also went to Professional Development at 450 Mamaroneck Avenue and we also visited the Pocantico Hills, Greenburgh 11 and Irvington School Districts. At Pocantico Hills the Commissioner met students in the 4th, 5th and 6th grades. The student also made us a 3D model of the World Trade Center. The Kindergarten students sang to us and then we met with the 8th grade students.

The Commissioner would like to make BOCES' the leader in the future. There was an incident, where the Commissioner got to see firsthand how support teams handle a crisis. She was quite impressed with the way the staff helped the student. We concluded our visit at 4:45 p.m. and headed to Yonkers where the Commissioner presented the ESSA findings. There were approximately 100 stakeholders at this meeting and some were able to share their thoughts on this plan. Originally Physical Education was not mentioned in the ESSA Plan, but now she will incorporate it into the plan.

Mrs. Draper joined us at 450 Mamaroneck Avenue for that part of the tour. Mrs. Draper expressed that she was very impressed by her hands on approach and that the Commissioner was very down to earth.

It was a very successful visit and we all learned so much from each other, the teachers, students and programs.

REPORT OF THE CHIEF OPERATING OFFICER/DEPUTY DISTRICT SUPERINTENDENT

Mrs. O'Donnell advised/informed the Board of the following:

- Thank you to Suzanne Doherty for the wonderful tenure celebration this evening. This is truly an event to celebrate and we appreciate all of your hard work and it sends a positive message to be proud of your tenure at BOCES. Congratulations to everyone on their tenure appointment.
- We are continuing to make this the best BOCES in the region, and we are succeeding. We are working hard every day to make the changes.
- We have a system at BOCES that works that the school district don't have. I am proud to say that we are building a different BOCES. One of the changes, is that we are hiring a record number of people. Our BOCES is growing and we are very proud of that.
- Betty Ann Wyks, Director of Professional Development will be bringing the PD Plan to the Board at the June 21, 2017 meeting for a 1 year approval. This evening, Ms. Wyks will give you a brief overview. Thank you Ms. Wyks and your staff for your hard work on this plan.

COMMENTS FROM MEMBERS OF BOARD AND STAFF

Mrs. Riedel informed the Board that she and Cathy Draper attended the West Put Annual Dinner. The message was that they are looking at districts as the whole package, not just academic. We need to be "mindfulness" for students in all classes, which is a very important topic.

Mr. Gratto informed the Board that the Commissioners visit was extremely well received and that they were going to explain how they handle a crisis, but a crisis developed on campus and the Commissioner got an up close look at how our response teams work. She was quite impressed on how our staff handled the situation.

Ms. Doherty reminded the Board that the Retirement Celebration will be held on June 21, 2017 at 6:00 pm, prior to the Business meeting.

Chef Murphy thanked the Board and Administration for the 36 years that he has worked at BOCES. He appreciated the party that was thrown in his honor and for the all his peers that attended. He also thanked the Board Members for their volunteer work on the BOCES Board and for all of the support that they give to BOCES. Chef Murphy also stated that it was time for the BOCES Administration and the Board to come to terms with “unfair compensation”. When he began at BOCES 36 years ago, 5% of his students had IEP’s, today that figure is 70% of his students have IEP’s. He stated that BOCES has a tremendous staff and they need to compensate them better.

Ms. Barreto, BTA President, stated that they have been working without a contract since 2014 and that it is time for BOCES to settle a new contract. “Please invest in your employees who work with our children.”

Mr. McAllister thanked the Board for their support of the IYP program and appreciated the Tenure Celebration.

Ms. Theret congratulated Mrs. Draper on becoming the President of the SWBOCES Board of Education and also thanked Dr. Coles for attending her retirement party. “It meant the world to me and so many others that you took the time out of your busy schedule to attend my party”. Every campus was represented at my party, and after 33 years, I am quite appreciative. Thank you for the recognition.

Ms. McGarvey, Speech Pathologist, that they are 1,072 days without a contract.

Mrs. Draper thanked everyone for attending and stated that the Board enjoys their company at board meetings.

ADJOURNMENT

Mr. DeSantis moved seconded by Mrs. Riedel that the Board enter into executive session at 8:28 p.m. to discuss the employment of a particular employee.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Mr. DeSantis moved seconded by Mrs. Riedel that the Board re-enters into public session at 9:35 p.m.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Mr. DeSantis moved seconded by Mrs. Riedel that the Board adjourn from public session at 9:36 p.m.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Valerie A. Cermele
Clerk of the Board