

Minutes of the Monthly Business Meeting of the
Board of Cooperative Educational Services, Southern Westchester

Held at
SWBOCES
17 Berkley Drive
Rye Brook, NY
August 8, 2018
8:00 a.m.
(Annual Morning Meeting)

Present

Board Members

Catherine Draper, President
John V. Filiberti, Vice President - **Absent**
John DeSantis - **Absent**
Lynn Frazer-McBride
Claudia Glaser
Georgia Riedel

Others Present

Harold A. Coles, District Superintendent
Jacqueline O'Donnell, COO/Deputy District Supt.
Steve Tibbetts, Asst. Supt. for Business
James Gratto, Asst. Supt. for Educational Services
John Miller, Director of Business
Suzanne Doherty, Director of Human Resources

Valerie A. Cermele
Clerk of the Board

Call to Order: Mrs. Draper called the Monthly Business Meeting to order at 8:08 a.m.

Pledge of Allegiance

Adjournment: Mrs. Glaser moved, seconded by Mrs. McBride that the Board adjourn into Executive Session to discuss the employment of a particular employee and possible litigation at 8:09 a.m.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Mrs. Glaser moved, seconded by Mrs. McBride that the Board re-enter into Public Session at 8:51 a.m.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Review Minutes of the Reorganization and Business Meeting held on July 11, 2018: Mrs. Glaser moved, seconded by Mrs. McBride that the minutes as listed on Attachment I be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

PERSONNEL MATTERS FOR BOARD APPROVAL

Upon the recommendation of the District Superintendent, Mrs. Glaser moved, seconded by Mr. DeSantis that the following personnel appointments listed on Attachment II be approved.

Tenure/Permanent Appointments
Resignations
Terminations
Leave of Absence
Civil Service Appointments
Hours Rate Assignments
Substitutes
Rate Adjustments
Eliminations of Positions
Reductions-in-Force (RIF)
Terminations (Reductions-in-Force)
Recall Appointments
Casual (Temporary) Appointments

The vote on this resolution was as follows: Aye – 4 Nay – 0

Mrs. Draper congratulated and thanked the following employee(s) for their dedication and hard work during their time at SWBOCES and wished them much success in their retirement:

Lisa Kelly, 31 years. Teacher, Special Services
Kenneth Mann, 28 years, Psychologist, Special Services
Colette Connolly, 9 years 8 ½ months, Public Relations Assistant

BUSINESS MATTERS FOR BOARD APPROVAL

Mr. John Miller, Director of Business, informed the Board that since they received their packets, an additional \$4.2 million has been received.

Treasurer's Report: Mrs. Glaser moved, seconded by Mrs. McBride that the treasurer's report for the period May 1, 2018 through May 31, 2018 indicating a balance on hand in the Checking Account of \$11,445,436.66; a balance on hand in the CLASS/Signature Investment Account of \$118,630.06; a balance on hand in the School Lunch Fund Checking \$6,036.86; a balance on hand in the Trust and Agency CLASS-Bob Newman Fund of \$76,463.56; a balance on hand in the Trust and Agency CLASS-Dreyfus Fund of \$10,437.26; a balance on hand in the Trust and Agency CLASS Evelyn Stock Fund of \$2,031.81; a balance on hand in the Trust and Agency CLASS Regular Fund of \$641.69; a balance on hand in the Trust and Agency Payroll Checking Fund of \$3,472.81; a balance on hand in the Internal Service Funds Unemployment Fund CLASS of \$148,208.57; a balance on hand in the Internal Service Post Employment Accrual Fund Class of \$2,392.28; to be filed with these minutes as Attachment III.

Aye – 4 Nay – 0

Accounts Receivable Report: Mrs. Glaser moved, seconded by Mrs. McBride that the accounts receivable report as listed on Attachment IV be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Claims Auditor Report: Mrs. Glaser moved, seconded by Mrs. McBride that the claims auditor report as listed on Attachment V be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Bids: Mrs. Glaser moved, seconded by Mrs. McBride that the bids as listed on Attachment VI be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Donation: Mrs. Glaser moved, seconded by Mrs. McBride that the budget adjustments as listed on Attachment VII be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Contracts: Mrs. Glaser moved, seconded by Mrs. McBride that the contracts as listed on Attachment VIII and on the Addenda to the Agenda be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Contracts – Individual: Mrs. Glaser moved, seconded by Mrs. McBride that the contracts – individual as listed on Attachment IX and on the Addenda to the Agenda be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

REPORT OF THE DISTRICT SUPERINTENDENT

Dr. Coles advised/informed the Board of Education of the following:

- I received a letter from Assemblywoman, Shelly Mayer, in regards to the ongoing closedown of Greenburgh Abbott. We are continuing to work on completing this project.
- Tom Briggs and I have gone over to the storage unit in Elmsford, NY that houses all the Greenburgh Abbott documents.
- Keane & Beane held their annual seminar. The topic this year was the Janus Decision and other Taylor Law Updates. The Janus decision applies to all unions (teacher, civil service and administrative).
- I will be on vacation August 9-27, 2018.

REPORT FROM THE CHIEF OPERATING OFFICER/DEPUTY DISTRICT SUPERINTENDENT

Mrs. O'Donnell advised/informed the Board of the following:

- We have contracted with ERIE ONE BOCES in regards to our policies. They will update and take care of everything for our policies. This will be completed by the end of November.

COMMENTS FROM MEMBERS OF THE BOARD AND STAFF

Mr. Gratto informed the Board that summer school was a huge success, and thanked the teachers and staff for their dedication and hard work.

Mrs. Glaser informed the Board that she attended the IYP Graduation and that it was profoundly moving. I had many conversations and we must continue to provide these services and do more for this population.

ADJOURNMENT

Mrs. Glaser moved, seconded by Mrs. McBride that the Board adjourn its Public Meeting at 9:35 a.m. and enter into Executive Session to discuss the employment of a particular employee and District Superintendent goals.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Mrs. Glaser moved, seconded by Mrs. McBride that the Board re-enter public session at 9:47 a.m. and adjourn the public session at 9:48 a.m.

Valerie A. Cermele
Clerk of the Board