

# Mahopac Central School District

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# POSTING

**FROM:** Human Resources Office  
**DATE:** September 23, 2020  
**SUBJECT:** Posting of Position

The Mahopac Central School District is seeking to fill the following:

## GROUNDKEEPER

**(1<sup>st</sup> Shift)**

*Salary as Per USWOM Bargaining Agreement*

### HOW TO APPLY:

Interested and qualified applicants are required to submit their resume via email to Lisa Lynch ([lynchl@mahopac.org](mailto:lynchl@mahopac.org)) in the Office Of Human Resources by **3:00PM, TUESDAY, 10/6/20:**

The Mahopac Central School District is an equal opportunity employer. Putnam County Civil Service Job Specifications are included below.

cc: **All Building Principals – PLEASE POST**  
Mr. Anthony DiCarlo, Superintendent of Schools  
Ms. Sandra Clohessy, Assistant Superintendent for Business  
Dr. Greg Stowell, Assistant Superintendent for Pupil Personnel and Educational Services  
Mr. Michael Tromblee, Asst. Supt. for Curriculum, Instruction and Professional Development  
Mr. Edward Caperna, USWOM Unit

**GROUNDSKEEPER**  
**NON-COMPETITIVE CLASS (SCHOOLS)**

**DISTINGUISHING FEATURES OF THE CLASS:**

This is routine physical labor in grounds maintenance work, requiring physical endurance and a willingness to perform manual tasks. For positions where occasional driving of school buses is a possible duty, incumbents are required to possess appropriate drivers licenses and certifications. Work is performed under general supervision, with leeway for independent judgment in carrying out the details of the work. Supervision may be exercised over one or more subordinate workers. Performs related work as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative only)

Mows lawns and cares for flowerbeds, walks and driveways; Maintains outdoor track; Rakes leaves; Shovels snow and blows snow; Cleans catch basins; Marks and maintains athletic fields; Sets up and removes bleachers; Performs minor maintenance on mechanical equipment such as mowers, sanders, etc.; May operate a school bus on occasion; Performs a variety of related activities as required.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Some knowledge of the accepted procedures and practices of ground maintenance work; ability to lay out work for self and others; willingness to perform routine manual work; physical endurance.

**MINIMUM QUALIFICATIONS:**

Six (6) months of paid work experience.

**SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:**

In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.

A copy of this posting is also available online under "Human Resources" at:  
<http://www.mahopac.k12.ny.us>

**Deadline for submission is 3:00pm on TUESDAY, OCTOBER 6, 2020**

THE MAHOPAC CENTRAL SCHOOL DISTRICT IS AN AFFIRMATIVE ACTION/EQUAL  
OPPORTUNITY EMPLOYER