

Subject: Transcript Request Form
Date: Friday, May 26, 2017 at 10:24:24 AM Eastern Daylight Time
From: Sable, Kelley
To: Kelley Sable
Attachments: Dual Enrollment - Official transcript request form (1).doc

Hi,

Our Registrar's Office has asked me to distribute these Transcript Request Forms (Attached).

Students can still receive their transcripts by going to www.getmytranscript.com, but it costs \$2 more.

Please let us know if you have any questions.

Have a great summer!
Kelley

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Kelley A. Sable
Coordinator, Graduate & Continuing Education Admissions
Mt. Aloysius College
1-888-823-2220 ext 2 or
814-886-6406
www.mtaloy.edu

"THE HORIZON IS JUST YOUR STARTING LINE"
Facebook profile: Mount Aloysius

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Transfer Mt. Aloysius Credits



Office of the Registrar
7373 Admiral Peary Highway
Cresson, PA 16630-1990

www.mtaloy.edu
e-mail: registrar@mtaloy.edu
Office (814) 886-6400
(814) 886-6343
(814) 886-6337
Fax (814) 886-2750

OFFICIAL TRANSCRIPT FOR DUAL ENROLLMENT STUDENTS

Current name: _____

Current address: _____

Phone number: _____ Last four digits of your Social security number: XXX-XX-_____

PLEASE COMPLETE:

____ I will pick up ____ my official transcript of my academic record from this office.

____ I want to have ____ my official transcript mailed to myself at the above address.

____ I want to have ____ my official transcripts mailed to third parties at the following addresses:

Mail to	1.	_____	2.	_____
		_____		_____
		_____		_____
	3.	_____	4.	_____
		_____		_____
		_____		_____
		_____		_____

Signature

Date

Office Use Only:		
Date received _____	Date released _____	Processed by: _____

Official transcripts are \$7.00 per copy and payment may be submitted in the form of cash or check.
Please make checks payable to Mount Aloysius College.