



City School District of New Rochelle Educational Technology Department Home Access: Updating Contact Information

Background: Please follow the instructions below to update your phone and e-mail contact information within Home Access. Updating this information will ensure that any emergency message/non-emergency message from the district will be delivered correctly. ***If you need to update your physical address and/or guardianship information, please contact the main office staff of the school your student(s) attend.***

1. Navigate to <https://hac.lhric.org/HomeAccess>
2. When prompted, please select New Rochelle District from the drop-down menu and enter your credentials to log in. If you have registered for Home Access but have forgotten your username and password, please click on “Forgot my username and password.”
3. Once you have successfully logged into Home Access, please select “Registration” from the menu.
4. Once on the Registration page, please scroll to the “Contacts” section and click “Edit”
5. Once you have updated your phone and or e-mail address contact information, please click save.

Please note: The information provided in Home Access is used when the District sends messages via e-mail, phone, and/or text. If the District creates an “emergency message” all contacts will be scheduled to receive the message. If the District creates a “non-emergency message” only the first contact listed will be scheduled to receive the message.

If you experience any difficulty during the registration process, or have any questions, please email nrhomeaccess@nredlearn.org