

SCHOOL LUNCH CHARGE POLICY

The City School District of New Rochelle establishes the following policy as it relates to the charging of school meals:

1. **Elementary Schools:** These students will be allowed to charge a maximum of five meals (\$11.25). No a la carte items may be charged.
2. **Middle Schools:** Middle School students will be allowed a maximum of three charged meals (\$7.50), as per the current practice. No a la carte items may be charged.
3. **High Schools:** No charges are allowed, as per current practice.
4. Any student with outstanding charges will not be allowed to purchase snacks.
5. The Food Service Department shall maintain a list of students who have charged meals and the number of occurrences for each student.
6. The Food Service Department shall update the list each month and send the revised list to the Principal at each school, the Director of Pupil Services, and the Deputy Business Manager.
7. If a child reaches the maximum allowed charged meals without providing reimbursement for the charges, a written notification will be given to the student and sent to their parent(s) by the Food Service Department. The written notification will include explanation that the student has repeatedly charged meals and that if the parent/guardian fails to pay for charged meals, their child might no longer be permitted to charge. Each month, Principals will alert their school's Social Worker who will review the circumstances that are resulting in the student not paying for meals.
8. Parents and students must be advised in writing of the Board of Education policy. Such notice shall be provided at the time applications are distributed to households.
9. As per the current practice, in lieu of the "lunch of the day", a student who exceeds the maximum allowable charges will be allowed to receive a special lunch consisting of items designated by the District such as:
 - a) a peanut butter and jelly sandwich, a fruit and a milk
 - or
 - b) a cheese sandwich, a fruit and a milk
 - or
 - c) if the child has peanut and milk allergies (per diagnosis statement and dietary order by a licensed NYS physician), an alternative sandwich will be provided with a fruit and an alternative beverage

The District will provide the FSMC with a copy of this policy and any future updates as may be approved by the Board of Education of the City School District of New Rochelle.