

APPLICATION FOR USE OF FACILITIES

Today's Date _____ Date(s) Requested: _____

Day(s) Requested: _____

Location Request: _____

Time: _____ to _____ Supervisor in Charge: _____

Address of Supervisor: _____

Telephone: _____

INFORMATION ABOUT GROUP

Name of Organization or Individual: _____

Mailing Address: _____

Telephone – Day: _____ Evening: _____

INFORMATION ABOUT INTENDED USE OF SCHOOL DISTRICT FACILITIES

Purpose of Use: _____

Total Participants: _____ Adults: _____ Children: _____ Age Range: _____

Is equipment required? Yes ___ No ___

If needed, state what type and for what purpose: _____

Is an Admission Fee charged? _____ If so, what will proceeds be used for? _____

If refreshments are served, give details: _____

APPLICATION FOR USE OF FACILITIES

AGREEMENT - The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Pocantico Hills CSD for the use and care of the facilities. He/she, on behalf of _____ does hereby covenant and agree to defend, indemnify and hold harmless the Pocantico Hills CSD from and against any and all liability, loss, damages, claims, or actions (including costs and attorney's fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Pocantico Hills CSD's property, facility and/or services by _____. He/she on behalf of _____, does certify that this organization does not discriminate on the basis of race, color, religion, national origin, physical impairment, sex, creed, political belief, age, economic status or sexual orientation.

Signature of Organization's Representative

Address: _____ Telephone Number _____

Please read the attached Regulations and return the application, insurance certificate and a roster of participants to:

Pocantico Hills Central School District – Attn: Linda Brouard
599 Bedford Road
Sleepy Hollow, NY 10591

(FOR OFFICE USE ONLY)

Date

Approval by Marianne Heslin, Business Official

1. Contact the Business Office for a copy of the Board Policy for Use of Facilities
2. Dates and times may be reserved in advance, pending approval of this application