(SCS 006)

OSNABURG LOCAL SCHOOL
FUND RAISER REQUEST FORM

DIRECTIONS:

1. This request is to be completed and submitted at least 10 days before the proposed fund-raising project.

2. Attach to this request a requisition for the materials to be ordered for the sale OR the brochure and sales forms the students will be using.

Activity Group Name: _____

Purpose of Fund Raiser: _____

Date(s) of Fund Raiser: _____

Vendor Name and Address: _____

Items to be Sold: _____

Cost per Unit: _____

Approved by:

_____
Building Administrator Date

_____
Superintendent Date

_____ _____
Sponsor's Signature Date Treasurer Date

This section must be completed **WITHIN 30 DAYS OF THE PROJECT'S COMPLETION** and sent to the Treasurer's Office

Total receipts from sale: _____ (A)

Total cost of items sold: _____ (B)
(Vendor invoices)

Profit (Loss) _____ (A-B)

_____ _____
Sponsor's Signature Date Building Administrator Date

_____
Treasurer Date

Form approved 2-26-96