

**Minutes of Regular Meeting
The Board of Education
Gallup McKinley County Schools
April 16, 2018**

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held April 16, 2018, beginning at 6:00 PM in the cafeteria of Turpen Elementary School, 3301 Manuelito, Gallup, NM 87301.

BOARD MEMBERS PRESENT:

Charles Long, President
Christopher Mortensen, Vice President
Michael W. Schaaf, Secretary
Priscilla Manuelito, Member - late
Kevin Mitchell, Member - late

NEWS MEDIA PRESENT:

Shaquana Desiderio, Gallup Independent

GUESTS

Cynthia Mowrer
Stacy Mowrer
Angie Damon
Christina Nye
Jessica Landavazo Guillen
Zonnie Largo

Martha Foster
Viola Hoskie
Kathleen Rucker
Rachel Rodriguez
Roberta Marquez
Larry Foster

Sandra Lucero
Chris Mazon
Alfred Juan
Harrison Juan
Heather Ensign

STAFF MEMBERS PRESENT:

Mike Hyatt, Superintendent
Pauletta White, Assistant Superintendent of Student Services
Jvanna Hanks, Assistant Superintendent of Business Services
Tim Bond, Assistant Superintendent of Support Services
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction
Joan Nez, Recording Secretary

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Charles Long called the Board of Education meeting to order at 6:00 p.m. on Monday, April 16, 2018, in the cafeteria of Turpen Elementary School, 3301 Manuelito, Gallup, New Mexico. (Three board members were present for roll call)

APPROVAL OF AGENDA

Michael Schaaf moved the agenda be approved, with amendments as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting)

a. Recognition (Student, Staff and Other)

1. Turpen Elementary STEM

Cynthia Mowrer discussed the students that were nominated based on merit and leadership; they will be traveling to Denver, CO. Viola Hoskie, teacher recognized the students: Keevin Largo, Amanda Juan, Taylor Billiman and Montana Dayea, each student presented a piece on why they are part of STEM. The board commended the students and staff involved.

Kevin Mitchell entered at 6:12 p.m.

Priscilla Manuelito entered at 6:16 p.m.

APPROVAL OF MINUTES

Chris Mortensen moved the minutes of the Board of Education regular meeting of April 2, 2018 be approved as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting)

APPROVAL OF CONSENT AGENDA ITEMS

Kevin Mitchell moved the consent agenda items be approved as presented. (4a, 4b, 4c, 4d, 4e) Upon roll call vote, motion carried unanimously. (Five board members present and voting)

A. Approval of Student Activity Travel: CONSENT

1. Thoreau Mid, 3 students, 2 chaperons, Durango, CO, May 4, 2018, allowing students to preview college opportunities. (Operational) Trip 17781

- 2. Jefferson Elementary, 53 students, 10 chaperons, Santa Fe, NM, May 10-11, 2018 to visit the Santa Fe Children's Museum. (Activity Fund) Trip 17776
- B. Approval of Out-of-State/In State Travel: CONSENT Board Policy D-3150(10.8.1-10.8.8) Travel Approved by Superintendent
 - 1. Board Members, SSC, Farmington, NM, April 26-27, 2018 to attend the Region I meeting. (Operational)
 - 2. Jayde Parmely, EDC, Los Angeles, CA, May 26-30, 2018 for Certified Orientation and Mobility Specialist Camp. (No Cost to District)
 - 3. Heather Ensign, EDC, Portland, OR, June 4-8, 2018 to attend the Play Therapy Conference (Entitlement IDEA B)
 - 4. Board Members/Superintendent/Administration, SSC, Albuquerque, NM, June 7-9, 2018 to attend the 2018 NMSBA Annual Law Conference. (Operational)
- C. Financial Section - CONSENT
 - 1. 2017-2018 Budget Decrease
 - 2. 2017-2018 Budget Increase
 - 3. 2017-2018 Budget Adjustment Requests (Intra-Transfer)
 - 4. 2017-2018 Budget Adjustment Requests (Inter-Transfers)
 - 5. Current Bills - Operational, Federal Projects, Food Services, Other
- D. Approval of request for Gallup High School's ADC Implementation Waiver from PED - CONSENT
- E. Approval of Peer Helpers Purchase Order, Scope of Work and Budget - CONSENT

***4. 2017-2018 BUDGET DECREASE**

1. It is recommended that the following 2017-2018 Budget Decrease be approved.

Fund	24154	Present Budget	Decrease	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Title II A -Teacher/Principal Training	\$ 1,914,263	\$138,311	\$ 1,775,952	2017-2018 Decrease

***4. 2017-2018 BUDGET INCREASE**

1. It is recommended that the following 2017-2018 Budget Increase be approved.

Fund	26214	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Peer Helpers	\$ 32,060	\$ 21,000	\$ 53,060	2017-2018 Increase

***4.2017-2018 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same**

Function	FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
Operational-Site Base(11000)					
	Subs/Prof./LWOP/Brev/Other	General Supplies & Materials	\$ 1,751	Del Norte	To provide funding to purchase ink, paper cutters.
	General Supplies & Materials	Supply Assets <\$5,000	\$ 4,500	Indian Hills	To provide funding to purchase tables and P.E. Supplies.
	Total:		\$ 6,251		
Operational-Vocational(11000)					
	Supply Assets <\$5,000	General Supplies & Materials	\$ 2,500	Gallup Mid	To provide funding to purchase supplies for the woodshop class.
	Total:		\$ 2,500		
Operational-Departmental(11000)					
	General Supplies & Materials	Professional Development	\$ 14,000	Personnel	To provide funding for the Personnel Department.
	Total:		\$ 14,000		
Operational-Athletic/Activities(11000)					
	Student Travel	Other Contract Services	\$ 50	Thoreau Mid	Entry fee for Rehoboth Christian School.
	Total:		\$ 50		
GATE-Athletics(22025)					
	Other Contract Services	Student Travel	\$ 400	Thoreau Mid	To provide funding for meals for the spring sports.
	Total:		\$ 400		
Title I(24101)					
	Additional Compensation	Supply Assets <\$5,000	\$ 875.00	Tse Yi Gai	To provide funding to purchase laptops.
	Education Retirement	Supply Assets <\$5,000	\$ 105.00	Tse Yi Gai	To provide funding to purchase laptops.
	ERA-Retiree Health	Supply Assets <\$5,000	\$ 137.00	Tse Yi Gai	To provide funding to purchase laptops.

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<u>FICA Payments</u>	Supply Assets <\$5,000	\$ 73.00	Tse Yi Gai	To provide funding to purchase laptops.
<u>General Supplies & Materials</u>	Supply Assets <\$5,000	\$ 2,490.00	Tse Yi Gai	To provide funding to purchase laptops.
<u>Medicare Payments</u>	Supply Assets <\$5,000	\$ 24.00	Tse Yi Gai	To provide funding to purchase laptops.
<u>Software</u>	Supply Assets <\$5,000	\$ 1,174.00	Tse Yi Gai	To provide funding to purchase laptops.
<u>Student Travel</u>	Supply Assets <\$5,000	\$ 3,120.00	Tse Yi Gai	To provide funding to purchase laptops.
<u>Workers Comp. Emp. Fee</u>	Supply Assets <\$5,000	\$ 39.00	Tse Yi Gai	To provide funding to purchase laptops.
Total:		\$ 8,037		
<u>Entitlement IDEA B(24106)</u>				
Dental	Education Retirement	\$ 65	SSS	Adjust estimated budget to actual.
Dental	ERA-Retiree Health	\$ 10	SSS	Adjust estimated budget to actual.
Dental	Medicare Payments	\$ 50	SSS	Adjust estimated budget to actual.
Dental	FICA Payments	\$ 200	SSS	Adjust estimated budget to actual.
Dental	Workers Comp. Emp. Fee	\$ 5	SSS	Adjust estimated budget to actual.
Student Travel	Professional Development	\$ 6,500	SSS	Adjust estimated budget to actual.
Additional Compensation	Supply Assets <\$5,000	\$ 100,000	SSS	To provide funding to purchase computers, lockable cart for larger schools(SPED).Classroom equipment, technology for IAES Mid&High SPED.
Student Travel	Supply Assets <\$5,000	\$ 25,000	SSS	To provide funding to purchase computers, lockable cart for larger schools(SPED).Classroom equipment, technology for IAES Mid&High SPED.
Employee Travel-Teachers	Supply Assets <\$5,000	\$ 5,000	SSS	To provide funding to purchase computers, lockable cart for larger schools(SPED).Classroom equipment, technology for IAES Mid&High SPED.
Other Text Books	Supply Assets <\$5,000	\$ 40,000	SSS	To provide funding to purchase computers, lockable cart for larger schools(SPED).Classroom equipment, technology for IAES Mid&High SPED.
General Supplies & Materials	Supply Assets <\$5,000	\$ 95,000	SSS	To provide funding to purchase computers, lockable cart for larger schools(SPED).Classroom equipment, technology for IAES Mid&High SPED.
Substitutes	Supply Assets <\$5,000	\$ 10,000	SSS	To provide funding to purchase computers, lockable cart for larger schools(SPED).Classroom equipment, technology for IAES Mid&High SPED.
Total:		\$ 281,830		
<u>School Improvement Grant(24162)</u>				
Professional Development	Supply Assets <\$5,000	\$ 11,752	Navajo Pine	To provide funding to purchase tech items for students in Reading, Math & Science.
Software	Supply Assets <\$5,000	\$ 18,518	Navajo Pine	To provide funding to purchase tech items for students in Reading, Math & Science.
Total:		\$ 30,270		
<u>Johnson O'Malley(25131)</u>				
Student Travel	General Supplies & Materials	\$ 3,432	SSS	To purchase additional cultural supplies and materials.
Total:		\$ 3,432		
<u>Capital Improvement-SB-9-Local(31701)</u>				
Supply Assets <\$5,000	M&R Bldg & Grounds	\$ 1,100	Gallup Central	To provide funding to install whiteboards and projectors.
General Supplies & Materials	M&R Bldg & Grounds	\$ 4,418	Gallup High	To provide funding to refurbish the gym floor.
Fixed Assets >\$5,000	M&R Bldg & Grounds	\$ 6,596	Gallup High	To provide funding to refurbish the gym floor.
Supply Assets <\$5,000	M&R Bldg & Grounds	\$ 1,331	Gallup High	To provide funding to refurbish the gym floor.
Supply Assets <\$5,000	General Supplies & Materials	\$ 1,324	Jefferson	To provide funding to purchase projector mounts .
M&R Bldg & Grounds	General Supplies & Materials	\$ 500	Turpen	To provide funding to purchase custodial supplies.
M&R Bldg & Grounds	Supply Assets <\$5,000	\$ 2,050	Turpen	To provide funding to purchase a laminate machine for Teacher use.
<u>Capital Improvement-SB-9-Local(31701)cont.</u>				
FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
Software	Supply Assets <\$5,000	\$ 2,878	Thoreau High	To provide funding to purchase gym floor covering, computers.
Software	Supply Assets <\$5,000	\$ 5,000	Miyamura High	To provide funding to purchase desk top computers.
General Supplies & Materials	Supply Assets <\$5,000	\$ 4,582	Miyamura High	To provide funding to purchase desk top computers.
Total:		\$ 25,197		
<u>*4,2017-2018 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function</u>				
FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<u>Operational-Site Base(11000)</u>				

Additional Compensation	General Supplies & Materials	\$ 2,000	Catherine A. Miller	To provide funding to purchase items to support end of year office needs.
Total:		\$ 2,000		

STUDY CIRCLE

- A. Public Comment - none
- B. Reports
 - 1. Superintendent Report

Mike Hyatt announced the improvements to some of the school buildings in the district; Turpen Elementary School is one of the schools the HVAC is being upgraded along with the lights.

- a. Relevant Text Presentation (Curriculum and Instruction)

Gerald Horacek discussed NewsELA. Pro version is available at schools for students and teachers. NewsELA is an internet platform that provides teacher access to thousands of informational texts aligned to the specific English Language Arts skills of the Common Core State Standards. Current and relevant news articles from a variety of perspectives that promotes text dependent opinion and argumentative skill development. Currently all of the schools have access to the program.

- 2. Board Reports (Meetings, Conventions, Conferences, Training Sessions)

Kevin Mitchell attended the National Board Conference in San Antonio, TX, at the conference he attended several break-out sessions relating to school board membership.

Priscilla Manuelito introduced herself; she also attended the National Board Conference in San Antonio, TX, the break-out sessions she attended were on educational issues.

Charles Long also attended the National Board Conference in San Antonio, TX; he recommends referendums in the district providing sufficient communications. He will be visiting the chapter governments in his district.

- 3. Notices and Communication

- a. April 23, 2018 ~ Navajo Sovereignty Day (No School)
- b. April 26, 2018 ~ Region I Meeting (Farmington, NM)
- c. May 7, 2018 ~ BOE Meeting (Board Room)
- d. May 21, 2018 ~ BOE Meeting (Board Room)
- e. May 25, 2018 ~ Last Day of School
- f. May 28, 2018 ~ Memorial Day (No School)
- g. May 30, 2018 ~ Last Day for Teachers (not 29th)

- 4. Graduation 2018

- a. May 11, 2018 - Friday
 - 1. Gallup High School - 6PM, Angelo DiPaolo Memorial Stadium
- b. May 12, 2018 - Saturday
 - 1. Navajo Pine High School - 10AM, Warriors Football Field
 - 2. Tse Yi Gai High School - 10AM, Gymnasium
 - 3. Crownpoint High School - 4PM, Football Stadium
- c. May 18, 2018 - Friday
 - 1. Ramah High School - 6PM, Gymnasium
 - 2. Miyamura High School - 6PM, Angelo DiPaolo Memorial Stadium
- d. May 19, 2018 - Saturday
 - 1. Central High School - 10AM, MHS Gymnasium
 - 2. Tohatchi High School - 10AM, Football Field
 - 3. Thoreau High School - 1PM, Gymnasium

Priscilla Manuelito is requesting to invite the middle school and elementary school principals and teachers to their respective high school graduations.

OLD BUSINESS

- A. Approve research study Special Education Teacher Retention in Rural and Remote Schools in Northwest New Mexico – ACTION

Dr. Roberta Marquez, SPED professor was introduced by Pauletta White; she is requesting authorization to conduct a study on retention, what make the teachers stay here as retention is acute in rural areas. No funding is available to conduct the research.

A lengthy discussion by the board on time of the survey, no rural schools listed for the study, sensitivity issues, the Navajo Nation Institutional Review Board (IRB), inaccurate study and having the school district obtain the IRB. Board president supports the study as there is a need to keep SPED teachers in the district.

Priscilla Manuelito moved to table until the board obtains a legal opinion on the research study Special Education Teacher Retention in Rural and Remote Schools in Northwest New Mexico is approved. Upon roll call vote, the main motion did not receive majority vote therefore the motion failed. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-no, Chris Mortensen-no, Charles Long-no)

Priscilla Manuelito stated her vote “no” constitutes she is not to be part of any legal repercussion should it arise in the future, her stance is the study will not be accurate.

Michael Schaaf moved the Approve research study Special Education Teacher Retention in Rural and Remote Schools in Northwest New Mexico be approved as presented. Upon roll call vote, motion carried. (Five board members present and voting: Kevin Mitchell-no, Priscilla Manuelito-no, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

NEW BUSINESS

- A. Approval of OneSight Programs in partnership with Walking Shield, Inc. to provide free comprehensive eye exams and eyeglasses for GMCS students - ACTION

John Castillo, PH.D, Executive Director presented the OneSight program. OneSight Vision clinic coordinated by Walking Shield provide exams and eyeglasses for students and adults. St. Bonaventure School will host the clinic. Optometrists are volunteers from around the world that will come and do the exams make the eyeglasses on sight the same day and selections of frames are available. The OneSight Program will be in Thoreau on November 5-9, 2018 ready to conduct eye exams.

Priscilla Manuelito moved the Approval of OneSight Programs in partnership with Walking Shield, Inc. to provide free comprehensive eye exams and eyeglasses for GMCS students be approved as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

- B. Board Self-Evaluation - DISCUSSION

Charles Long discussed that as a school board, there are standards that are set for the staff and board members, there needs to be transparency and accountability. Being accountable to the people who voted you (us) in, and not just for show, it has to be out of conviction.

Priscilla Manuelito said that we need to review ourselves as a board, we have goals and ethics, evaluate ourselves as a board, and continue to make plans for the future for ourselves as professionals assisting our superintendent. We need to identify the challenges and begin the corrective actions. Work on documentation and open communication setting board goals. In the future incorporate other school districts in the process.

Chris Mortensen posed what type of accountability; we are politically elected with different constituency. Board evaluation is worth studying.

Charles Long alluded to consider working with a consultant, at this time we are proposing the idea.

Kevin Mitchell would like get ideas from all of the board members whether they support it. He supports the idea.

- C. Approval of the Settlement with Charter School on Appeal to PED or revocation or alteration of Charter School Contract - ACTION

Chris Mortensen moved to Table the Settlement with Charter School on Appeal to PED or revocation or alteration of Charter School Contract be approved as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

- D. Action on the superintendent evaluation - ACTION

Chris Mortensen moved the Action on the superintendent evaluation be approved as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

EXECUTIVE SESSION

Michael Schaaf made the motion to go into executive session to discuss communications with legal counsel regarding pending or threatened litigation regarding appeal by charter school to PED on amendment to charter school contract and regarding future of charter school contract, and discussions of communications with PED on appeal and resolution of same with the Board discuss the superintendent evaluation at 7:44 p.m. on Monday, April 16, 2018. Upon roll call vote, motion

carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

- A. The Board will meet as permitted under Section 10-15-1(H)(2) of the New Mexico Open Meetings Act regarding the discussion and possible action on the superintendent evaluation.
- B. Communications with Legal Counsel Regarding Pending or Threatened Litigation regarding appeal by charter school to PED on amendment to charter school contract and regarding future of charter school contract, and discussion of communications with PED on appeal and resolution of same with the Board, as permitted under Section 10-15-1(H)(7) of the New Mexico Open Meetings Act.

Kevin Mitchell made the motion to reconvene the meeting from the executive session at 10:03p.m. on Monday, April 16, 2018. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

C. Report on Closed Executive Session

Charles Long reported the items discussed in executive session were the charter school litigation with the attorney present and presentation from the superintendent on his evaluation. No action was taken.

ADJOURN

There being no further business Michael Schaaf moved the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes) Meeting adjourned on Monday, April 16, 2018, at 10:07 p.m.

Charles Long, President

Michael Schaaf, Secretary

Recorded by
Joan Nez
April 16, 2018