

**Minutes of Special Meeting  
The Board of Education  
Gallup McKinley County Schools  
April 25, 2018**

A Special meeting of the Board of Education of Gallup McKinley County Schools was held April 25, 2018, beginning at 10:00 AM in the Cultural Education Conference Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

**BOARD MEMBERS PRESENT:**

Charles Long, President  
Christopher Mortensen, Vice President (Absent-available on telephone)  
Michael W. Schaaf, Secretary  
Priscilla Manuelito, Member  
Kevin Mitchell, Member

**NEWS MEDIA PRESENT: - NONE**

**GUESTS**

Dr. Rob Hunter  
Matejka Santillanes  
Jay Santillanes

**STAFF MEMBERS PRESENT:**

Mike Hyatt, Superintendent  
Pauletta White, Assistant Superintendent of Student Services  
Jvanna Hanks, Assistant Superintendent of Business Services  
Tim Bond, Assistant Superintendent of Support Services - Excused  
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction  
Joan Nez, Recording Secretary

**CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL**

Charles Long called the Board of Education meeting to order at 10:05 a.m. on Wednesday, April 25, 2018, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Three board members were present for roll call: Charles Long-present, Michael Schaaf-present, and Priscilla Manuelito-present)

**APPROVAL OF AGENDA**

Michael Schaaf moved the agenda be approved as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

**APPROVAL OF CONSENT AGENDA**

- A. Approval of Memorandum of Agreement for Dual Enrollment between Navajo Technical University and Gallup McKinley County School District - CONSENT

Michael Schaaf moved the consent agenda be approved as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

Priscilla Manuelito posed questions on the number of employees and students that has signed up, will transportation and meals be provided. Lastly, will there be insurance coverage.

Mike Hyatt responded there are 15-20 applications that has been submitted, grades 10<sup>th</sup> thru 12<sup>th</sup> with one counselor at each school site and if there is a need for additional staff, they will be hired. The meals portion is being worked out whether SFE or NTU will be providing the meals, and insurance will be provided. School supplies will be provided by the school district.

Priscilla Manuelito wished “Happy Administrative Day” to all of the staff members.

*Kevin Mitchell entered at 10:11 a.m.*

**NEW BUSINESS**

- A. Approval of Award RFP-343-18WF as recommended by staff - ACTION  
Marco Abeita presented the RFP for Financial Audit Services awarded to Hinkle + Landers, PC of Albuquerque.

Michael Schaaf moved the Approval of Award RFP-343-18WF as recommended by staff be approved as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

B. Approval of Award ITB-346-18WF as recommended by staff - ACTION

Marco Abeita presented the REP for new vehicles awarded to Don Chalmers of Albuquerque; the vehicles will be used at Educational Development Center.

Priscilla Manuelito moved the Approval of Award ITB-346-18WF as recommended by staff be approved as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

C. Approval of Agreement Modified to 2018-19 School Calendar and Salary Change - ACTION

Jvanna Hanks explained that spring break has been moved up one week to ensure additional instruction time and the salary increase for all of the employees was agreed upon with the modification.

Priscilla Manuelito moved the Approval of Agreement Modified to 2018-19 School Calendar and Salary Change be approved as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

*Chris Mortensen available via telephonic*

D. Approval of Settlement with Charter School on Appeal to PED or issuance of notice of contemplated action on revocation or seeking alteration of Charter School Contract - ACTION

Kevin Mitchell moved the Approval of Settlement with Charter School on Appeal to PED or issuance of notice of contemplated action on revocation or seeking alteration of Charter School Contract: issue a notice of intent to revoke the charter for Middle College High School that will provide a date and time for a hearing before the Board of Education on whether revocation of the charter is appropriate. At the hearing, the Administration shall submit evidence that the charter should be revoked and Middle College High School will be provided with the opportunity to demonstrate that the charter should be maintained. The notice shall provide the Middle College High School with the reasons the Administration believes that revocation is appropriate, and the Board's legal counsel shall work with the Board of Education and Administration to ensure this notice of intent and hearing process provides sufficient due process under the New Mexico charter School Act for revocation of a charter be approved as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

E. Approval of discussion and action to amend and extend the Superintendent's employment contract, including its terms and salary - ACTION

Michael Schaaf moved the Approval of discussion and action to amend and extend the Superintendent's employment contract, including its terms and salary by awarding a new 3-year contract to begin July 1, 2018, increase salary to \$160,000. and the board will finalized the contract for approval at the next board meeting be approved. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

*Chris Mortensen exited the telephonic participation*

**EXECUTIVE SESSION**- Communications with Legal Counsel Regarding Pending or Threatened Litigation regarding appeal by charter school to PED on amendment sought to charter school contract and regarding the future of charter school contract, and discussion of resolution of appeal by Charter School. In addition, discussion of amending and extending the Superintendent's employment contract, as permitted under Section 10-15-1(H)(7) of the New Mexico Open Meetings Act.

Michael Schaaf made the motion to go into executive session to discuss personnel issues at 10:29 a.m. on Wednesday, April 25, 2018. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

Kevin Mitchell made the motion to reconvene the meeting from the executive session at 12:00 p.m. on Wednesday, April 25, 2018. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

B. Report on Executive Session

1. Action: Settlement with Charter School on Appeal to PED or issuance of notice contemplated action on revocation or seeking alteration of Charter School Contract

Charles Long reported the discussion to issue a notice of intent to revoke the charter for Middle College High School that will provide a date and time for a hearing before the Board of Education on whether revocation of the charter is appropriate. At the hearing, the Administration shall submit evidence that the charter should be revoked and Middle College High School will be provided with the opportunity to demonstrate that the charter should be maintained. The notice shall provide the Middle College High School with the reasons the Administration believes that revocation is appropriate.

2. Action: Discussion and action to amend and extend the Superintendent's employment contract, including its terms and salary.

Charles Long reported the board discussed the superintendents' contract and salary.

Priscilla Manuelito requested clarification on whether computer science is now a requirement for graduation and why the school district move the graduation dates to the beginning of the month in May. She asks that an email goes out to the board addressing the issues.

**ADJOURN**

There being no further business Priscilla Manuelito moved the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes) Meeting adjourned Wednesday, April 25, 2018, at 12:10 p.m.

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Charles Long, President

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Michael Schaaf, Secretary

Recorded by  
Joan Nez  
April 25, 2018