

**Minutes of Regular Meeting - Corrected
The Board of Education
Gallup McKinley County Schools
December 11, 2017**

Ryan Hernandez and the Gallup Music Teachers Ensemble provided evening holiday music.

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held December 11, 2017, beginning at 6:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

BOARD MEMBERS PRESENT:

- Charles Long, President - Absent
- Christopher Mortensen, Vice President
- Michael W. Schaaf, Secretary
- Kevin Mitchell, Member
- Priscilla Manuelito, Member

NEWS MEDIA PRESENT:

- Shaquana Desiderio, Gallup Independent

GUESTS

- | | | |
|------------------|---------------------|------------------|
| Michael Cubacub | Jeanette Sanchez | Danny Lujan |
| Flint Tietjen | Benny Roanhorse | Jennifer Fajardo |
| Michelle Tietjen | Dr. Rob Hunter | Carla Zecca |
| Amanda Clawson | Beverly Trujillo | Tommy Haws |
| John Joe, Jr | Matejka Santillanes | Kelli Furney |
| Felma Joe | Jay Santillanes | Patricia Largo |
| Janice Weber | Kristen Bischoff | Greg Cavanaugh |
| Robert Weber | Sandra Null | Angela Green |
| Ron Triplehorn | Gail Foutz | Monica Ramirez |
| Karla Gustilo | Ed Bischoff | Promise Brown |
| Ann Mendez | James Malm | Linda Herrera |
| Anna Cabato | Adriana Sanchez | Charity Martinez |
| Edgardo Castro | Lisa Bahe | Sharmyn Munoz |
| Laura Rodriguez | Janis James | Janey Lowrey |
| Retha Riege | Eric James | Olin Kieyoomia |
| Ken Riege | Malia James | Sandra Freeland |
| Melissa Salazar | David Gibbons | Melinda Herron |
| Jason Plummer | Jen Gibbons | Jaywhon Herron |
| Elna Go | Deana Larson | Boyd Lewis |
| Elizabeth Long | Patrice Kallestewa | Raynitreia Byjoe |
| Lawrence Long | Devonna Billy | Bernadine Jole |
| John McMullin | Victoria Billy | Glenda Clawson |
| Darius Willie | Dawn Lujan | Janice Cowboy |

STAFF MEMBERS PRESENT:

- Mike Hyatt, Superintendent
- Pauletta White, Assistant Superintendent of Student Services
- Jvanna Hanks, Assistant Superintendent of Business Services
- Tim Bond, Assistant Superintendent of Support Services
- Gerald Horacek, Assistant Superintendent of Curriculum and Instruction
- Joan Nez, Recording Secretary

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Chris Mortensen, acting board president called the Board of Education meeting to order at 6:00 p.m. on Monday, December 11, 2017, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Four board members were present for roll call)

APPROVAL OF AGENDA

Michael Schaaf moved the agenda be approved as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting)

a. Recognition (Student, Staff and Other)

1. Navajo Pine High School Cross Country (State) (move to next board meeting)
2. Exemplary Teachers

Mike Hyatt and Jvanna Hanks presented Educator Excellence Award for Exemplary Performance on NM Teach 2016-2017 as follows: Linda Anderson, Joanna Bonto, Anna Cabato, Gregory Cavanaugh, Marie Chamberlin, Kimberly Esparza, Gail Foutz, Irene Fuller, David Gibbons, Elna Go, Peter Ippel, Elizabeth Long, Candice McLain, Ann Mendez, Kelly Morris, Yulia Nichols, Larrine Platero, Wendy Sturuss, Toni Towery, and Carla Zecca. The board commended all of the recipients.

3. Ocate Elementary School Staff

Mike Hyatt and Jvanna Hanks presented the Excellence Award 22.48 Point Gain at Juan de Ocate Elementary for 2016-2017 NM State School Report Card awards to Rebecca Apel, Lisa Bahe, Kristen Bischoff, Raynitreia Byjoe, Anna Cabato, Edgardo Castro, Stephanie Chapman, Kimberly Corral, Alex Denbleyker, Ophelia Duboise, Kelli Furney, Carla Gustilo, Linda Herrera, Bernadine Jole, Patricia Largo, Carla Dvorak-Lash, Charity Martinez, Amos Naswood, Diana Plummer, Jason Plummer, Roseanna Quiros, Retha Riege, Benny Roanhorse, Laura Rodriguez, Marie Salas, Melissa Salazar, Jeanette Sanchez, Tonya Spencer, Kelly Stapp, Shelley Stotler, Thedeous Tah, Beverly Trujillo, and Amanda Wauneka.

4. Ramah Elementary School Staff

Mike Hyatt and Jvanna Hanks presented the Excellence Award 23.89 Point Gain at Ramah Elementary for 2016-2017 NM State School Report Card awards to Amanda Clawson, David Clawson, GayLynn Clawson, Glenda Clawson, Janice Cowboy, Carol Enz, Jaywhon Herron, Melinda Herron, Patrice Kallestewa, Deanna Larson, Boyd Lewis, Ned Lewis, Jamey Lowery, Jeremy Morgan, Nada Natan, Oscar Ontiveros, Flint Tietjen and Michelle Tietjen. The board commended the staff.

Priscilla Manuelito thanked the teachers for doing all they can do for the students. It is an honor to be part of the recognition and see the educators receive incentives.

Chris Mortensen requested a moment of silence in honor of the two Aztec High School students who were tragically gunned down last week; our prayers are with the families.

APPROVAL OF MINUTES

Priscilla Manuelito moved the minutes of the Board of Education regular meeting of November 20, 2017 be approved as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting)

APPROVAL OF CONSENT AGENDA ITEMS

Priscilla Manuelito moved the consent agenda items be approved as presented. (4a, 4b, 4c, 4d, 4e) Upon roll call vote, motion carried unanimously. (Four board members present and voting)

- A. Approval of Student Activity Travel: CONSENT
 1. Gallup High, 30 students, 3 chaperons, Durango, CO, December 14, 2017 to tour Ft. Lewis College Campus. (JOM) Trip 17011
 2. Gallup High, 28 students, 2 chaperons, Wickenburg, AZ, December 8-9, 2017 for JROTC participation in Sophia Flats Trailhead. (Operational) Trip 16983
 3. Thoreau High, 15 students, 2 chaperons, Durango, CO, February 2-3, 2018 to attend the Ft. Lewis Band Clinic. (Operational) Trip 17108
- B. Approval of Out-of-State/In-State Travel: CONSENT Board Policy D-3150 (10.8.1-10.8.8) - Travel Approved by Superintendent
 1. Carmen Moffett, Brenda Begay, Denise Thomas, Katie Joe, Rhonda Williams, Brenda Yazzie, Carleen Benally, Tiffany Plummer, SSC/IEC, Tulsa, OK, March 8-12, 2018 to attend National JOM Conference. (JOM)
 2. Randy Markham, Roosevelt Elementary, Little Rock, AR, March 17-24, 2018 to attend Fine Arts Professional Development. (No Cost to District)
- C. Financial Section - CONSENT
 1. 2017-2018 Budget Decrease
 2. 2017-2018 Budget Increase
 3. 2017-2018 Budget Adjustment Requests (Intra-Transfer)
 4. 2017-2018 Budget Adjustment Requests (Inter-Transfers)
 5. Current Bills - Operational, Federal Projects, Food Services, Other
- D. Approval of 2017-2018 GMCS Impact Aid's Indian Policies and Procedures - CONSENT

E. Approval of the Memorandum of Understanding between UNM-The Science Around Us Program and Thoreau High School - CONSENT

***4. 2017-2018 BUDGET INCREASE**

I. It is recommended that the following 2017-2018 Budget Increase be approved.

Fund	27166	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	K 3+ Grant	\$ 733,245	\$4,607	\$ 737,852	2017-2018 Increase

***4.2017-2018 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
Operational-Site Base(11000)				
Software	General Supplies & Materials	\$ 4,000	Twin Lakes Elem.	To provide funding to purchase ink for all teachers, classroom resource supplies.
Total:		\$ 4,000		
Operational-Departmental(11000)				
General Supplies & Materials	Professional Development	\$ 1,000	Personnel Dept.	To provide funding for Personnel training.
Total:		\$ 1,000		
Operational-Diversity(11000)				
General Supplies & Materials	Other Contract Services	\$ 1,489	Tohatchi Mid	To provide funding for consultant for Celebrating diversity days.
Total:		\$ 1,489		
Title I (24101)				
Base Salaries	Software	\$ 2,742	Tohatchi Mid	Transfer is to purchase Edmentium software.
Non Contract Pay	General Supplies & Materials	\$ 6,000	Gallup High	Funds are needed to purchase ink, toner, earphones for testing and incentives.
Health/Medical Premiums	General Supplies & Materials	\$ 4,000	Gallup High	Funds are needed to purchase ink, toner, earphones for testing and incentives.
Sick Leave/Prs	General Supplies & Materials	\$ 2,000	Gallup High	Funds are needed to purchase ink, toner, earphones for testing and incentives.
Supply Assets <\$5,000	General Supplies & Materials	\$ 400	Gallup High	Funds are needed to purchase ink, toner, earphones for testing and incentives.
Other Text Books	Substitutes	\$ 1,500	Catherine A. Miller	To provide funding for Substitute pay and benefits.
Other Text Books	FICA Payments	\$ 93	Catherine A. Miller	To provide funding for Substitute pay and benefits.
Other Text Books	Medicare Payments	\$ 22	Catherine A. Miller	To provide funding for Substitute pay and benefits.
Other Text Books	Workers Comp. Prem.	\$ 21	Catherine A. Miller	To provide funding for Substitute pay and benefits.
Base Salaries	Supply Assets <\$5,000	\$ 16,569	Chee Dodge	To provide funding to purchase smartboards, whiteboards
Education Retirement	Supply Assets <\$5,000	\$ 2,189	Chee Dodge	To provide funding to purchase smartboards, whiteboards
ERA Retiree Health	Supply Assets <\$5,000	\$ 315	Chee Dodge	To provide funding to purchase smartboards, whiteboards
FICA Payments	Supply Assets <\$5,000	\$ 927	Chee Dodge	To provide funding to purchase smartboards, whiteboards
FICA Payments	General Supplies & Materials	\$ 64	Chee Dodge	To provide funding to purchase instructional materials.
Medicare Payments	General Supplies & Materials	\$ 231	Chee Dodge	To provide funding to purchase instructional materials.
Health/Medical Premiums	General Supplies & Materials	\$ 12,135	Chee Dodge	To provide funding to purchase instructional materials.
Dental	General Supplies & Materials	\$ 261	Chee Dodge	To provide funding to purchase instructional materials.
Vision	General Supplies & Materials	\$ 69	Chee Dodge	To provide funding to purchase instructional materials.
Software	Supply Assets <\$5,000	\$ 2,000	Twin Lakes Elem.	To provide funding to purchase mimos machines for Kinder Teachers.
Subs Prof/LWDP/Brev/Other	Supply Assets <\$5,000	\$ 500	Twin Lakes Elem.	To provide funding to purchase mimos machines for Kinder Teachers.
Additional Compensation	Software	\$ 2,000	Indian Hills Elem.	To provide funding to renew education software programs used in the classrooms.
Health/Medical Premiums	General Supplies & Materials	\$ 6,000	Twin Lakes Elem.	To provide funding to purchase materials to support core reading and math literacy.
Health/Medical Premiums	Supply Assets <\$5,000	\$ 2,214	Twin Lakes Elem.	To provide funding to purchase laptops for teachers.
Health/Medical Premiums	Base Salaries	\$ 426	Crownpoint Elem.	To provide funding to adjust estimated budget to actual.
Health/Medical Premiums	Supply Assets <\$5,000	\$ 6,514	Crownpoint Elem.	To provide funding to purchase computers for the classroom.
Dental	Supply Assets <\$5,000	\$ 259	Crownpoint Elem.	To provide funding to purchase computers for the classroom.
Professional Development	Other text books	\$ 1,000	Red Rock Elem.	To provide funding to adjust estimated budget to actual.
Professional Development	Software	\$ 4,602	Red Rock Elem.	To provide funding to adjust estimated budget to actual.
Professional Development	General Supplies & Materials	\$ 843	Red Rock Elem.	To provide funding to adjust estimated budget to actual.
Professional Development	Supply Assets <\$5,000	\$ 4,030	Rocky View Elem.	To provide funding to purchase equipment.
Additional Compensation	Supply Assets <\$5,000	\$ 7,915	Gallup Central High	To provide funding to purchase computers.

Education Retirement	Supply Assets <\$5,000	\$ 1,272	Gallup Central High	To provide funding to purchase computers.
ERA Retiree Health	Supply Assets <\$5,000	\$ 183	Gallup Central High	To provide funding to purchase computers.
FICA Payments	Supply Assets <\$5,000	\$ 568	Gallup Central High	To provide funding to purchase computers.
Medicare Payments	Supply Assets <\$5,000	\$ 133	Gallup Central High	To provide funding to purchase computers.
Workers Comp. Emp. Fee	Supply Assets <\$5,000	\$ 46	Gallup Central High	To provide funding to purchase computers.
Workers Comp Prem.	Supply Assets <\$5,000	\$ 127	Gallup Central High	To provide funding to purchase computers.
Casual	Professional Development	\$ 2,500	Gallup High	To provide funding for Teacher to attend the NSTA National Conference in March.
Health/Medical Premiums	Base Salaries	\$ 9,028	Business	To provide funding to adjust estimated budget to actual.
Health/Medical Premiums	Additional Compensation	\$ 2,000	Business	To provide funding to adjust estimated budget to actual.
Health/Medical Premiums	Education Retirement	\$ 1,698	Business	To provide funding to adjust estimated budget to actual.
Health/Medical Premiums	ERA-Retiree Health	\$ 244	Business	To provide funding to adjust estimated budget to actual.
Health/Medical Premiums	Life	\$ 550	Business	To provide funding to adjust estimated budget to actual.
Health/Medical Premiums	Professional Development	\$ 7,961	Business	To provide funding to adjust estimated budget to actual.
Total:		\$ 114,151		

Carl Perkins-Current(24174)

Software	FICA Payments	\$ 165	Business	To provide funding to pay for Subs for Perkins Professional Development for all district Perkins schools.
Software	Medicare Payments	\$ 39	Business	To provide funding to pay for Subs for Perkins Professional Development for all district Perkins schools.
Software	Workers Comp. Emp. Fee	\$ 14	Business	To provide funding to pay for Subs for Perkins Professional Development for all district Perkins schools.
Software	Workers Comp. Prem.	\$ 37	Business	To provide funding to pay for Subs for Perkins Professional Development for all district Perkins schools.
Software	Subs/Prof/LWOP/Brev/Other	\$ 2,650	Business	To provide funding to pay for Subs for Perkins Professional Development for all district Perkins schools.
General Supplies & Materials	Student Travel	\$ 686	Tse Yi Gai	To provide funding for career exploration field trips.
Supply Assets <\$5,000	Student Travel	\$ 317	Tse Yi Gai	To provide funding for career exploration field trips.
Total:		\$ 3,908		

Johnson O'Malley (25131)

General Supplies & Materials	Professional Development	\$ 2,000	SSS	To provide funding for program manager travel.
Total:		\$ 2,000		

Peer Helpers (26214)

Student Travel	General Supplies & Materials	\$ 452	Business	To provide funding to purchase general supplies and materials.
Other Contract Services	General Supplies & Materials	\$ 48	Business	To provide funding to purchase general supplies and materials.
Total:		\$ 500		

K3+ Grant (27166)

Additional Compensation	General Supplies & Materials	\$ 16,544	Business	To provide funding to purchase supplies for June 2018 Program.
Education Retirement	General Supplies & Materials	\$ 2,461	Business	To provide funding to purchase supplies for June 2018 Program.
ERA Retiree Health	General Supplies & Materials	\$ 336	Business	To provide funding to purchase supplies for June 2018 Program.
FICA Payments	General Supplies & Materials	\$ 1,037	Business	To provide funding to purchase supplies for June 2018 Program.
Medicare Payments	General Supplies & Materials	\$ 242	Business	To provide funding to purchase supplies for June 2018 Program.
Total:		\$ 20,620		

Capital Improvement-SB-9-Site Base(31701)

Software	Supply Assets <\$5,000	\$ 1,300	Twin Lakes Elem.	To provide funding to purchase laptops for Teachers.
MGR Bldg & Grounds (SB-9)	Supply Assets <\$5,000	\$ 2,443	Gallup Central	To provide funding to purchase Air conditioners, digital cameras, chairs for lounge, microwave and round lunch tables/chairs
General Supplies & Materials	Supply Assets <\$5,000	\$ 10,000	Gallup Central	To provide funding to purchase Air conditioners, digital cameras, chairs for lounge, microwave and round lunch tables/chairs
Total:		\$ 13,743		

***4.2017-2018 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different**

Function	FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
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Johnson O'Malley (25131)

General Supplies & Materials(2200)	Student Travel(1000)	\$ 18,000	SSS	For additional student travel for schools.
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Total:

\$ 18,000

STUDY CIRCLE

A. PUBLIC COMMENT

Tommy Haws talked about his support to increase MCHS enrollment to educate the children providing opportunities. Olin Kieyoomia, vice president, UNM Board, supporting enrollment of 20 more students for MCHS, offer choice and opportunities.

B. Reports

1. Superintendent Report

- o Mike Hyatt will discuss more of the Middle College High School’s global information. He further addressed the Aztec tragedy, concluding the preparedness in our school district and reassuring the board and the community. Our school district is up to date with trainings and best practices, although the evacuation plans are kept confidential. The next review will be during the principals meeting this week.

Priscilla Manuelito spoke that the tragedy is so close to home; she encourages reviewing the drills and safety more often, our children and staffs needs to be prepared.

- o The Mid-year review with the principals is in process, the principals present the negative and positive happenings in their schools. The presentations will happen all week to get to all of the principals.

The Middle College High School’s enrollment, there were opportunities to have the students already enrolled be provided transportation and lunch while attending school, however, **the funds were used elsewhere which indicates poor planning**. The choices made for students and families’ remains a concern to our district. There are ethnicity issues, concerns on how do we fill the gap, majority of students enrolled are from Gallup, what about the rural area students, how do we meet their needs. The school district is rolling out an AA pathway that is designed servicing all students in the county. The Academy will be made available for students interested in the program. Currently, transportation is a hindrance getting students to attend MCHS as well as lunch. The 40th day numbers for Middle College High and GMCS by Ethnicity were provided.

	Asian	African American	Caucasian	Hispanic	Native American	Pacific Islander	Total
MCH %	6%	2%	23%	34%	35%	0%	100%
GMCS %	0.94%	0.34%	5.14%	14.25%	79.3%	0.04%	100%
MCH Tot Pop	6	2	23	34	35	0	100
GMCS Tot Pop	107	39	585	1622	9028	4	11385

2. Dr. James Malm - CEO/UNM President

Dr. James Malm attended the meeting for introduction, greets the school district and is ready to work with the school district. Priscilla Manuelito requested of Dr. Malm to provide TESOL endorsement for our teachers in the district and to grow our own teachers. There is a need for dual credit partnerships.

3. Board Reports (Meetings, Conventions, Conferences, Training Sessions)

Priscilla Manuelito and the board members attended the second session of the Strategic Planning. There is continuing collaborations to help with the direction our school district is headed, it is youth driven with goals and values. She thanked the facilitators Philana Kiely Hubbard, Nick Hubbard and Jeff Kiely.

4. Notices and Communication

- a. December 16, 2017 ~ IEC Meeting (Boardroom-9:00 a.m.)
- b. December 25-29, 2017 ~ Winter Break (Students)
- c. January 1-5, 2018 ~ Winter Break
- d. January 8, 2018 ~ BOE Meeting / Data Day (No School)
- e. January 15, 2018 ~ MLK Holiday (No School)

OLD BUSINESS - NONE

NEW BUSINESS

A. Approval of Contract Services Agreement Extension with Matejka Ray Consulting from December 1, 2017 - November 30, 2019 - ACTION

Jay and Matejka Santillanes presented the contract with the changes in the agreement.

Priscilla Manuelito discussed the conflict of interest concern as the Santillanes are lobbyist for the Navajo Nation.

Matejka and Jay Santillanes discussed the conflict of interest concerns; instead of the conflict of interest, the relationship with the Navajo Nation is a bridge for the district. **Priscilla Manuelito asked for clarification if there was any conflict of interest.**

Mike Hyatt supports approving the contract as he is ~~not~~ familiar with what the lobbyist's job entails during the legislative session and during the interim.

Priscilla Manuelito moved the Approval of Contract Services Agreement Extension with Matejka Ray Consulting from December 1, 2017 - November 30, 2019 be approved as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

B. Approval Increasing Enrollment of (20) Students, Grades 10-12 beginning SY'2018-2019 School Year per Charter Renewal Session V Organizational Plan - ACTION

Dr. Rob Hunter talked about the need for increasing the enrollment as there is a waiting list ready to fill the slots. He thanked the superintendent for addressing the issues and concerns.

Mike Hyatt discussed the need for transportation services and lunch services for the students, instead with the prior enrollment increase, personnel salaries were increased. There is room for improvement with the funds.

Priscilla Manuelito stressed the importance of offering opportunities for the rural area students, how they will get to school and if lunch is not included, how such a student with a single working parent like herself is able to afford the school. She sees MCHS is primarily for the elite parents who can afford driving their students to the school.

Michael Schaaf moved the Approval Increasing Enrollment of (20) Students, Grades 10-12 beginning SY'2018-2019 School Year per Charter Renewal Session V Organizational Plan be presented. Upon roll call vote, motion failed. (Four board members present and voting: Kevin Mitchell-no, Priscilla Manuelito-no, Michael Schaaf-no, Chris Mortensen-no)

ADJOURN

There being no further business Michael Schaaf moved the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes) Meeting adjourned Monday, December 11, 2017 at 8:33 p.m.

Charles Long, President

Michael Schaaf, Secretary

Recorded by
Joan Nez
December 11, 2017