In order to attend the Alternative Campus High School, students will follow a standard Intake Process which is described below.

**The Intake Process**

Step One: A Referral
PPS or CSE team makes a referral to the Campus School

Step Two: An Intake Interview
The Campus Administrator assesses appropriateness of referral and schedules an intake interview with BOTH parent(s)/guardian(s) and the student.

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**The Intake Interview**

During the interview, the following will occur:

- The group will discuss the program components, student’s history, and student motivation for a “fresh start”

- The prospective student will read and consider The Contract for Admission

- If the student agrees with the contract she/he may sign the contract

- Student is then required to follow up with administrator and another appointment is scheduled for the student to complete a writing sample