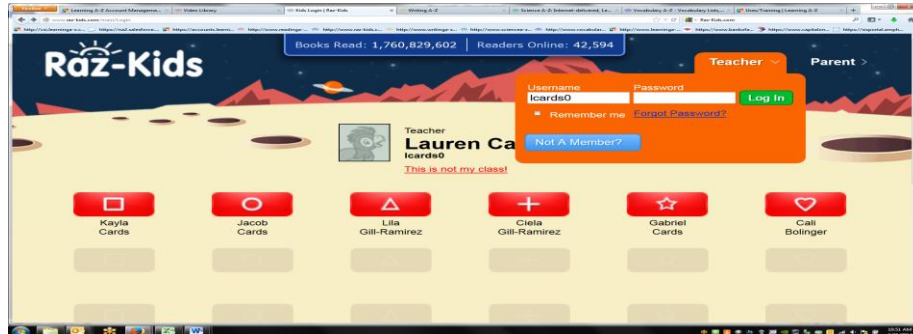
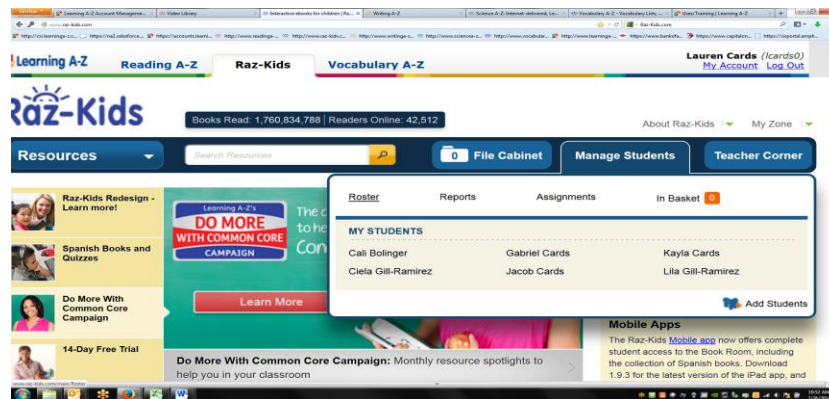


## How to create your Raz-Kids Roster!

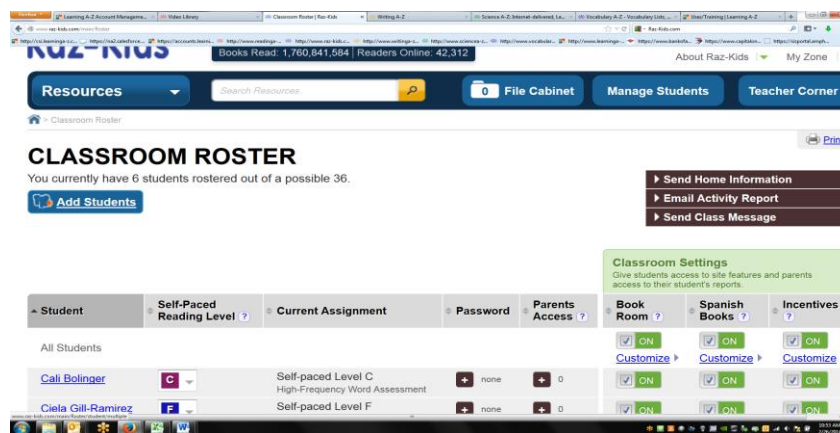
Log onto your account @ [www.raz-kids.com](http://www.raz-kids.com) :



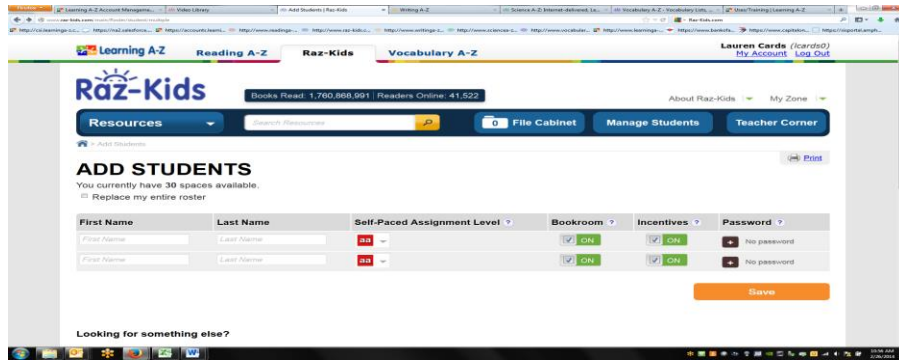
Click on Manage students- Then click on Roster:



Click on Add Student:



**Add in the students first/ last name and reading level.** The reading level will be the student's assignments and will have access to only books contained at this level:



You also have the option to upload a CVS file for quicker action. You can decide to delegate your student's access to the:

Bookroom: Access to all levels or customized levels

Incentives: Raz Rocket and Robot Builder

*\*Please assign students a password so students can't access other student's accounts.*

Here is a link to our correlation chart to determine your student's reading level:

[http://www.raz-kids.com/main/ViewPage/name/help\\_chart/](http://www.raz-kids.com/main/ViewPage/name/help_chart/)

Adding a student to the roster will assign them an Icon that they will use to log in. When a student logs onto Raz-Kids to work on their assignment, they will be prompted to enter your (teacher) username > click on their icon and then enter their password.

**Letter to parent and student log in cards** are available in the Roster > Send home Information:

