



P.S. / I.S. 276 PARENT-TEACHER ASSOCIATION INC.

Executive Committee Meeting Minutes:
 8:00 - 9:10 am
 October 20, 2020
 Virtual Zoom Meeting

Executive Board Members 2019-2020:		
Co-Presidents	Melinda Orlie-Katsiris	Tammy Meltzer
Vice President of Fundraising	Julie O'Donnell	Ashlee Wolfe
Co-Secretaries	Jacky Goldman	
Treasurers	Fatima Galarraga	Shonali Gupta
Co-Assistant Treasurers	Stephanie Ranft	Amy Mofsenson
Vice President of Parent Relations	Megan Smyser	Kathleen Sidell
Vice President of Communications	Christy Knettel	Nicole Elmgart
School Principal	Terri Ruyter	

Present: Melinda Orlie-Katsiris, Tammy Meltzer, Julie O'Donnell, Ashlee Wolfe, Jacky Goldman, Fatima Galarraga, Stephanie Ranft, Amy Mofsenson, Megan Smyser, Kathleen Sidell, Christy Knettel, Nicole Elmgart, Terri Ruyter, Sabrina Raza-Wiese

I. Meeting Called to Order at 8:00 am

II. Approval of September Minutes

- Motion to approve September minutes carries.

III. Principal's Report (Terri Ruyter)

- Random COVID testing at school was completed last week. We didn't have any positive cases at PS/IS 276.

- The period for parents to switch from remote to hybrid is soon. There is a concern that if too many parents switch their children from remote to hybrid the school will have to change the current model because the number of students will exceed building capacity.
- Discussion re: synchronous learning minutes per grade level. The school is striving to meet the DOE minutes of expected synchronous learning while also being aware of teacher prep time. It takes much longer to plan and create a video lesson/live Zoom lesson than it does a “regular” in person teaching lesson. Discussion of possible clubs or using some money from the spring credits at the Marquis Theater or Center for Architecture where parents could sign students up to participate if they are interested in more synchronous learning.
- Discussion re: teacher playdates remaining from auction in spring. Are teachers willing to do virtual playdates? Terri will connect with teachers and discuss.
- Parent request for middle school syllabus.
- General PTA Meeting will be on Friday at 8 am. Elections will be held. Discussion re: How voting/nomination process will happen.
- Photo day will be with Irving Simon and held outdoors, possibly in front of school or on the 8th floor terrace. Irving Simon has a platform where remote children can send in a photo and they will format the background and size so that all photos look similar for the yearbook.

IV. President’s Report (Melinda Orlie-Katsiris and Tammy Meltzer)

- Discussion re: EB Board elections on Friday. Nominations can be made on the floor at the meeting on Friday morning. Flyers will be given out over the next 2 mornings at arrival time to spread the word. Reminder email will also be sent out to parents.
- Discussion re: Membership Toolkit numbers. Will check how many families still need to renew and which families have left the school.
- Barnes and Noble book fair next week. Info to be sent out soon to parents.
- Office Franklin Go Fund Me Page is up. PTA is not allowed to circulate or promote this. However, parents can spread the word on their private social media pages or to their friends. Discussion re: cards/memory book to be made and sent to her family.

V. Treasurer’s Report (Shonali Gupta) - (See Treasurer’s report for more information)

- Overview of the income and expenses in September.
- The Annual Appeal and supply fund collection were very low this year. We need to think out of the box for fundraising ideas. Possible virtual fun run or email tip jar after Halloween parade. Discussion re: Possible parent photo volunteer.

V. New Business (Julie O’Donnell)

- Halloween parade will be on Friday, Oct. 30 at 1:45 pm. Only 50 people will march at a time. Everyone must register. Parent volunteer sign-ups are on Membership Toolkit. Flyers will be hung outside school and information will go out via eNews.

VIII. Questions/Comments/Additional Items

- Discussion re: Clothing donation pick-up options.
- Discussion re: Middle School Screenagers virtual event.

IX. Adjournment at 9:10 am