

PVMS PTO Meeting Minutes

October 16, 2017

Attendance: Heather Helwig, Sarah Minei, Nicole DesRosier, Ray Bernier, Jessica Berube, Sarah Burton, Holly Gorman, Corinne McDermott, Dea Vernott, and Melissa Lennon

1. ***September Meeting Minutes*** – are posted on the PTO website
2. ***Treasurer's Report***
3. ***Principal's Report***
 - Fire Safety Awareness Day last Tuesday was successful with Chief Casey allowing students to explore a fire truck and ambulance
 - Trunk-or-Treat on Friday, October 27th
 - November 2nd - PBIS event with sing along to songs from Trolls
 - November 30th – Horizon Wings will present at 10 a.m.
4. ***Program Reports***
 - Amazon Smile – Nicole DesRosier
 - In the past year, \$58 had been earned over the past year
 - Will send home a flyer to remind families of the program
 - Big Hearted Books – Heather Helwig
 - Bin is full and company has been called
 - Box Tops – Sarah Burton
 - Next cut off date for a check is November 1st
 - September collection: 2,372 Box Tops, Miss Mattern's class had 398 Box Tops, and Nick B. brought in 278 Box Tops
 - Crayola Colorcycle – Heather Helwig
 - Markers are being collected in the bin located in the school entryway
 - Great Lakes Scrip – Melissa Lennon
 - No orders have been received to date
 - Will send home an order form with the most popular gift cards ordered and the option to add others not listed
 - Labels for Education – Jessica Berube
 - 18,707 labels have been collected to date
 - plans to purchase tempera paint for Mrs. Hansen
 - Shop & Stop A+ Rewards – Tracey Turner
 - Ray will check to make sure the school is registered for this year
5. ***Event Planning***
 - Square One Art
 - Artwork needs to be mailed out to the company this week
 - Trunk-or-Treat (October 27th) 6:30 – 8 p.m.
 - 5th Grade will host a fundraiser selling glow sticks, dinner items, desserts, and beverages
 - All the Right Moves dancers will be in attendance again
 - Admission: a bag of individually wrapped candy
 - Still in need of trunk decorators and volunteers
 - There will be no trunk decorating contest this year
 - Hidden Acres will not be running the hay ride this year, but will allow us to borrow the wagon with Matt Pappas driving it

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- Veterans Day Assembly – November 9th
 - Teachers showed response and will begin planning the event
- Thanksgiving Baskets – Dea Vernott
 - Assemble baskets after school (November 20th)
 - Heather will get Dea the materials needed to begin planning this event
- December Family Fun Night (December 1st) – Craft Night
 - Holiday Crafts for Kids
 - Crafts ordered
 - May want to consider holding off on this event so that the focus can be on the craft/holiday fair and, perhaps, wrap gifts instead
 - Craft Fair/Holiday Store (December 1st) – Patty Riley
 - Crafters/Vendor response slow
- Winter Door Decorating Contest
 - Heather will reach out to the teachers so that doors might be decorated in time for parent/teacher conferences
- Parent/Teacher Conferences – Teacher Appreciation Lunch (Dec. 6th)
 - Lunch catered to both schools – Heather will check with Lake of Isles first
 - Families will be asked to donate drinks, dessert, and fruit

6. Old Business

- Spirit Wear
 - Order had been placed and items should be received by October 30th
 - Due to quantity ordered, received a discounted rate (\$5 vs. \$7)
 - Ordered a few extras just in case families did not understand the order was being placed only once this year
- Donations for Hurricane Harvey
 - Collected \$82
- Scholastic Book Fair (September 11-15)
 - For future consideration, the stage is an extremely tight space to accommodate adults on Open House Night; need to consider having the Book Fair in a larger space
- Grandparents Day Lunch (September 19th)
 - Very successful with over 250 grandparents
 - Plan to extend lunch periods next year to allow more time for families
- Family Fun Night (September 29th) – Grabarek’s Corn Maze & Movie
 - Successful night with 198 people participating
 - Thank you to the Grabarek Family!
- Fire Safety Week (October 9-13)
 - Thank you to Chief Casey and staff for bringing a fire truck and ambulance for students to explore. They also provided pencil cases for the pencils the PTO purchased for all students.

7. New Business

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- PTO Today insurance due February
- Middle School Help
 - Basketball uniforms are needed to support PPMS sports with a cost of approximately \$1,500.
 - Plan is to fundraise for uniforms and possibly create a booster club, but would like PTO to front the cost for now
 - PTO voted to pay the cost of new uniforms
- Student Column Newsletter
 - Teachers would like to start with students submitting work that would be included in the PTO newsletter with Teachers choosing the entries
 - In time, if successful, may create a student newspaper.
- NESS – New England Science and Sailing
 - Look into a grant to have school visits
- PTO Bulletin Board
 - Have interested students decorate the bulletin board
 - Currently the Minch family has decorated the PTO bulletin board
- St. Vincent De Paul Soup Kitchen – need socks, hats, and gloves
 - Look to collect items for the soup kitchen in November
- Assembly Ideas
 - Rescue Animals – one group visited Lisbon Central School
- PTO Dues - \$3 for the school year to have voting rights

8. Next Meeting: November 13, 2017 @ 5:30 p.m. in PVMS Library