

# ***PVMS PTO Meeting Minutes***

## ***January 6, 2016***

***Attendance:*** Heather Helwig, Danette Dykema, Sarah Minei, Emily Campbell, Jessica Holden, Holly Wotring, and Melissa Lennon

### ***1. December Meeting Minutes***

- Minutes were e-mailed
- Minutes will be posted on PTO page of school website

### ***2. Treasurer's Report***

- Box Tops check of \$3,618.50 received
- Holiday Store – no loss
- Great Lakes Scrip – no loss
- Dues collected
- Donations for Friday's Rescue from December Family Fun Night - \$38
- Hand warmers bought for I.A.s
- Prizes from Trunk-or-Treat disbursed
- PTO provided dinner through Presents for Preston for a Preston family
- Balance – over \$7,000

### ***3. Principal's Report***

- Parent evening presentation on bullying will be scheduled through PAB
- How can PTO help encourage attendance? Perhaps offer a prize for the class with the largest attendance.

### ***4. Program Reports***

- Box Tops – Sarah Burton
  - Received check for \$3,618.50
  - Collected 2,021 in December
  - Aryaah Loftis was winner of the month with 352 Box Tops
  - Mrs. Felker's class was the top class for the month with 550 Box Tops
- Labels for Education – Jessica Berube
- Got Books – Heather Helwig
  - Container not full yet
- Great Lakes Scrip – Melissa Lennon
  - 3 orders placed in December with profit of \$188.91
  - 18 families have participated to date
  - Profit to date: \$323.12
- Shop & Stop A+ Rewards – Tracey Turner
- Target Red Card – phasing out ending May 14<sup>th</sup>

### ***5. Event Planning***

- Trivia Night – Emily Campbell (Friday, January 22<sup>nd</sup>)
  - Are You Smarter than a Fifth Grader? – will buy the game rather than using the free app due to usability
  - Flyers ready to be sent home
  - Prices: \$25/per person for order by 1/15 and then \$30/person through 1/19

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- January Family Fun Night
  - Chose not to host an additional activity for the month
- February Family Fun Night (Friday, February 26<sup>th</sup>)
  - Planning a movie night, will need to check the movie list to see what movies are available
  - Will check with the Lisbon movie theater, as they have offered in the past to donate the first bag of popped corn to get us started
- March Family Fun Night – Science Night – Danette Dykema & Jennifer Winton (Friday, March 26<sup>th</sup>)
  - Danette and Jennifer will work together with Jennifer taking over next year

### ***6. Assemblies***

- Hartford Stage After School Program (Grades 4 – 5) – Heather Helwig
  - Unfortunately due to conflicts in scheduling, only six students responded
  - Program scheduling will be accommodated easier at the middle school
  - Those students who expressed interest possibly will be welcomed to join the middle school production

### ***7. Old Business***

- \$50 fee to maintain 501c3 status
  - Still have not received bill
  - Danette said online the account is locked
- Holiday Store
  - May need to rethink the program next year due to lack of an available classroom; one option is to host the program during the December Craft Night
  - One parent said an empty box was opened on Christmas; working to rectify issue
  - Still trying to close out account with vendor
- December Family Fun Night – Craft Night
  - Small turn out, but Santa was a big success
- Smile.Amazon.Com
  - Danette said she would register the PTO for the program
  - Remind families they can order gift cards from Scrip and use them on Smile.Amazon.com
- Singapore Math – Heather Helwig
  - Stairs need to be painted
- Dues for membership

### ***8. New Business***

- PTO Today insurance due February
  - Bill received and check will be mailed in amount of \$699

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- 100<sup>th</sup> Day of School (Feb. 2<sup>nd</sup> at the earliest)
  - Emily will ask each teacher if they need any assistance from the PTO
- Read Across America/Dr. Seuss' Birthday (March 2<sup>nd</sup>)
  - Can hang decorations in PTO closet from last year
- Spirit Week
  - Will choose a date at the next meeting
- March Parent Conferences/Staff Appreciation Lunch
  - Pot luck – families may choose a dish to bring
- Spring for Supplies – Heather Helwig
  - Heather will ask and post a wish list for each of the teachers
- Field Day – Danette Dykema
  - Have e-mailed Strawberry Park and a price has been set
  - Will have access to Splash Pad
  - Working on a date
  - Lunch – could bring own lunch again
  - Strawberry Park said they could provide lunch, but are not sure at this time whether they would have the staffing to do so
  - Another option is to see whether the school could provide volunteers to grill at the park – if volunteers grill, will someone need to be serve safe certified?
  - Will offer Spirit Wear in colors for Field Day

***Next Meeting February 3, 2016 @ 6:30 p.m. in PVMS Library***