

PVMS PTO Meeting Minutes

September 10, 2018

Attendance: Heather Helwig, Laurie Orduna, Nicole DesRosier, Ray Bernier, Holly Gorman, Mariah Hornsby, Dea Vernott, Samantha Williams, and Melissa Lennon

1. ***Introduction of Attendees***
2. ***Election of Officers***
 - President – Heather Helwig
 - Vice President – Laurie Orduna
 - Secretary – Melissa Lennon
 - Treasurer – Nicole DesRosier
3. ***General Review of PTO Mission, Meeting Dates, Format, & Membership***
 - Mission Statement – posted on the PTO page from the school website
 - Meetings – Second Monday of month @ 5:30 pm in PVMS art room
 - Order of Meeting:
 - Review previous minutes
 - Treasurer’s Report
 - Principal’s Report
 - Program Reports
 - Event Planning
 - Assemblies
 - Old Business
 - New Business
 - Membership – meetings open to all
 - Active participation at meetings and events is encouraged
 - Privilege to vote requires paid membership of \$3 annually
4. ***Treasurer’s Report*** – Nicole
 - have approximately \$9,000 - \$10,000 in the account
 - paid the deposit for the book fair
5. ***Principal’s Report*** – Mr. Bernier
 - Welcome and thank you to the PTO members; the school couldn’t do what it does without the help and support of the PTO
 - Thursday is a half day of school for Professional Development
 - Book Fair is September 17th – 21st
 - Grandparents Day Lunch is September 19th
 - Open House is September 19th
 - Fire Safety on October 9th – students will see a fire truck and an ambulance
6. ***Program Reports***
 - Amazon Smile – Nicole DesRosier
 - Still enrolled – have gotten about \$45
 - Nicole will send a flyer out
 - Big Hearted Books – Heather Helwig

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- The company has closed. When the bin has been on the property for six months, it will be considered abandoned and then the PTO can disperse the books and remove the bin
- Melissa will check with Savers to see if they will take the books and give the PTO a percentage in return
- Box Tops – Sarah Burton
 - First mailing will be September 28th
 - Sarah sent out a flyer with all the details of the program
- Crayola Colorcycle – Heather Helwig
 - Ongoing collection
- Great Lakes Scrip (gift cards) – Melissa Lennon
 - Will offer the program in November and December this year
 - Will remind families that Amazon cards can be used in conjunction with Amazon Smile
- Shop & Stop A+ Rewards – Nicole DesRosier
 - PVMS is signed up for the program again this year
 - Nicole will look into Big Y's Education Express as well

7. *Event Planning*

- Square One Art
 - Mrs. Hansen has begun this activity with students already
- Penny Wars – Laurie
 - Classes collect money and the contest is determined by weight and not dollar value
 - Will run for two weeks: September 17th – 28th
 - Will have the teacher of the winning class determine the prize desired
- Spirit Wear
 - Will offer Spirit Wear just in the fall again this year
 - Will keep the Field Day colors assigned per grade level the same as last year
 - Will consider offering a sweat shirt as well
 - Information will be going home soon
- Scholastic Book Fair (September 17-21)
 - Book Fair will be held in a room on the second floor
 - Still need volunteers to help with the book fair
 - Book Fair will be open for Open House
- Open House (September 19th)
- Grandparents Day Lunch (September 19th)
 - Date was changed
 - \$5 Lunch offered for adults (ham or turkey grinder, chips, and a bottle of water)
- Family Fun Night (September 28th) – Preston Farms Corn Maze & Movie
 - Event will be 6 – 7:30 p.m. with a movie to follow

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- Admission will be a bag of individually wrapped candy per person
- Fire Safety Week (October 7-13)
 - Fire Safety Day will be October 9th
 - Heather will touch base with Tom Casey
 - There will be a fire truck and ambulance for the students to see
- Trunk-or-Treat (October 26th)
 - Will need volunteers to decorate trunks
 - Nicole has reached out to All the Right Moves
- Craft Fair – Patty Riley
- Veterans Day Assembly – Mariah
 - Mariah will touch base with Ray and the teachers if she would like student participation
- Thanksgiving Baskets – Dea
 - Dea will contact the local churches
- Family Fun Dance – November 9th
 - Heather has booked the DJ for all three dances scheduled this school year

8. *Old Business*

- Back-to-School Ice Cream Social (August 20th)
 - Went well with good participation
 - Jimmies provided the ice cream and then cleaned up
- BooHoo/WooHoo Breakfast (August 29th)
 - Seemed to have an abundance of food and less families joining us for breakfast than in the past, but may have been a result of the long line to enter the school with the new Raptor system
- PVMS PTO Scarecrow
 - Four kid scarecrows playing tug of war were made for the Scarecrow Festival
 - Will be assembled after school next Friday
- PTO Bulletin Board – Mariah
 - Mariah is planning an ongoing bulletin board in which students and adults can nominate staff, students, and community members to be on the “Wall of Fame” for making a positive direction. The theme for the nominations would change monthly.

9. *New Business*

- \$50 fee to maintain 501c3 status due in September
- PTO Today insurance due February
- Digital Sign
 - Looking into the purchase of a digital sign to put out in the front of the school to replace the current information board
- Decorations

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- Need volunteers to work at home to create winter decorations as well as Dr. Seuss themed decorations for the school hallways

10. Next Meeting: October 15, 2018 @ 5:30 p.m. in PVMS Art Room