

# ***PVMS PTO Meeting Minutes***

## ***November 13, 2017***

**Attendance:** Heather Helwig, Sarah Minei, Ray Bernier, Jessica Berube, Sarah Burton, Stephanie Houghton, Patty Riley, Dea Vernott, and Melissa Lennon

1. ***October Meeting Minutes*** – posted on PTO website
2. ***Election of Vice President***
  - Melissa nominated Sarah Minei, no other nominations, Sarah was voted as VP unanimously
3. ***Treasurer's Report***
4. ***Principal's Report***
  - Veterans Day Assembly went well with Vets receiving a carnation
  - Horizon Wings Assembly – November 30<sup>th</sup> at 10 a.m.
  - Family Fun Night – December 1<sup>st</sup>
  - Parent Conferences – December 6<sup>th</sup> (long night) & 7<sup>th</sup>
5. ***Program Reports***
  - Amazon Smile – Nicole DesRosier
    - PPMS PTO now has its own bank account, but it shares the same tax ID
    - Will not be able to have two separate accounts for AmazonSmile, so we will split the proceeds 50/50 among the two PTOs
  - Big Hearted Books – Heather Helwig
    - Bin is full again and the company has been called to empty the bin
  - Box Tops – Sarah Burton
    - October collection – 1,761 Box Tops!
    - October class – Mrs. DeMarco's Third Grade with 693 Box Tops
    - October student – Isabella R. with 515 Box Tops
    - Year to Date: 4,133 Box Tops
    - Collection is a little less than this year at this time, but anticipate meeting goal
  - Crayola Colorcycle – Heather Helwig
    - Collection bin is in the school foyer and filling slowly
  - Great Lakes Scrip – Melissa Lennon
    - Placed one order thus far with profit of \$46.31
    - Positive response from the "fast & easy" order form for November
    - Will create another "fast & easy" form for December
  - Labels for Education – Jessica Berube
    - Have 20,210 points
    - Will be able to order 23 sets of 12 paints for Mrs. Hansen
  - Shop & Stop A+ Rewards – Tracey Turner
    - Mr. Bernier has signed up the school to participate again this year
6. ***Event Planning***
  - Square One Art
    - Student work came in today and will be sent home with students tomorrow
    - Mrs. DeMarco's class work did not arrive, will send home codes with students in that class to access their work while the company searches for it
  - Thanksgiving Baskets (November 20<sup>th</sup>) – Dea Vernott
    - Check with Nicole on the bags from BJs

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- Baskets will be assembled at 5:30 p.m. on Monday, November 20<sup>th</sup>
- Dea will check the classroom bins
- Received a \$25 gift card to Better Value for a turkey
- Have received a few donated turkeys
- December Family Fun Night – Holiday Craft Store (Dec. 1<sup>st</sup>) – Patty Riley
  - Have twenty tables with 17 local crafters and 3 local vendors
  - Will send home a flyer tomorrow with students to promote the event
  - The Holiday Store will be open from 5 – 8 p.m.
  - Vendors will be allowed to set up at 4 p.m.
  - PTO will be available to wrap students' gifts in the art room
  - 5<sup>th</sup> Grade will have a bake sale with 8-10 baked items, macaroni and cheese, finger sandwiches, and hot/cold drinks
  - Will need wrapping paper, gift tags, etc.
- Winter Door Decorating Contest (December 1<sup>st</sup>)
  - Staff who choose not to participate need to contact the PTO so the PTO can decorate the door
- Winter Decorations
  - Will be put up in the school prior to Parent Conferences on December 6<sup>th</sup>
  - Could use volunteers to help decorate or make decorations!
- Parent/Teacher Conferences – Teacher Appreciation Luncheon (December 6<sup>th</sup>)
  - Lunch catered to both schools by Lake of Isles for \$300
  - Families will be asked to donate drinks, dessert, and fruit

### **7. *Assemblies***

- Horizon Wings Assembly (November 30<sup>th</sup>) – 10 a.m.
- Assembly Ideas
  - Rescue Animals? – Nicole DesRosier
  - Laser shows
  - New England Science & Sailing (NESS)

### **8. *Old Business***

- Trunk-or-Treat (October 28<sup>th</sup>)
  - Went well, was big, had more decorated trunks this year
  - Will need two hay rides running at a time next year
  - Need to consider having one scary hay ride and one not
  - Consider showing a movie for those waiting in line for the hay ride
- Spirit Wear
  - Came in and has been distributed
  - Have a few extra shirts available for sale at \$10 each
- Veterans' Day Assembly (November 9<sup>th</sup>)
  - Went well; having students join the Veterans was a nice touch
- PTO Bulletin Board – student decorated
  - Look into Mrs. Hansen's Art Club or the Positive Squad take over
- Student Column Newsletter
  - A letter will go home presenting the idea to students and families
- St. Vincent DePaul Soup Kitchen – need socks, hats, & gloves for patrons

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- Membership – meetings open to all; membership of \$3 annually for voting rights

### ***9. New Business***

- PTO Today insurance due February

***10. Next Meeting: December 11, 2017 @ 5:30 p.m. in PVMS Art Room***