

# ***PVMS PTO Meeting Minutes***

## ***June 1, 2016***

***Attendance:*** Heather Helwig, Sarah Minei, Emily Campbell, Ray Bernier, Amy Brosnan, Sarah Burton, & Melissa Lennon

### ***1. April Meeting Minutes***

### ***2. Treasurer's Report***

- Expecting a check from Box Tops and Pfizer
- Ned Show – money in and money out
- Book Fair – bought some books
- Upcoming expenses - \$250 for 5<sup>th</sup> Grade, \$150 for awards, & \$50 for LLC renewal
- Balance - \$5,818.71
- Field Day expenses:
  - \$2042 for Strawberry Park
  - \$356 for Frisbees
  - \$80 for Spin Art brackets
  - \$136 for Star Wars balls
  - \$43 for cone cups
  - \$72 for tattoos
  - \$63 for popsicles
  - \$402 for food, plates, napkins, etc.

### ***3. Principal's Report***

### ***4. Program Reports***

- Box Tops – Sarah Burton
  - Kindergarten combined had a total of over 7,000 Box Tops this year!
  - 22,8410 Box Tops were collected this year (\$2,284.10)
  - Michael Aydt was the top collector
  - There will be a popsicle party for all kindergarten classes
- Labels for Education – Jessica Berube
- Got Books – Heather Helwig
  - Received a check for about \$50
  - Bin is not full
  - Remind teachers and families the book bin is there
- Great Lakes Scrip – Melissa Lennon
  - \$18.75 profit this month
  - \$428.45 profit to date
  - November and December were the biggest months in participation
- Shop & Stop A+ Rewards – Tracey Turner
  - Check should be mailed soon
- Target Red Card
  - Program has ended permanently
  - Check should be mailed soon

### ***5. Event Planning***

- PTO Year-end Awards for Star Student (2 per class)

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- Trophies have been ordered already
- Awards assembly will be June 9<sup>th</sup> at 9:30 a.m.
- Popsicles with the Principal
  - Wednesday, July 27<sup>th</sup> from 10:30-11:30 a.m.
- Back-to-School Ice Cream Social
  - Date will be determined later
  - Ask teachers their preference of date and time in hopes more teachers will participate
- Back-to-School Breakfast
  - Pass out PTO information
- Scholastic Book Fair in September
  - Date has not been set yet; hope to coordinate date with Open House
- Trunk-or-Treat
  - Friday, October 28<sup>th</sup>

### **6. *Assemblies***

- Discuss ideas for next year

### **7. *Old Business***

- \$50 fee to maintain 501c3 status
  - Danette has taken care of it
- Remind App
  - has been set up and will officially launch next year
- Mixed Bag Fundraiser (through April 8<sup>th</sup>)
  - raised approximately \$3,000
- Spirit Week (April 11<sup>th</sup> – 15<sup>th</sup>) - went well
- BOGO Book Fair (April 11<sup>th</sup> – 15<sup>th</sup>)
  - held on the gym stage; worked okay
- Administrative Assistant Day (April 27<sup>th</sup>)
  - gift cards to a winery given to both & personalized gifts for each
- Preston Palooza (May 19<sup>th</sup>)
  - super turn out
  - 300 paid at the door
  - made a little less than \$5,000 (PVMS PTO and Preston Parks & Rec combined)
  - discussed whether to extend the hours, but not very feasible
  - discussed increasing the number of snow cone, popcorn, and cotton candy machines, but would need volunteers to make that happen
  - would pay for two loads of practice foam next time (\$50 each)
- Spirit Wear for Field Day
  - Went well
  - If sold a more generic school spirit shirt at the beginning of the year in the class colors, teachers could use it for field trips as well

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- Field Day at Strawberry Park (May 25<sup>th</sup>)
  - Went well
  - Would change a few things for next year
  - Make sure the splash pad is turned on well in advance of the school visit
  - Perhaps alternate years between Spin Art and something else
- Smile.Amazon.Com
  - Might not be completely set up
- Singapore Math – primary stairs now numbered
- Read-In with Mrs. Friess
  - Not scheduled as of yet
  - Perhaps hold this event in the fall
  - Check with Mrs. Friess and offer help
- 5<sup>th</sup> Grade Celebration
  - class will be given \$250 for t-shirts
- Yearbooks for 5<sup>th</sup> Graders in need
  - Making sure all 5<sup>th</sup> graders receive a yearbook was more expensive than anticipated: \$344
  - Reevaluate the practice next year
- 2<sup>nd</sup> Grade sell/donated used toys
  - Mrs. Main's class is excited and have begun creating posters to advertise
  - A collection bin will be set up at the school on Monday
  - Madonna House will take all gently used toys
- Dues for membership

### ***8. New Business***

- LLC renewal coming up in May – Danette will take care of it
- Election of Officers for next year - will be held in August
- Thank you, Danette!
- Kindergarten and PreK orientation – might be a good place to distribute information about the PTO and it's plans for the school year to parents
- PTO at PPMS will begin next year!
  - A flyer will be sent home to 5<sup>th</sup> grade parents and middle school parents

***Next meeting will be scheduled some time in August to plan for the upcoming year and to elect officers!***