

PVMS PTO Meeting Agenda

May 3, 2017

Attendance: Heather Helwig, Sarah Minei, Nicole DesRosier, Ray Bernier, Susan Strader, & Melissa Lennon

1. ***March Meeting Minutes*** – posted online
2. ***Treasurer's Report***
3. ***Principal's Report***
 - June 12th – Year End Awards Assembly (tentatively)
 - June 20th – Last Day of School
4. ***Program Reports***
 - Box Tops – Sarah Burton
 - April Total - 1,625 Box Tops
 - April Student Winner - Cassie M. (172 Box Tops)
 - April Class Winner - Mrs. Friess (348 Box Tops)
 - Year to Date – \$1,646.80
 - Will order 1st, 2nd, & 3rd place trophies for the June Awards Assembly
 - Labels for Education – Jessica Berube
 - Big Hearted Books – Heather Helwig
 - Old bin was replaced with a new smaller bin
 - Great Lakes Scrip – Melissa Lennon
 - No gift card sales this month
 - My Coke Rewards – Linda Ruta
 - Shop & Stop A+ Rewards – Tracey Turner
5. ***Event Planning***
 - BOGO Book Fair (May 8th – 12th)
 - Book fair was set up on the stage today
 - Classes will be invited to look early next week with book sales during lunch all week
 - Memorial Day Assembly
 - PVMS hosted the Veterans Day Assembly, the middle school will host the Memorial Day assembly
 - Preston Palooza (June 1st)
 - Need volunteers!
 - Lots of sponsorship this year, which creates the opportunity for more events and the need for more volunteers
 - Field Day at Strawberry Park (June 14th with Rain Date June 15th)
 - Heather worked on the schedule this year for Field Day
 - Cost increased this year to \$8 per student
 - Planning on providing pizza, orange slices, and water for lunch
6. ***Assemblies***
 - Safety Day – Heather Helwig
 - Asking Fire, EMT, & State Troopers to come in for an assembly to help create a friendly awareness of what these community helpers look like in full gear – create positive recognition

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7. *Old Business*

- United Way – presents/reads on March 2nd in honor of Dr. Seuss
 - Volunteers came and read Dr. Seuss stories to all grade levels and donated popular Dr. Seuss books to the school.
- Mixed Bag Fundraiser
 - Successful fundraiser for both school PTOs – raised over \$4,000
 - Will need to decide how to divide the profit
- Bus Driver Appreciation Day (March 18th)
 - Hosted breakfast at Lake of Isles
 - Drivers were given coffee cups with Dunkin’ Donut gift cards
 - Drivers appreciate the breakfast and being local
- March Parent Conferences/Staff Appreciation Lunch (March 22nd)
 - Staff appreciate the luncheon
 - Was enough food, not as many desserts
 - PTO did purchase a sub to supplement the food
- Spring for Supplies in conjunction with Parent Conferences (March 22nd – 23rd)
 - Minimal response from families with the online teacher wish lists
 - PTO purchased supplies and left them on the table in the staff room; appreciated by the staff
 - United Way had donated notebooks and families had donated supplies at an earlier Family Fun function; those were appreciated too with some left over
- Spirit Week (March 27th - 31st)
 - Kids enjoyed it and like having pictures taken
 - Must be sure to do earlier enough to make the Yearbook deadline for photos
- Family Fun Night – Science Night (March 31st) – Melissa Lennon
 - Successful event with enough volunteers for all activities
 - Spent \$190.01 on supplies
 - Spent \$200 for Project Oceanology’s touch tanks
- Administrative Assistant Day (Wednesday, April 26th)
 - Planning a catered lunch at the school for Winnie & Kerry
- April Family Fun Night (April 28th) – Family Dance
 - Lower attendance – may have been due to nice weather or sports schedules
 - Students were charged \$2 to go toward the purchase of books for the classroom from the BOGO Book Fair
 - Books will be chosen from the teachers wish lists
- Buddy Bench (K. Wood – gr. 3)
 - Bench has arrived from Bully Busters
 - Mrs. Hansen will have the third grade help paint the bench, then a photo will be sent to Bully Busters
- Membership – meetings open to all; membership of \$3 annually for voting rights

8. *New Business*

- LLC coming up in May
 - Bill has not arrived yet

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- Teacher Appreciation Day/Week
 - Although the Spring Conference Luncheon is designed by PTO to honor and recognize our staff, a note of appreciation will be sent to all staff
 - Make sure to include Teacher Appreciation Day in the newsletter so that families are aware
- 5th Grade Celebration – June 16th at Nomads
 - will be given \$200 toward the trip and/or t-shirts
- Field Day Shirts/Spirit Wear
 - Heather will contact the teachers to see whether they would like Spirit Wear shirts ordered for Field Day or whether they would prefer to be assigned a color for families to purchase shirts and given the option to decorate shirts as a class.
- PTO Year-End Awards for Star Student (2 per class)
 - Trophies will be ordered once a recipient list is known
- Officers for next year will be elected in August
 - Planning on having a planning meeting in August
 - Dates for Back-to-School events and later activities will be decided then
- Popsicles with the Principal over the summer
- Back-to-School Ice Cream Social
- Back-to-School Breakfast
- Fall Scholastic Book Fair
- Trunk-or-Treat
- Anything else...

Next Meeting: In August for planning the upcoming school year – date to be determined