

Coding for ELL Students

1. Students receiving ELL instruction must have Program Service Code = 0231 with the appropriate level of instruction indicated (FULL, PARTIAL, NONE).
NOTE – duration of LEP is no longer required to be reported in SIRS, even though your SMS may calculate it automatically.
2. Once flagged, students must be provided one of the services indicated by the following Program Service codes:
 - 5709 (English as a New Language (ENL))
 - 5676 (Transitional Bilingual Education (TBE) Program)
 - 5687 (One Way or Two-Way Dual Language Program), or
 - 8239 (ELL Eligible but not in an ELL Program)

Students can be in only one ELL/MLL program

3. Enter Student Status Code = 8282 for Immigrant Students as defined in SIRS Manual:

Immigrant children and youth are defined as individuals who:

- a) are aged 3 through 21;*
- b) were not born in any State; and*
- c) have not been attending one or more schools in any one or more States for more than 3 full academic years.*

The months need not be consecutive. "State" means the 50 states, the District of Columbia, and the Commonwealth of Puerto Rico.

Children born to U.S. citizens abroad (including those born on military bases), the U.S. Virgin Islands, Guam, or any other U.S. territory that is not D.C. or Puerto Rico are considered Immigrants.

4. After three years, the Immigrant Status code (8282) must be closed as of June 30th of the year the student no longer fits the definition.

5. Enter a Program Service Record 0242 for students who are eligible to use the NYSESLAT exam in lieu of a 3-8 ELA or Regents exam in English. **These are students who are attending a school in the United States for the first year only.** Please consult the SIRS manual for eligibility specifics.

6. Close all 0242 records for students that are no longer valid for the 2020-2021 school year.