

INCIDENT RESPONSE

THE FIRST 48 HOURS AFTER A SUSPECTED MALWARE ATTACK

If your district participates in Network Services: when a cyber incident is reported, the LHRIC will implement protections 1 & 2 in partnership with district technology staff.

1 ISOLATE THREAT



In order to prevent the spread of malware across the local and regional network, unplug the ethernet cable or turn off Wi-Fi on infected workstations.

2 SECURE NETWORK



To help limit the scope and progression of an attack, information systems may be taken offline or have access terminated, and the network may be isolated from regional or outside communication.

3 COMMUNICATE



School districts notify LHRIC, lawyers, stakeholders of impacted service(s), and BOCES District Superintendent.

REPORT ATTACK

School districts must report every discovery or report of a confirmed breach or unauthorized release of student, teacher, or principal data to the NYSED Chief Privacy Officer no more than 10 calendar days after discovery.

10
DAYS

LHRIC CONTACTS

LHRIC LHRIC MAIN OFFICE:
Mon. - Fri.: 8AM - 4PM
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BOCES CONTACTS



SWBOCES
DR. HAROLD A. COLES
DISTRICT SUPERINTENDENT
(914) 837-5782



PNWBOCES
DR. JAMES M. RYAN
DISTRICT SUPERINTENDENT/CEO
(914) 248-2302



ROCKLAND BOCES
DR. MARY JEAN MARSICO
CHIEF OPERATING OFFICER
(845) 627-4701

STATE CONTACTS



NYSED
TOPE AKINYEMI
CHIEF PRIVACY OFFICER
(518) 474-0937
privacy@nysed.gov



NEW YORK STATE
INTELLIGENCE COMMAND
(844) 628-2478

OTHER CONTACTS

DISTRICT INSURANCE AGENT

(_____) _____ - _____

DISTRICT LEGAL COUNSEL

(_____) _____ - _____

! AFTER HOURS EMERGENCY CONTACT

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