

**Office of the District Clerk  
Katonah-Lewisboro School District  
PO Box 387  
Katonah, NY 10536  
(914) 763-7020  
[kmonzon@klschools.org](mailto:kmonzon@klschools.org)**

Spring 2016

SUBJECT: Absentee Ballot and Application Process

To obtain an absentee ballot for the May 17, 2016 Budget Vote and Elections an **application must be completed and returned to the District Clerk before an absentee ballot can be provided.**

Applications, **if they are mailed**, must be received by the District Clerk by **Tuesday, May 10, 2016**. If the application is mailed the address is PO Box 387, Katonah, New York 10536.

Applications, **if delivered personally**, must be received by the School District Clerk not later than **5 PM on Monday, May 16, 2016**. If the application is hand delivered the address is 1 Shady Lane, South Salem, NY 10590.

Once the application is completed, please return to the district office. Your ballot will be mailed to the address you specify when the ballot is ready.

**Absentee ballots** must be received by the School District Clerk no later than **5 PM on Tuesday, May 17, 2016**.

If you have any questions, please don't hesitate to call me. (914) 763-7020.

Kimberly A. Monzon  
School District Clerk