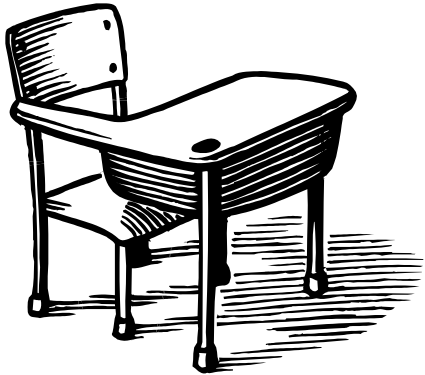


# ATTENTION ALL STUDENTS:

2018.2019 School Year



As noted in the A-Z Handbook - Course Changes:

In the event there is a need for a course change, the following guidelines will apply:

- Adding courses can only be done in the first ten (10) days of school/five (5) days for a half year course.
- The deadline to drop a full year course is December 1. Beyond this date, students will receive a transcript notation of “withdraw” if the course is dropped before February 1<sup>st</sup>. Students may not drop a semester course after the first six weeks of the course. The Board of Education policy requires a student to carry 5 courses plus Physical Education
- The last day for a student to change levels of a course is December 1<sup>st</sup>. Beyond this date, the grades earned in the original course will follow the student to the new course. After February 1<sup>st</sup>, students will not be permitted to change course levels. Students should seek the advisement of their school counselor.

- The last day to add a full year course is: September 24<sup>th</sup>
- The last day to drop a full year course is: December 3<sup>rd</sup>
- The last day to add a ½ year FALL course is: September 13<sup>th</sup>
- The last day to drop a ½ year FALL course is: October 15<sup>th</sup>
- The last day to add a ½ year SPRING course is: February 1<sup>st</sup>
- The last day to drop a ½ year SPRING course is: March 11<sup>th</sup>

**NOTE: The last day to change a level of a full year course is December 3<sup>rd</sup>**