



Strategic Planning Committee Minutes  
CAB Board Room  
Tuesday, December 5, 2017  
5:00-8:00 p.m.

Welcome:

Facilitators: Kelly McGovern- Superintendent, Wanda Maloney- Chief Academic Officer

Team Introductions

Share: Your name, your role, why you are here, and one hope for this process

Members Present

Paula Fitzgerald, Kris Cundall, Shannon Garrison, Fernando Moreno, Erin Barbuto, Sandra DeStaffany, Carol Jelaco, Colin Murcra, Annie Fletcher, Ian Fletcher, Madison Corbitt, Angie Spann, Rick Spann, Macey Heil, Shea Lindsey, Debbie Varras, Kelly McGovern, Wanda Maloney, Clancy Gines, Nonie Gines, Gigi Jasper, Joe Clingenpeel, Lennie Lew, Ethan Jensen, Aaron Jensen, Katie Glennemeier, Scot Duncan, Tanisha Floyd, Kaden Allen, Ryan Allen, Stephanie Tolman, Nicole Bolton, Leroy Ruffini, Kim Farley, Kalli Spicer, Angela Erramouspe, Mark Portillo

Understanding Your Role

- All stakeholders are present to solicit ideas and represent their stakeholder perspective
- Importance of our students – the focus
- The Strategic Planning Committee is **not** a decision-making entity, but rather a Committee to provide a plan of recommendations to the District.

Review agenda and handouts in folder

- Research articles, Agenda, Timeline, Jigsaw Activity, Four-box Activity

Purpose of the Strategic Planning Committee

- Background Information
  - Strategic plan was established five years ago and includes vision, mission and outcomes. The school board developed the document in 2013. The previous superintendent and board of trustees developed the plan. District priorities change over time. The district mission statement came directly from the current strategic plan. A committee created the vision statement with input from schools and the community for the upcoming accreditation visit. The academic vision and operational vision were developed by asking all staff in Sweetwater #1 the following questions:
    - What are you currently doing?
    - What evidence do you have that it is effective?
    - What should we continue to do?
    - What should we stop doing?

Operational vision was developed because transportation, nutritional services, instructional technology, custodial, facilities and maintenance support student learning. We all work together hand in hand for student success. Do the current visions and mission still align? This committee will revisit these statements and make recommendations. Staff is listened to and the academic and operational visions were developed based on their input. A student commented that students want to have input into decisions that affect them. Students are involved in the process this time.

## Working Agreements

### Strategic Planning Committee Working Agreements

Mutual Respect	Seeking input, listening to understand
Focused and active listening	Have an agenda and stick to it
Good questions; progression of ideas	Willingness to share
Safe environment	Art of conversation (one speaker at a time)
Keeping an open mind	Assume positive intentions
Research-based information	Respect for time
Delegate tasks	Parking Lot of good ideas—not to get sidetracked
Speak up, voices heard, no fear of debate	Ask for clarification

*Fist of 5 – There is group consensus to use these working agreements.*

### Peer-reviewed Research

- Expert group (number off 1 to 8)
- Stack and pack to expert group
- Jigsaw Activity: Strategic Planning Research
  - Three to five main points
  - Implications to consider
  - How does it impact our work?
- Return to original group and share article information with peers
- Large group share-out

#### Insights

- What to watch out for when implementing a strategic plan. Are we financially (resources) prepared for our strategic plan? Communication is important and required. Members of this committee are the spokespersons for the process and the plan. Behavior change isn't always welcome or easy. Information shared in the article will help committee to mitigate potential risks.
- Strategic planning is different for a public school when compared to a business plan. Buy-in and ownership in this process/plan is important.
- Respect all people and voices involved in this process.
- This process requires a shared focus and collaborative decision-making. Goals will put us on the same page. Important to learn from the past and build on what is working now—don't start from scratch.
- Hold schools accountable and maintain consistency with all schools. Plan needs to be in parent/community friendly language. Be aware of language barriers within our community.
- Needs to be a bottom up process—grown from who is doing the work implementing the process/strategic plan. This is not just a focus on the visionaries.
- Not a right or a wrong way—just need to make sure there is commitment and follow up
- Acknowledging the difference between strategic planning and school improvement planning

### Strategic Planning Process

- Reviewing the planning process
  - Suggestions to district team presenting to community/civic organizations
    - Include parents/students who are in (church organizations, boy scouts, coaching groups, mom's group, boys and girls club, girl scouts, YWCA, K- 6<sup>th</sup> grade student groups, WWCC students who are recent Sweetwater #1 graduates, Pathways at WWCC—

reaching to high schools to facilitate transitions, OCC groups, Family resource center, foster families)

- Include clear questions/guidelines for the process
- Survey student/parent groups via social media
- Keeping an eye on legislature/funding, the cost-savings maybe included in our meetings
- The final product can be anything—nothing has been determined yet

#### Closure

Thank you for volunteering for this committee

Think about success—What is success in a school setting?

Communication— What is your communication going to be about what we did tonight?

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Next meeting date:

- Tuesday, January 9<sup>th</sup>, 2018 – 5:00-8:00 p.m. Central Administration Building Board Room

Include: Defining Success