

September 24, 2018

Superintendent Compton-McGovern
P.O. Box 1089
Rock Springs, WY 82902

Dear Superintendent Compton-McGovern,

I'm pleased to inform you the Sweetwater County School District No. 1 virtual education application is approved for the 2018-2019 school year. Pursuant to Wyoming Statutes § 21-2-202(a)(xxxix)(A and E), § 21-13-330, § 21-7-303(a), § 21-4-502(c) and the Chapter 41 Virtual Education Rules, all school districts offering virtual education are responsible for meeting the following requirements:

1. Limit virtual education course offerings to those courses approved and verified on the WDE638 WISE Course Inventory and course syllabi submissions as indicated on the attached list. If new classes are added during the school year, the WDE638 must be updated and the new course syllabi submitted for review.
2. Ensure each virtual education teacher is Wyoming certified, is reported on the WDE684 WISE Teacher/Course/Student Data Collections and participates in a minimum of seven hours in a Wyoming Professional Teaching Standards Board approved virtual education workshop between the dates of 8/1/18 and 7/31/19.
3. Track the participation of students enrolled in the school district's virtual education classes on a weekly basis and report the student enrollments on the WDE684 WISE Teacher/Course/Student Data Collections.
4. Complete and file tuition agreements with other school districts whose students enroll in the virtual education classes and provide them with the student participation information.
5. Assign an eight-digit WISER ID to virtual education teachers employed by a vendor and report these individuals on the WDE728 Virtual Education Teacher Collection and the WDE684 WISE Teacher/Course/Student Data Collections.

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If you have any questions about the information provided in this letter or how to meet virtual education statutory requirements, please do not hesitate to contact Lori Thilmany, the WDE Virtual Education Program Consultant, at lori.thilmany@wyo.gov or 307.777.7418.

Thank you for your virtual education program participation and providing students with this educational option.

Sincerely,



Shelley Hamel
Chief Academic Officer

CC: Business Managers, Scot Duncan and Gina Harvey
Curriculum Director and Virtual Education Coordinator, Wanda Maloney
WISE Coordinators, Pat Atwood and Stephanie Tolman