

Sweetwater County School District #1 Title I Parent and Family Engagement Policy

The Sweetwater County School District #1 Title I Program recognizes the importance of parent and family engagement in schools. Title I places a high priority on working with parents and families of Title I students to help them assist in their child's learning, become actively involved in their child's education at school, and participate in decision-making and on advisory committees. The Title I Program believes in working together to provide the best possible education for every child.

The Sweetwater County School District #1 Title I Program agrees to implement the following requirements consistent with section 1116 of the Elementary and Secondary Education Act (ESEA):

1. Involve parents and family members in jointly developing the District's Title I plan in the Consolidated Grant.
 - **The District Parent Advisory Council will participate in program-specific planning for the Consolidated Grant.**
2. Involve parents and family members in the development of Title I support and improvement plans.
 - **A Title I parent representative (or parent representatives) will be invited to participate in the annual review of each school's Title I program and in the development of an action plan for program improvement.**
3. Assist and build the capacity of all Title I schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance.
 - **The Title I Coordinator will provide information and/or training on the best practices for parent and family engagement.**
 - **The Title I office will provide support for family engagement activities at Title I schools.**
4. Coordinate family engagement activities with other Federal, State, and local programs as feasible.
 - **School staff will participate in Head Start and Child Developmental Center transition meeting(s) for parents of children entering kindergarten.**
5. With the involvement of parents and family members, conduct an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of Title I schools. The following will be identified as part of the evaluation:

- Barriers to greater participation by parents in family engagement activities.
- Needs of parents and family members to assist with the learning of their children.
- Strategies to support successful school and family interactions.

Information from the evaluation will be used to design evidence-based strategies for more effective parental involvement and to revise the parent and family engagement policy.

- **The Title I Coordinator will meet annually with the Title I District Parent Advisory Council.**
 - **The District Parent Advisory Council will review the District Parent and Family Engagement Policy and evaluate its effectiveness. The program evaluation will include identifying barriers to greater participation by parents in family engagement activities, identifying needs for assisting with the learning of children, and strategies to support successful school and family interactions.**
 - **Based on the review, the Title I program will revise as necessary its parent and family engagement policy.**
6. Involve parents in school parent advisory committees to review and revise school parent and family engagement policies and home-school compacts.
- **Each Title I school will conduct an annual parent advisory council meeting to review and revise the school’s parent and family engagement policy and home-school compact.**
7. Reserve at least one percent of the Title I allocation to support parent and family engagement activities and involve parents in decisions regarding how funds will be used. The Title I Program will ensure that at least 90 percent of parent involvement funds go directly to the schools.
- **During the annual Title I District Parent Advisory Council meeting, parents will be involved in decisions regarding the use of parent involvement funds.**
 - **During each school’s annual Parent Advisory Council meeting, parents will provide suggestions for parent and family engagement activities for the following school year.**
 - **Title I schools will survey Title I parents at the beginning of each school year to get suggestions for parent and family engagement activities and to find parents’ preferred method(s) of communication between school and home.**
8. Support parent and family engagement activities in all Title I schools. Activities will be planned with meaningful consultation with parents of participating children.
- **Each Title I school will conduct an annual meeting to acquaint parents with Title I programs, policies, and procedures.**
 - **Materials and training will be provided throughout the year to help parents understand how to support their child’s learning.**

- **Parents will have an opportunity to meet with their child’s classroom and Title I teacher at least twice each year at the same time as the district’s parent-teacher conferences.**
 - **A monthly newsletter will be provided to parents with suggestions for home-based learning activities.**
9. Provide opportunities for all parents to participate, including parents with limited English proficiency, parents with disabilities, and parents of migratory children. Information and reports will be provided, to the extent practicable, in a format and language parents understand.
- **An interpreter will be provided at meetings or conferences for families whose primary language is not English.**
 - **Written documents will be translated for families whose primary language is not English.**
 - **Accommodations as necessary will be provided to include parents with disabilities in parent and family engagement activities.**
10. If the Title I portion of the Consolidated Grant plan is not satisfactory to Title I parents, the Title I Program will submit any parent comments with the plan when the plan is submitted to the Wyoming Department of Education.

ADOPTION

This District wide Title I Parental Involvement Policy has been developed jointly with, and agreed upon with, parents of children participating in Title I, Part A programs, as evidenced by parent signatures on file in the Title I office at the Central Administration Building.

This policy was adopted by the Title I Program of Sweetwater County School District #1 on April 6, 2017 and will be in effect for the 2017-2018 school year. The policy will be available on the Sweetwater County School District #1 website.