

**BOARD OF EDUCATION
POCANTICO HILLS CENTRAL SCHOOL DISTRICT
599 Bedford Road
Pocantico Hills
Sleepy Hollow, New York 10591**

Discussion Meeting
Tuesday, November 20, 2012

The Discussion Meeting of the Board of Education of the Pocantico Hills Central School District was held on Tuesday, November 20, 2012 at 6:47 p.m. in the school Library, Bedford Road, Sleepy Hollow, New York.

On a motion by Fred Rickles and seconded by Emily Segal the Board of Education opened the regular meeting at 6:47 p.m. p.m. The motion was unanimously passed (4-0).

REGULAR MEETING

On a motion by Fred Rickles and seconded by Emily Segal the Board of Education called the Executive Session to order at 6:47 p.m. p.m. to discuss the employment of a particular individual and meet with the Audit Committee. The motion was unanimously passed (4-0).

EXECUTIVE SESSION

Present: John Conrad, President
Joan Cusanelli, Trustee
Fred Rickles, Trustee
Emily Segal, Trustee

ROLL CALL

Also Present: Valencia F. Douglas, Superintendent
Jay Scotto-Friedman, Assistant Superintendent
Marianne Vanduyne
Charles Scheid

Absent: David Wilens, Vice President

On a motion by Fred Rickles and seconded by Emily Segal the Board of Education adjourned the Executive Session at 8:05 p.m. p.m. The motion was unanimously passed (4-0).

**ADJOURNMENT OF
EXECUTIVE SESSION**

With no objection from the Board, President John Conrad, called the Regular meeting to order at 8:11 p.m.

CALL TO ORDER

The Pledge of Allegiance was led by Trustee Joan Cusanelli.

PLEDGE OF ALLEGIANCE

Present: John Conrad, President
Emily Segal, Trustee
Fred Rickles, Trustee
Joan Cusanelli, Trustee

ROLL CALL

Also Present: Valencia F. Douglas, Superintendent
Jay Scotto-Friedman, Assistant Superintendent
Gina L. Downes, District Clerk

Absent: David Wilens, Vice President

On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education voted to approve the revised agenda as amended. The motion was unanimously passed (4-0).

REVISED AGENDA

Hearing From Those Present: There were no comments from the community.

HEARING FROM THOSE PRESENT

Correspondence: There was no correspondence.

CORRESPONDENCE

Board/Superintendent Announcements: Superintendent Douglas announced the following:

BOARD/SUPERINTENDENT ANNOUNCEMENTS

- Our 3rd annual Geography Family Game Night held on Wednesday, November 14th was another huge success with over 100 students and parents participating. Thank you to the PHTA for organizing such a great event!
- Thanksgiving Recess begins on Wednesday, November 21. Students will be dismissed at 11:30 a.m. and the District will be closed on Thursday, November 22nd and Friday, November 23rd.
- We will have our last neighborhood meeting on Tuesday, November 27th at the Segal's home at 7:00 p.m. The neighborhoods to be invited are The Hamlet, Briggsville and Lake Association.
- Picture retake day will take place on Tuesday, November 27th.
- On Thursday, November 28th our 8th grade students will be visiting Sleepy Hollow High School in the morning and our 8th grade parents will be visiting the high school that evening at 7:00 p.m.
- The PTA will have Family Recreation Night on Friday, November 30th beginning at 5:30 p.m. Pizza will be offered for \$2.00 per slice and drinks will be offered for \$.50 - \$1.00. We hope to see you all there.
- Winter Concerts are upon us. The elementary concert will be on Wednesday, December 5th – Grades 1&2 begins at 6:00 p.m. and Grades 3&4 begins at 7:00 p.m. The middle school concert will be on Wednesday, December 12th beginning at 7:30 p.m.
- Our Golden Guest Luncheon and Concert will be held on Tuesday, December 11th.

EVERYONE HAVE A HAPPY THANKSGIVING!!!

High School Report: Dawn Bartz - Principal, Gregg Fonde – Vice Principal, Joyce Connell – Coordinator of School Counseling and Guidance and Virginia Mancini – Curriculum Coordinator of Pleasantville High School presented to the Board of Education the status of our high school students.

SPECIAL PRESENTATION High School Report

Camp Report: Mike McCoy, Camp Director, gave a brief report on the 2012 Pocantico Hills camp season.

NEW BUSINESS
Camp Report

Calendar Changes: On a motion by Trustee Fred Rickles and seconded by Trustee Emily Segal the Board of Education voted and approved the following as the calendar changes for the 2012-2013 school year. The motion was unanimously passed (4-0).

Calendar Changes

April 30 – Superintendent’s Conference Day (no school for students)

June 19 – 8th Grade Graduation

June 21 & 24 – ½ day for students

June 24 – Last Official Day of School

Additional snow days beginning on the 3rd snow day to be taken from March break (Spring Recess) in this order – 3/25 & 3/26

Pool Report: Jamie Longo, Pool Director, gave a brief report on the 2012 Pocantico Hills pool season.

Pool Report

Approval of Minutes: On a motion by Trustee Fred Rickles and seconded by Trustee Emily Segal the Board of Education voted and approved the November 13, 2012 Business Meeting minutes as amended. The motion was unanimously passed (4-0).

APPROVAL OF MINUTES
Business Meeting – November 13, 2012

Financial Reports: On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education accepted the following Financial Reports. The motion was unanimously passed (4-0).

FINANCIAL REPORTS

Treasurer’s Report – July 2012, August 2012, September 2012, October 2012

Disbursement Warrant – July 2012, August 2012, September 2012

Claims Auditor Report – June 2012, July 2012, August 2012 and September 2012

Budget Status Report – October 2012

Revenue Status Report – October 2012

Committee on Special Education: On a motion by Trustee Fred Rickles and seconded by Trustee Emily Segal the Board of Education voted and approved Student #12459 and Student #002006056 from the Committee on Special Education. The motion was unanimously passed (4-0).

NEW BUSINESS
Committee on Special Education

Budget Transfers: On a motion by Trustee Emily Segal and seconded by Trustee Fred Rickles the Board of Education voted and approved the final budget transfers for 2011-2012 as noted in the attached memo. The motion was unanimously passed (4-0).

Budget Transfers

High School Tuition Contracts: On a motion by Trustee Joan Cusanelli and seconded by Trustee Fred Rickles the Board of Education voted and approved the following rates based on the high school contracts. The motion was unanimously passed (4-0).

High School Tuition Contracts

High School: Briarcliff

Estimated Regular Rate (2012-2013): \$24,118

Estimated Special Ed Rate (2012-2013): \$62,708

Estimated Total Budgeted (2012-2013): \$2,735,483

Estimated # of Students (2012-2013): 82

High School: Pleasantville

Estimated Regular Rate (2012-2013): \$16,882

Estimated Special Ed Rate (2012-2013): \$65,883

Estimated Total Budgeted (2012-2013): \$1,439,859

Estimated # of Students (2012-2013): 44

High School: Sleepy Hollow

Estimated Regular Rate (2012-2013): 16,500

Estimated Special Ed Rate (2012-2013): \$41,038

Estimated Total Budgeted (2012-2013): \$211,847

Estimated # of Students (2012-2013): 12

Please note that the estimated number of students is subject to change. Additionally, the budgeted 2012-2013 amounts include estimated costs for special education tuition.

External Audit Report: On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education voted and approved 2011-2012 Audit Report. The motion was unanimously passed (4-0).

External Audit Report

Corrective Action Plan – External Audit: On a motion by Trustee Fred Rickles and seconded by Trustee Emily Segal the Board of Education voted to postpone the corrective action plan for the external audit to the December 4, 2012 Board of Education meeting. The motion was unanimously passed (4-0).

Corrective Action Plan – External Audit

Corrective Action Plan – Comptroller’s Audit: On a motion by Trustee Joan Cusanelli and seconded by Trustee Fred Rickles the Board of Education voted and approved the following resolution as amended. The motion was unanimously passed (4-0).

BE IT RESOLVED, that the Pocantico Hills Central School District Board of Education hereby approves the Corrective Action Plan in response to those items identified in the “Recommendations” of the Report of Examination for the Management of Capital Projects prepared by the office of the New York State Comptroller dated August 2012.

Personnel: On a motion by Trustee Fred Rickles and seconded by Trustee Emily Segal the Board of Education voted and approved the following personnel. The motion was unanimously passed (4-0).

PERSONNEL

Coaches:

Name: Troy Miller
Title: Boys Basketball Coach
Rate: \$3,340
Term: November 21, 2012 – February 28, 2013

Name: Margaret E. Bramswig
Title: Girls Basketball Coach

Rate: \$3,340
Term: November 21, 2012 – February 28, 2013

Substitute Teacher

Name: Diane C. Regan
Title: Substitute Teacher
Rate: \$90/day
Term: November 21, 2012 – June 30, 2013

Teacher Aide:

Name: Megan Polanski
Title: Teacher Aide
Term: September 1, 2012 – June 30, 2013
Rate: \$114.23/day

This appointment supersedes and replaces the appointment as substitute teacher approved by the Board of Education on September 4, 2012

Part Time Clerk:

Name: Marcia Finsmith
Title: Clerk Part Time, Step 1 Column A CSEA Contract
(Clerk Typist)
Rate: .5 FTE (17.5 hours/week) Contract salary \$38,918
prorated
Term: November 21, 2012 – June 30, 2013

Appointment -Title Change:

Name: Ryan Nastasi
Title: Temporary Appointment – Secretary to School
Administrator
Subject to approval by the Department of Civil
Service
Rate: \$47,848 prorated – Column B CSEA Contract
Effective Date: October 9, 2012 – January 8, 2013

This appointment supersedes and replaces the provisional appointment Secretary to School Administrator by the Board of Education on October 9, 2012.

Discussion/Planning for Future Meetings: The next Board of Education meeting is scheduled for Tuesday, December 4, 2012.

**DISCUSSION/PLANNING
FOR FUTURE MEETINGS**

Adjournment of Business Meeting: On a motion by Trustee Emily Segal and seconded by Trustee Joan Cuasanelli the Board of Education adjourned the Discussion Meeting at 11:50 p.m. The motion was unanimously passed (4-0).

**ADJOURNMENT OF
BUSINESS MEETING**

Respectfully submitted,
Gina L. Downes
District Clerk

John Conrad, School Board President

Date: _____

Gina L. Downes, District Clerk

Date: _____