

**BOARD OF EDUCATION  
POCANTICO HILLS CENTRAL SCHOOL DISTRICT  
599 Bedford Road  
Pocantico Hills  
Sleepy Hollow, New York 10591**

Business Meeting  
Tuesday, June 4, 2013

The Business Meeting of the Board of Education of the Pocantico Hills Central School District was held on Tuesday, June 4, 2013 at 7:15 p.m. in the school Library, Bedford Road, Sleepy Hollow, New York.

On a motion by Trustee Joan Cusanelli and seconded by Vice President David Wilens the Board of Education opened the Business Meeting at 7:15 p.m. The motion was unanimously passed (5-0).

**CALL TO ORDER**

On a motion by Trustee Fred Rickles and seconded by Trustee Emily Segal the Board of Education moved to Executive Session at 7:16 p.m. to participate in a Board of Education training workshop on NYSSBA's BoardDocs. The motion was unanimously passed (5-0).

**EXECUTIVE SESSION**

Present: John Conrad, President  
David Wilens, Vice President  
Joan Cusanelli, Trustee  
Fred Rickles, Trustee  
Emily Segal, Trustee

**ROLL CALL**

Also Present: Valencia F. Douglas, Superintendent  
Gina L. Downes, District Clerk  
Laura Vautour, NYSSBA BoardDocs (by phone)

On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education adjourned the Executive Session at 8:02 p.m. The motion was unanimously passed.

**ADJOURNMENT OF  
EXECUTIVE SESSION**

With no objection from the Board, President, John Conrad opened the Business Meeting at 8:11 p.m.

**CALL TO ORDER**

The Pledge of Allegiance was led by Mr. Adam Brown, Supervisor of Curriculum and Instruction.

**PLEDGE OF  
ALLEGIANCE**

Present: John Conrad, President  
David Wilens, Vice President  
Joan Cusanelli, Trustee  
Fred Rickles, Trustee  
Emily Segal, Trustee

**ROLL CALL**

Also Present: Valencia F. Douglas, Superintendent  
Gina L. Downes, District Clerk

Absent: Jay Scotto-Friedman, Assistant Superintendent

**Hearing from those Present:** There were no comments from the community.

**HEARING FROM  
THOSE PRESENT**

**Correspondence:** President John Conrad read a note from the PHTA thanking the Board of Education for the Teacher Appreciation Breakfast.

**CORRESPONDENCE**

**Board/Superintendent Announcements:** The following announcements were made by Superintendent Valencia Douglas:

**BOARD /  
SUPERINTENDENT  
ANNOUNCE-MENTS**

- The 8<sup>th</sup> graders leave on their class trip to Philadelphia on Thursday, June 6<sup>th</sup> and will return on Friday, June 7<sup>th</sup>.
- The next Board meeting is scheduled for Tuesday, June 11<sup>th</sup> at 8:00 p.m.
- The 2<sup>nd</sup> grade play, Charlotte's Web, will be held on Wednesday, June 12<sup>th</sup> at 9:15 a.m.
- The 8<sup>th</sup> graders will take their Algebra Regents on Wednesday, June 12<sup>th</sup> at 1:15 p.m. – good luck to all those taking the regents.
- The Middle School Awards Dinner is being held on Thursday, June 13<sup>th</sup> at 6:30 p.m. at Pocantico Hills. We look forward to seeing you there.
- The 3<sup>rd</sup> through 4<sup>th</sup> grade Science Fair is being held on Monday, June 17<sup>th</sup> at 9:00 a.m. The Middle School Science Fair is being held on Tuesday, June 18<sup>th</sup> at 7:00 p.m.
- The 8<sup>th</sup> grade graduation will be held on Wednesday, June 19<sup>th</sup> at 7:00 p.m. The High School Graduations are as follows: June 20<sup>th</sup> – Briarcliff High School at 7:00 p.m. – Pace University and Sleepy Hollow High School at 7:00 p.m. June 21<sup>st</sup> – Pleasantville High School at 6:30 p.m.
- Please remember that Thursday, June 20<sup>th</sup> is a full day of school. June 21<sup>st</sup> and June 24<sup>th</sup> are half days and the last day of school is Monday, June 24<sup>th</sup>.

Trustee Emily Segal thanked the Foundation for hosting a fabulous Sundaes Serenade, she also reported that the Hawk Walk was a success and enjoyed seeing everyone wearing pink, the Memorial Day Parade was also a great success as was the Sports Awards Dinner.

**Approval of Minutes:** On a motion by Trustee Joan Cusanelli and seconded by Vice President David Wilens the Board of Education voted and approved the minutes of May 20, 2013. The motion was unanimously passed (5-0).

**APPROVAL OF  
MINUTES  
May 20, 2013**

**MAP/SLO:** The Board of Education received a presentation on MAP/SLO from Mr. Adam Brown, Supervisor of Curriculum and Instruction.

**SPECIAL  
PRESENTATION  
MAP/SLO**

**Policy Review:** The Board of Education discussed Policy #4532. The policy will be brought back at the June 11<sup>th</sup> Board meeting for a third reading.

**OLD BUSINESS  
Policy Review**

**Results from the Annual Election:** On a motion by Vice President David Wilens and seconded by Trustee Joan Cusanelli the Board of Education voted and approved the following resolution. The motion was unanimously passed (5-0).

**NEW BUSINESS**  
Results from the Annual Election

**BE IT RESOLVED,** that the Board of Education of the Pocantico Hills CSD hereby declares the results of the May 21, 2013 Annual Election to be as follows:

**2013-2014 BUDGET**

Shall the Board of Education of this school district be authorized to expend the sums set forth in the proposed 2013-2014 Annual Budget in the amount of \$29,392,667 and to levy the necessary tax therefore?

Yes: 112      No: 42

**PURCHASE OF BUSES**

Shall the Board of Education of the Pocantico Hills Central School District, be authorized to acquire one approximately 48 passenger school buses at an estimated cost not to exceed \$103,000, and one approximately 30 passenger school van at an estimated cost not to exceed \$56,000 and that the total maximum estimated cost of the foregoing of \$159,000, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said school district and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District shall be issued?

Yes: 104      No: 44

**CANDIDATE FOR THE BOARD OF EDUCATION**

The election of TWO (2) Board of Education members will take place at the same time as the vote on the school budget. Board of Education members to be elected as follows: Two seats for the term of three years commencing July 1, 2013 and terminating on June 30, 2016.

Frederic Rickles      120  
Emily Segal      120

**Committee on Special Education:** On a motion by Trustee Fred Rickles and seconded by Trustee Emily Segal the Board of Education voted and approved the following recommendations from the Committee on Special Education: Student ID #0012554, #002006014, #0012569, and #002006065. The motion was unanimously passed (5-0).

Committee on Special Education

**Personnel:** On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education voted and approved the following resignation of an Athletic Director.

**PERSONNEL**

**Resignation**

Name:      Roberta McCann  
Title:      Athletic Director  
Effective:      June 30, 2013

**Substitute Teacher Appointment**

Name: Danielle Greco  
Title: Substitute Teacher  
Rate: \$90 / day  
Effective: June 5, 2013 – June 30, 2013

*Denial of clearance or conditional clearance from the Commissioner of Education shall result in immediate termination of employment for the appointment listed above.*

**Business/Planning for Future Meetings:** The next Board of Education meeting will be held on Tuesday, June 11<sup>th</sup> at 8:00 p.m. There will be an Executive Session beginning at 7:00 p.m. There will also be a ceremony for service awards and the tenure of two employees.

**BUSINESS /  
PLANNING FOR  
FUTURE MEETINGS**

**Adjournment of Business Meeting:** There being no further business, on a motion by Vice President David Wilens and seconded by Trustee Fred Rickles the Board of Education adjourned the Business Meeting at 9:50 p.m. The motion was unanimously passed (5-0).

**ADJOURNMENT OF  
BUSINESS MEETING**

Respectfully submitted,  
Gina L. Downes  
District Clerk

\_\_\_\_\_  
John Conrad, School Board President

Date: \_\_\_\_\_

\_\_\_\_\_  
Gina L. Downes, District Clerk

Date: \_\_\_\_\_