

**BOARD OF EDUCATION  
POCANTICO HILLS CENTRAL SCHOOL DISTRICT  
599 Bedford Road  
Pocantico Hills  
Sleepy Hollow, New York 10591**

Discussion Meeting  
Monday, September 24, 2012

The Discussion Meeting of the Board of Education of the Pocantico Hills Central School District was held on Monday, September 24 at 7:05 p.m. in the school Library, Bedford Road, Sleepy Hollow, New York.

On a motion by Trustee Joan Cusanelli and seconded by Trustee Emily Segal the Board of Education opened the regular meeting at 7:05 p.m. The motion was unanimously passed (5-0). **REGULAR MEETING**

On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education called the Executive Session to order at 7:06 p.m. to discuss the employment history of a particular individual. The motion was unanimously passed (5-0). **EXECUTIVE SESSION**

Present: John Conrad, President  
David Wilens, Vice President  
Joan Cusanelli, Trustee  
Fred Rickles, Trustee  
Emily Segal, Trustee **ROLL CALL**

On a motion by Trustee Fred Rickles and seconded by Trustee Emily Segal the Board of Education adjourned the Executive Session at 7:59 p.m. The motion was unanimously passed (5-0). **ADJOURNMENT OF EXECUTIVE SESSION**

With no objection from the Board, President John Conrad, called the Regular meeting to order at 8:06 p.m. **CALL TO ORDER**

The Pledge of Allegiance was led by Trustee Fred Rickles. **PLEDGE OF ALLEGIANCE**

Present: John Conrad, President  
David Wilens, Vice President  
Emily Segal, Trustee  
Fred Rickles, Trustee  
Joan Cusanelli, Trustee **ROLL CALL**

Also Present: Valencia F. Douglas, Superintendent  
Jay Scotto-Friedman, Assistant Superintendent  
Gina L. Downes, District Clerk

**Hearing From Those Present:** There were no comments from the community. **HEARING FROM THOSE PRESENT**

**Correspondence:** There was no correspondence. **CORRESPONDENCE**

**Board/Superintendent Announcements:** Superintendent Douglas announced the following: **BOARD/SUPERINTENDENT ANNOUNCEMENTS**

- The PTA hosted a very successful “welcome to new families and staff” event on Friday, September 14<sup>th</sup>.
- Both Open Houses were successful and I would like to thank the teachers for the wonderful presentations prepared for the parents of both the elementary and middle school parents.
- Our first day of Pre-Kindergarten was a success! All students came in eager to learn and make new friends.
- School is closed for STUDENTS on Wednesday, September 26<sup>th</sup> for Yom Kippur.
- The PTA Coupon book sale ends on Friday, September 28<sup>th</sup>. If you haven’t purchased your coupon book, please contact the PTA.
- The Foundation will sponsor its Swan Lake Walk on Friday, October 5<sup>th</sup>. This year the Foundation will be raising money for the Math program and will be purchasing calculators for the Algebra course. Please come “Walk the Path for Math”!
- Also, Friday, October 5<sup>th</sup> is a ½ day Superintendent’s Conference Day. All students will be dismissed at 11:30 a.m. after the walk. All children MUST return to the school for dismissal.
- The DISTRICT will be closed on Monday, October 8<sup>th</sup> in observance of Columbus Day.
- Tuesday, October 9<sup>th</sup> is School Picture Day. All forms should be returned to the school by Friday, October 5<sup>th</sup>.
- Our 8<sup>th</sup> graders, along with their parents, will begin their visits to the three high schools. Please check the calendar for those upcoming dates and times.
- Our recent Middle School Retreat was also a huge success. All students who attended had a great time.

President John Conrad announced the following:

- The Board of Education conducted their annual Board Retreat on Saturday, September 22<sup>nd</sup>. The retreat was successful and productive. A big thank you to our facilitator Frank Quinn from NYSSBA and to Gina Downes, our District Clerk, for organizing the event and making us all comfortable throughout the day.

**Pool Construction Update:** Brian Ceislinski from SEI Design Group and Joe Tola from Savin Engineers gave the Board of Education an update on the status of the pool construction which included the topics of the minor hairline cracks in the pool and the safety valve approved by the Board of Health Department.

**SPECIAL PRESENTATION**  
Pool Construction Update

**Approval of Minutes:** On a motion by Trustee Joan Cusanelli and seconded by Trustee Emily Segal the Board of Education voted and approved by consent the Business Meeting minutes of September 4, 2012 and the Special Meeting Minutes of September 13, 2012. The motion was unanimously passed (5-0).

**APPROVAL OF MINUTES**  
Business Meeting – 9.4.12  
Special Meeting – 9.13.12

**Policy Review:** The Board of Education had a discussion on Policy #1900 – Parental Involvement. The policy will be brought back to the October 9, 2012 meeting for a third and final reading.

**OLD BUSINESS**  
Policy Review - #1900 Parental Involvement

**Liaisons:** The Board of Education determined the following liaisons for the 2012-2013 school year:

**NEW BUSINESS**  
Liaisons

- Briarcliff High School – Joan Cusanelli/Emily Segal
- Pleasantville High School – David Wilens
- Sleepy Hollow High School – Fred Rickles
- Foundation – Emily Segal
- PTA/SEPTA – Emily Segal/Joan Cusanelli
- Tax Certiorari – Dave Wilens/John Conrad
- WPSBA – John Conrad/Joan Cusanelli
- Legislative Action Committee – Fred Rickles
- Safety Committee – Open
- Wellness Committee – Open

**Board Agenda Topics:** The Board of Education had a discussion on the topics for the upcoming Board meetings for the 2012-2013 school year

Board Agenda Topics

**Contract for Educational Services:** President John Conrad motioned for approval of the contract for educational services. There was no second. The motion failed at the table.

Contract for Educational Services

**After School Program Rates:** Motion from President John Conrad to resume After School Program rate schedule discussion. Seconded by Vice President David Wilens and unanimously passed (5-0).

After School Program

On a motion by Vice President David Wilens and seconded by Trustee Joan Cusanelli the Board of Education voted and approved the following resolution as amended. The motion was unanimously passed (5-0).

**BE IT RESOLVED,** that the Afterschool Program monthly rates for 2012-21013 are approved by the Pocantico Hills Central School District Board of Education as follows:

Three Hour Program - Proposed Rate (Monthly)

5 days per week	\$292
4 days per week	\$246
3 days per week	\$213
2 days per week	\$157
1 day per week	\$ 79

2:45 – 3:45 Program - Proposed Rate

1 hour per day \$7 per hour per day

Six Hour Program - Proposed Rate (Monthly)

5 days per week	\$471
4 days per week	\$392
3 days per week	\$325
2 days per week	\$230

Families enrolling two or more students will receive a 20% discount for each child thereafter.

**Personnel:** On a motion by Trustee Joan Cusanelli and seconded by Trustee Emily Segal the Board of Education voted and approved the following personnel by consent. The motion was unanimously passed (5-0).

**PERSONNEL**  
Appointments, Rescission of Appointment, Correction of Summer Camp Appointment Rate

**1. Appointments:**

**Part Time Bus Driver**

Name:	Troy Miller
Title:	Part Time Bus Driver
Term:	9/25/12 – 6/30/13
Rate:	\$22.51/hour

**Stipends:**

Photography Club	Laura Garrido	\$3,574
Photography Club	Amie Doane	\$3,574
Yearbook Advisor	Laura Garrido	\$3,863
Newspaper Advisor	Sheila DePaola	\$3,574
Student Council Advisor	Ilana Brennan	\$6,701

**Tutors:**

Name:	Michelle Tarchine
Rate:	\$ 55.00/hour
Effective Date:	9/25/12

Name:	Karen Smith
Rate:	\$ 55.00/hour
Effective Date:	9/25/12

**Teacher Aide:**

Name:	Ellie Fosnot
Title:	Teacher Aide
Rate:	\$114.23
Term:	9/19/12 – 6/30/13

*Denial of clearance or conditional clearance from the Commissioner of Education shall result in immediate termination of employment for the appointments listed above.*

**Substitutes – 2012-2013 School Year**

Rate: \$90 per day  
Denise Pitz  
Lauren Hahn  
Daniela Garcia  
Jesse Fierro  
Kristen Schoene

**2. Rescission of Appointment:**

Name: Anjuli Singh  
Title: Substitute Teacher  
Appointment Date: 9/4/12

**3. Correction: Summer Camp Appointments 2012**

Tara Gallery \$15.00/ hour Post Camp Assistant  
John Liberti \$15.00/ hour Post Camp Assistant

On July 6, 2012 the following employees were appointed incorrectly at the rate of \$10.00 per hour. The correct rate should have been \$15.00 per hour.

**Discussion/Planning for Future Meetings:** The next Board of Education meeting is scheduled for October 9, 2012.

**DISCUSSION/PLANNING  
FOR FUTURE MEETINGS**

Trustee Joan Cusanelli requested a report and/or discussion on the Middle School retreat (goals/missions). This discussion will occur at a future Board meeting.

The Board requested the PTA to send out an email blast to remind parents to attend the upcoming Board meetings when the partner high schools will be making their presentations.

**Adjournment:** There being no further business, on a motion by Trustee Emily Segal and seconded by Trustee Fred Rickles the Board of Education adjourned Discussion Meeting at 10:30 p.m.

**ADJOURNMENT**

Respectfully submitted,  
Gina L. Downes  
District Clerk

\_\_\_\_\_  
John Conrad, School Board President

Date: \_\_\_\_\_

\_\_\_\_\_  
Gina L. Downes, District Clerk

Date: \_\_\_\_\_