

**BOARD OF EDUCATION
POCANTICO HILLS CENTRAL SCHOOL DISTRICT
599 Bedford Road
Pocantico Hills
Sleepy Hollow, New York 10591**

Discussion Meeting
Tuesday, September 24, 2013

The Discussion Meeting of the Board of Education of the Pocantico Hills Central School District was held on Tuesday, September 24, 2013 at 8:00 p.m. in the school Library, Bedford Road, Sleepy Hollow, New York.

President John Conrad called the Discussion Meeting to order at 8:00 p.m.

CALL TO ORDER

Superintendent Valencia F. Douglas led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Present: John Conrad, President
 Emily Segal, Vice President
 Joan Cusanelli, Trustee
 Fred Rickles, Trustee
 David Wilens, Trustee

ROLL CALL

Also Present: Dr. Valencia Douglas, Superintendent
 Jay Scotto-Friedman, Assistant Superintendent
 Gina L. Downes, District Clerk

Hearing From Those Present: A community member asked for an update on the hiring of the 2nd grade teacher.

HEARING FROM THOSE PRESENT

Correspondence: There was no correspondence.

CORRESPONDENCE

Superintendent Announcements: Dr. Valencia Douglas announced the following:

SUPERINTENDENT ANNOUNCEMENTS

- PTA Welcome Back Night held on Friday, September 20th was a success. Thank you to all those who attended, and thank you to the PTA for providing all the wonderful food. The presentations on the Common Core and Olweus were well attended. We have also videotaped the presentations and will post them up on the website for all to view.
- The first day of Pre-K was a success.
- Pre-K through Grade 4 Open House will be held on Wednesday, September 25th.
- The Middle School Retreat is scheduled for Thursday, September 26th and Friday, September 27th.
- We have changed our Neighborhood Meetings to *“Coffee, Tea and Conversation with the Superintendent”*. We have scheduled three

dates for this event. The first event is tentatively scheduled for Thursday, October 24th at the Hilltop Firehouse in Pocantico Hills; we will confirm this date within the next few days, the second event is scheduled for Monday, October 28th at the Westchester Hills Recreation Hall and the third event is scheduled for Wednesday, November 13th in the School Library. All events will begin at 7:00 p.m. and end at 8:30 p.m. We look forward to seeing you there.

- Tuesday, October 1 is PTA Picture Day; rain date scheduled for Wednesday, October 2. All forms and payment must be returned to the school by Friday, September 27th.
- The next Board of Education meeting will be held on Tuesday, October 8th.
- The Foundation's annual Swan Lake Walk will be held on Friday, October 11th; rain date Tuesday, October 15th. Funds will be raised to purchase manipulative kits for the newly implemented Singapore math program.
- The District will be closed on Monday, October 14th in observance of Columbus Day.
- The next PTA meeting will be held on Wednesday, October 16th. All class parents are asked to attend this important meeting.

Approval of Minutes: On a motion by Trustee David Wilens and seconded by Trustee Fred Rickles the Board of Education voted and approved the Business Meeting minutes of September 10, 2013 as amended. The motion was unanimously passed (5-0).

APPROVAL OF MINUTES
September 10, 2013

Discussion on Student Safety: Assistant Superintendent Jay Scotto-Friedman updated the Board on short-term solutions being put in place to improve student safety around the large playground. There will be new signs placed along the driveway by the playground, as well as across from the playground. The signs include, "Caution: Children at Play" and "No Parking". A security guard has also been posted across from the playground during recess time and the monitors have been strategically placed as well to keep children from running into the road.

NEW BUSINESS
Discussion on Student Safety

Some suggestions from the Board of Education are:

1. Painting the curbs yellow
2. Installing temporary speed bumps
3. Asking the employees to drive at appropriate speeds

The administration will look into the cost of permanent/temporary speed bumps/humps.

Discussion on Claims Processing and Finance Manager: The Assistant Superintendent, Jay Scotto-Friedman updated the Board of Education on

Discussion on Claims
Processing and Finance

claims processing internal accounting controls and plans for the implementation of the nVision version of Finance Manager.

Manager

Facilities Review Committee Membership: On a motion by Trustee Joan Cusanelli and seconded by Trustee Fred Rickles, Trustee David Wilens was nominated to serve on the Facilities Review Committee as representation of the Board of Education. The motion was unanimously passed (5-0).

Facilities Review Committee Membership

On a motion by Trustee Fred Rickles and seconded by Trustee David Wilens the Board of Education voted and approved the following resolution:

BE IS RESOLVED that the Pocantico Hills Board of Education approve the following membership of the 2013-2014 Facilities Review Committee:

- Jay Scotto-Friedman Chairperson
- Nicholas Waer Architect, Mosaic Associates
- Joe Tola Construction Manager, Savin Engineers
- David Wilens Board Member
- Jo Ann Doran CSEA
- Tina Domato PHTA
- Mr. Wadhwa Community Member
- Mr. or Mrs. Tiwan Community Member
- Mr. or Mrs. Kostuchenko Community Member
- Mr. Modziak Community Member
- Mr. Marks Community Member
- Mrs. Kopezynski Community Member
- Mr. Robert Scott Community Member
- Mrs. Megan Ward Community Member

RFP for Special Education and Related Services: On a motion by Trustee David Wilens and seconded by Vice President Emily Segal the Board of Education voted and approved the following resolution. The motion was unanimously passed (5-0).

RFP for Special Education and Related Services

BE IT RESOLVED, that the Board of Education of the Pocantico Hills Central School District award the Request for Proposal for Special Education and Related Services for the 2013-2014 school year for PT/OT evaluations and PT/OT sessions, to Westchester Therapy Solutions Occupational, Physical and Speech Therapy, PLLC, 690 N. Broadway, Suite GL2, White Plains, NY 10603, as per the attached rate sheet.

BE IT FURTHER RESOLVED that this resolution dated September 24, 2013 supersedes the resolution approved by the Pocantico Hills Board of Education on September 10, 2013; and

BE IT FURTHER RESOLVED, that the Board of Education of the Pocantico Hills Central School District rejects all other requests for Psycho-Educational Evaluations, and Bilingual Speech Evaluations since the Pocantico Hills Central School District will obtain these services from Southern Westchester BOCES if necessary for the 2013-2014 school year.

RFP for Security Guard Services: On a motion by Trustee Joan Cusanelli and seconded by Trustee Fred Rickles the Board of Education voted and approved the following resolution. The motion was unanimously passed (5-0).

RFP for Security Guard Services

BE IT RESOLVED that the Board of Education of the Pocantico Hills Central School District affirm that Wisdom Protective Services and Brieger Security Guard Services Inc. were non-responsive to the Request for Proposal. Where Wisdom failed to submit resumes of proposed guards, and where Brieger failed to keep a scheduled interview, and failed to submit resumes of proposed guards.

BE IT RESOLVED that the Board of Education of the Pocantico Hills Central School District award the Request for Proposal for Security Guard Services for the 2013-2014 school year to NJB Security Services Inc., 44 South West Street, Mt. Vernon, NY 10550 as per the rates below.

NJB Security - \$21.50

Committee on Special Education: On a motion by Trustee Fred Rickles and seconded by Vice President Emily Segal the Board of Education voted and approved the recommendations from the Committee on Special Education – Student ID #2006004. The motion was unanimously passed (5-0).

Committee on Special Education

Appointments: On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education voted and approved the following appointments by consent. The motion was unanimously passed (5-0).

PERSONNEL
Appointments

Teaching Assistant:

Name: Deborah Kraemer
Title: Teaching Assistant
FTE: .385 FTE Step 9
Contract Salary: \$36,501 prorated to \$14,038.86
Term: July 1, 2013 – June 30, 2014

Note: This employee was appointed as part time Director of Afterschool program at a rate of \$21,416. The appointment above is in addition to the Director of Afterschool program whose duties will begin after the conclusion of the Teaching Assistant duties.

Substitute Teacher:

Name: Kristen Ward
Rate: \$90.00/day
Term: September 1, 2013- June 30, 2014
Title: Substitute Teacher

DJ:

Name: Peter Rubeo

Rate: \$275/event
Dates: July 26, 2013 (swim team party event), and three middle school dances – dates to be determined

Videographer:

Name: Peter Rubeo
Rate: \$75/per event
Dates:
December 4, 2013 - Winter Concert (two concerts)
December 11, 2013 - Winter Concert (one concerts)
March 27, 2014 - Middle School Play (two plays)
March 28, 2014 - Middle School Play (one plays)
March 29, 2014 - Middle School Play (two plays)
May 7, 2014 - Spring Concert (two concerts)
May 14, 2014 - Spring Concert (one concert)
June 2014 - Charlotte's Web
June 25, 2014 - Graduation
Function To Be Determined (three events)

Substitute Monitors:

Rate: \$17.96
Term: September 1, 2013 – June 30, 2014
Names: Owen Williams
Sana Alfaneq
Nancy Jones

Denial of clearance or conditional clearance from the Commissioner of Education shall result in immediate termination of employment for the appointment listed above.

Stipend Positions: On a motion by Vice President Emily Segal and seconded by Trustee Fred Rickles the Board of Education voted and approved the following stipend positions. The motion was unanimously passed (5-0).

Stipend Positions

Note: Rates as per agreement between the PHTA and the Pocantico Hills School District July 1, 2011 through June 30, 2013

Coaches:

Term: Fall Sport Coaches 2013-2014
Rate: \$3,340 each
Boys Soccer: Oliver Buckle
Girls Soccer: Robbie Yuen
Girls Volleyball: Maureen Gallery

Late Bus Supervisor:

Name: Karen Smith
Term: 2013-2014 School Year
Rate: \$6,685 prorated at .5 to \$3,442.50 for two days a week

Newspaper Advisor:

Name: Sheila DePaola
Term: 2013-2014 School Year
Rate: \$3,574

Photography Club Advisors:

Name: Laura Garrido & Amie Doane
Term: 2013-2014 School Year
Rate: \$3,574 each

Student Council Advisor:

Name: Illana Brennan
Term: 2013-2014 School Year
Rate: \$6,701

Yearbook Advisor:

Name: Laura Garrido
Term: 2013-2014 School Year
Rate: \$3,863

Teacher Leaders:

<u>Grade</u>	<u>Name</u>
Pre-K - 2nd Grade	Christina Domato
3rd - 6th Grade	Dawn Levenson
7th - 8th Grade	Lisa Levy
Term:	2013-2014 School Year
Rate:	\$1,615 each

Resignation: On a motion by Vice President Emily Segal and seconded by Trustee David Wilens the Board of Education voted and approved the following resignation. The motion was unanimously passed (5-0).

Resignation

Name: Rich Lepore
Title: Teacher Aide
Effective Date: September 1, 2013

Business/Planning for Future Meetings: The next Board of Education meeting will be held on Tuesday, October 8, 2013 at 8:00 p.m. in the library.

BUSINESS/PLANNING FOR FUTURE MEETINGS

The Board Retreat has been scheduled for Saturday, October 26th beginning at 11:00 a.m. and will be facilitated by Donna Clement. It will be held at Historic Hudson Valley.

Adjournment: On a motion by Trustee Joan Cusanelli and seconded by Trustee Fred Rickles the Board of Education adjourned the Discussion Meeting at 9:10 p.m.

ADJOURNMENT

Respectfully submitted,
Gina L. Downes
District Clerk

John Conrad, School Board President

Date: _____

Gina L. Downes, District Clerk

Date: _____