

**BOARD OF EDUCATION  
POCANTICO HILLS CENTRAL SCHOOL DISTRICT  
599 Bedford Road  
Pocantico Hills  
Sleepy Hollow, New York 10591**

Discussion Meeting  
Tuesday, October 23, 2012

The Discussion Meeting of the Board of Education of the Pocantico Hills Central School District was held on Tuesday, October 23 at 6:30 p.m. in the school Library, Bedford Road, Sleepy Hollow, New York.

On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education opened the regular meeting at 6:30 p.m. The motion was unanimously passed (4-0). **REGULAR MEETING**

On a motion by Trustee Fred Rickles and seconded by Trustee Emily Segal the Board of Education called the Executive Session to order at 6:31 p.m. for discussions involving proposed, pending or current litigation and collective negotiations pursuant to Article 14 of the Civil Service Law. The motion was unanimously passed (4-0). **EXECUTIVE SESSION**

Present: John Conrad, President  
Joan Cusanelli, Trustee  
Fred Rickles, Trustee  
Emily Segal, Trustee **ROLL CALL**

Also Present: Valencia F. Douglas, Superintendent  
Jay Scotto-Friedman, Assistant Superintendent  
David Shaw, School Attorney (arrived at 7:10 pm)  
Jeff Shumejda, Tax Certiorari Attorney (departed at 7:13 pm)  
Ira Levy, Tax Certiorari Attorney (departed at 7:13 pm)  
Paul Ritzcoven, Appraiser (departed at 7:13 pm)

Absent: David Wilens, Vice President

On a motion by Trustee Emily Segal and seconded by Trustee Fred Rickles the Board of Education adjourned the Executive Session at 7:59 p.m. The motion was unanimously passed (4-0). **ADJOURNMENT OF EXECUTIVE SESSION**

With no objection from the Board, President John Conrad, called the Regular meeting to order at 8:10 p.m. **CALL TO ORDER**

The Pledge of Allegiance was led by Trustee Emily Segal. **PLEDGE OF ALLEGIANCE**

Present: John Conrad, President  
Emily Segal, Trustee  
Fred Rickles, Trustee  
Joan Cusanelli, Trustee **ROLL CALL**

Also Present: Valencia F. Douglas, Superintendent  
Jay Scotto-Friedman, Assistant Superintendent

Absent David Wilens, Vice President

**Hearing From Those Present:** There were no comments from the community.

**HEARING FROM THOSE PRESENT**

**Correspondence:** There was no correspondence.

**CORRESPONDENCE**

**Board/Superintendent Announcements:** Superintendent Douglas announced the following:

**BOARD/SUPERINTENDENT ANNOUNCEMENTS**

- Our PTA author visits were a huge success. Nick Bruel visited on Tuesday, October 16<sup>th</sup> and Peter Lourie visited on Friday, October 19<sup>th</sup>.
- We will begin our Neighborhood meetings this month. The first neighborhood meeting will be held this Thursday, October 25<sup>th</sup> at the Westchester Hills Condominium Recreation Hall beginning at 7:00 p.m. Invitations will be sent out by the end of this week. The next neighborhood meeting is scheduled for Tuesday, November 13<sup>th</sup> at 7:00 p.m. at the Quadrino's home. Invitations will be sent out soon.
- The PTA Book Fair begins tomorrow October 24<sup>th</sup> and will run through Wednesday, October 31<sup>st</sup>.
- The PTA will also be hosting a Fall Festival this Saturday, October 27<sup>th</sup>. Details about this event have been sent home and can also be found on our website, as well as the PTA Facebook page.
- Our annual Halloween Parade begins at 2:15 in the bus circle on Wednesday, October 31<sup>st</sup>.

**High School Report:** Principal, Jim Kaisian of Briarcliff High School presented to the Board of Education the status of our high school students.

**SPECIAL PRESENTATION**  
High School Report

On a motion by Trustee Joan Cusanelli and seconded by Trustee Emily Segal the Board of Education motioned for a brief recess at 9:02 p.m. The motion was unanimously passed (4-0).

**RECESS**

With no further objections from the Board, President John Conrad, resumed the Discussion Meeting at 9:12 p.m.

**Appointments:** On a motion by Trustee Joan Cusanelli and seconded by Trustee Fred Rickles the Board of education voted and approved the following appointment. The motion was unanimously passed (4-0).

**PERSONNEL**  
Appointments

Name: Steve Maio  
 Title: Custodian/Bus Driver – Night Supervisor  
 Effective Date: October 24, 2012  
 Rate: \$47,848  
 Stipend: \$5,742 (12% of basic annual salary)  
 Night Differential: \$1,170  
 Probationary Period: Probation 52 weeks ending on October 23, 2013

On a motion by Trustee Emily Segal and seconded by Trustee Joan Cusanelli

the Board of Education voted and approved the following appointment. The motion was unanimously passed (4-0).

Name: Dana Finsmith  
Title: 1.0 FTE Teaching Assistant  
Effective Date: October 24, 2012 – June 30, 2013  
Rate: \$31,153

On a motion by Trustee Fred Rickles and seconded by Trustee Emily Segal the Board of Education voted and approved the following appointment. The motion was unanimously passed (4-0).

Name: Silvia Meister  
Title: .44 Teaching Assistant  
Effective Date: October 24, 2012 – June 30, 2013  
Rate: \$13,707.32  
Title: .56 Teacher Aide  
Effective Date: October 24, 2012 – June 30, 2013  
Rate: \$63.97 per day

On a motion by Trustee Joan Cusanelli and seconded by Trustee Emily Segal the Board of Education voted and approved the following appointments by consent. The motion was unanimously passed (4-0).

**Teacher Mentors – 2012-2013 School Year**

Name: Madeline McDougal  
Lory Rollman  
Stephanie DiMartino  
Rate: \$1500 for approximately 20 sessions

**Substitute**

\$90 per day  
Laura Terrell  
Effective: October 25, 2012 – June 30, 2013

**Cafeteria Report:** The Board of Education received a presentation from the Lunch Committee on their recommendations for the cafeteria. The Board of Education will review their recommendations and discuss at a future meeting.

**SPECIAL PRESENTATION**  
Cafeteria Report

**Approval of Minutes:** On a motion by Trustee Fred Rickles and seconded by Trustee Emily Segal the Board of Education voted and approved the Business Meeting Minutes of October 9, 2012. The motion was unanimously passed (4-0).

**APPROVAL OF MINUTES**  
Business Meeting – October 9, 2012

**After School Program Rates:** On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education voted and approved the following resolution. The motion was unanimously passed (4-0).

**OLD BUSINESS**  
After School Program Rates

**BE IT RESOLVED,** that the Afterschool Program monthly rates for 2012-21013 are approved by the Pocantico Hills Central School District Board of Education as follows:

**Three Hour Program**

	<b>Current Rate</b>	<b>Proposed Rate</b>
5 days per week	\$292	\$307
4 days per week	\$246	\$258
3 days per week	\$213	\$224
2 days per week	\$157	\$165
1 day per week		\$ 79

**One Hour Program**

<b>Proposed Rate</b>
<u>2:45 – 3:45 Program - Proposed Rate</u>
1 hour per day \$7 per hour per day

**Six Hour Program**

	<b>Current Rate</b>	<b>Proposed Rate</b>
5 days per week	\$471	\$495
4 days per week	\$392	\$412
3 days per week	\$325	\$341
2 days per week	\$230	\$241

Families enrolling two or more students will receive a 20% discount. Rate Increase effective November 1, 2012

**Policy Review:** On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education voted and approved Policy #5500 – Student Records. The motion was unanimously passed (4-0).

**NEW BUSINESS**  
Policy Review – Policy #5500

**Policy Review:** The Board of Education will have a 2<sup>nd</sup> reading on Policy #5280 – Interscholastic Athletics at the next Board of Education meeting being held on Tuesday, November 6, 2012.

Policy Review – Policy #5280

**Goals/Missions for Middle School Retreat:** The Board of Education received a brief presentation on the goals/missions of the middle school retreat from Principal Stanley Steele.

Goals/Missions for Middle School Retreat

**Facilities Review Committee Membership:** On a motion by Trustee Emily Segal and seconded by Trustee Fred Rickles the Board of Education voted and approved the following resolution. The motion was unanimously passed (4-0).

Facilities Review Committee Membership

BE IT RESOLVED, that the Pocantico Hills Board of Education approves the following membership of the 2012-2013 Facilities Review Committee as part of the 5-year Strategic Plan.

- Jay Scotto-Friedman, Chairperson
- Brian Ceilinski, Architect, SEI Associates
- Joe Tola, Construction Mgr, SAVIN Engineers
- Jo Ann Doran, CSEA
- Tina Domato, PHTA Foundation, TBD
- Board of Education, TBD
- Lauren Amsterdam, PTA
- Chris DiLorenzo, Community Member

Mr. or Mrs. Cabral, Community Member  
Mr. Ares Economides, Community Member  
Mr. Timothy Preble, Community Member  
Mr. Peter Basha, Community Member  
Mr. Tony Howard, Community Member  
Mr. Robert Scott, Community Member

**Committee on Special Education:** On a motion by Trustee Joan Cusanelli and seconded by Trustee Fred Rickles the Board of Education voted and approved the Student ID #2003418. The motion was unanimously passed (4-0).

Committee on Special  
Education

**2012-2013 Contract for Special Educational Services:** On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education voted and approved the following resolution. The motion was unanimously passed (4-0).

2012-2013 Contract for Special  
Educational Services

BE IT RESOLVED, that it is hereby moved that the Board of Education of the Pocantico Hills Central School District at Sleepy Hollow, New York approve the 2012-2013 contract between Pocantico Hills CSD and the Ardsley UFSD for the provision of Special Educational Services at the rate of \$49,893 for one student which includes basic instruction, psychological consultation, speech consultation, and adaptive physical education, and an anticipated additional amount of \$62,128 for individual/group speech counseling, occupational therapy, physical therapy and a teacher aide.

BE IT FURTHER RESOLVED, that the Superintendent Dr. Valencia Douglas is hereby authorized to execute the contract for Special Educational Services for the 2012-2013 school year between the Ardsley UFSD and the Pocantico Hills Central School District.

**Salary/Benefit Adjustments:** On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education voted and approved the following resolution. The motion was unanimously passed (4-0).

**PERSONNEL**  
Salary/Benefit Adjustments

BE IT RESOLVED, that contract amendment number eight dated September 24, 2012 for Jay Scotto-Friedman, Assistant Superintendent for Finance and Support Services is hereby approved;

BE IT FURTHER RESOLVED, that the Board President, John Conrad is authorized to execute the eighth amendment, dated September 24, 2012 to the existing salary and benefits agreement with the Assistant Superintendent for Finance and Support Services.

BE IT FURTHER RESOLVED, that the annual salary for the 2011-2012 school year for Jay Scotto-Friedman, Assistant Superintendent for Finance and Support Services shall be \$192,850 (base salary \$190,000 plus \$2,850 merit pay) in accordance with the terms of the eighth contract amendment dated September 24, 2012.

**Discussion/Planning for Future Meetings:** The next Board of Education meeting is scheduled for Tuesday, November 6, 2012. Sleepy Hollow High

**DISCUSSION/PLANNING  
FOR FUTURE MEETINGS**

School Administration will be presenting to the Board at that time.

**Adjournment of Discussion Meeting:** On a motion by Trustee Joan Cusanelli and seconded by Trustee Emily Segal the Board of Education adjourned the Discussion Meeting at 11:15 p.m. The motion was unanimously passed (4-0).

**ADJOURNMENT OF  
DISCUSSION MEETING**

Respectfully submitted,  
Gina L. Downes  
District Clerk

\_\_\_\_\_  
John Conrad, School Board President

Date: \_\_\_\_\_

\_\_\_\_\_  
Gina L. Downes, District Clerk

Date: \_\_\_\_\_