

**BOARD OF EDUCATION
POCANTICO HILLS CENTRAL SCHOOL DISTRICT
599 Bedford Road
Pocantico Hills
Sleepy Hollow, New York 10591**

Business Meeting
Tuesday, December 4, 2012

The Business Meeting of the Board of Education of the Pocantico Hills Central School District was held on Tuesday, December 4, 2012 at 6:32 p.m. in the school Library, Bedford Road, Sleepy Hollow, New York.

On a motion by Trustee Fred Rickles and seconded by Trustee Emily Segal the Board of Education opened the regular meeting at 6:32 p.m. p.m. The motion was unanimously passed (4-0). **REGULAR MEETING**

On a motion by Trustee Emily Segal and seconded by Trustee Fred Rickles the Board of Education called the Executive Session to order at 6:34 p.m. p.m. to discuss proposed, pending or current litigation. The motion was unanimously passed (4-0). **EXECUTIVE SESSION**

Present: John Conrad, President
David Wilens, Vice President
Fred Rickles, Trustee
Emily Segal, Trustee **ROLL CALL**

Also Present: Valencia F. Douglas, Superintendent
Jay Scotto-Friedman, Assistant Superintendent
Michael Lambert, School Attorney

Absent: Joan Cusanelli, Trustee

On a motion by Trustee Emily Segal and seconded by Vice President David Wilens the Board of Education adjourned the Executive Session at 8:02 p.m. p.m. The motion was unanimously passed (4-0). **ADJOURNMENT OF EXECUTIVE SESSION**

With no objection from the Board President John Conrad called the Regular **CALL TO ORDER**

The Pledge of Allegiance was led by Vice President David Wilens. **PLEDGE OF ALLEGIANCE**

Present: John Conrad, President
David Wilens, Trustee
Joan Cusanelli, Trustee (arrived at 8:50 p.m.)
Fred Rickles, Trustee
Emily Segal, Trustee **ROLL CALL**

Also Present: Valencia F. Douglas, Superintendent
Jay Scotto-Friedman, Assistant Superintendent
Gina L. Downes, District Clerk

Hearing From Those Present: There were no comments from the community.

HEARING FROM THOSE PRESENT

Correspondence: There was no correspondence.

CORRESPONDENCE

Board/Superintendent Announcements: Superintendent Douglas announced the following:

BOARD/SUPERINTENDENT ANNOUNCEMENTS

- The PTA Family Recreation Night held on Friday, November 30th was a success! Thank you to the PTA for hosting this great event.
- Winter concerts are upon us. The elementary concert is scheduled for tomorrow, Wednesday, December 5th – Grades 1&2 begin at 6:00 p.m. and Grades 3&4 begin at 7:00 p.m. The middle school concert will be held on Wednesday, December 12th beginning at 7:30 p.m.
- Our Golden Guest Luncheon and Concert, hosted by the PTA, will be held on Tuesday, December 11th.
- We will be holding an 8th grade high school parent meeting to discuss their visits to each of the high schools. This meeting will be held on Wednesday, December 19 at 7:00 p.m. in the library.
- Our holiday recess begins on Monday, December 24th and runs through Tuesday, January 1st. All students return to school on Wednesday, January 2nd.
- The Library Media Specialist (Anne Gordon) has prepared a brochure for parents to take home entitled, “Bring the Library into Your Home”. The brochure is filled with information on how to access a collection of online resources that can help your child succeed by providing accurate, reliable, and up-to-date information that is geared to their age group.
- Vice President David Wilens expressed that he was encouraged by all three high schools on their presentations to both the students and the

Special Education: Dr. Valencia Douglas, Superintendent, presented to the Board a brief update on special education.

**SPECIAL PRESENTATION
Special Education**

Corrective Action Plan – External Audit: On a motion by Vice President David Wilens and seconded by Trustee Emily Segal the Board of Education voted and approved the following resolution. The motion was unanimously passed (4-0).

**OLD BUSINESS
Corrective Action Plan –
External Audit**

BE IT RESOLVED, that the Pocantico Hills Central School District Board of Education hereby approves the Corrective Action Plan in response to the 2011-2012 audit management letter prepared by R.S. Abrams.

Committee on Special Education: On a motion by Trustee Fred Rickles and seconded by Vice President David Wilens the Board of Education voted and approved Student ID #002006118, Student ID #0012569, and Student ID #12549. The motion was unanimously passed (4-0).

NEW BUSINESS
Committee on Special
Education

Fire Safety Report: On a motion by Vice President David Wilens and seconded by Trustee Emily Segal the Board of Education voted and approved the following resolution. The motion was unanimously passed (4-0).

Fire Safety Report

BE IT RESOLVED, that the Pocantico Hills Board of Education hereby accepts the Annual Fire Safety Report prepared on December 4, 2012 by Richard L. Gallagher, Code Enforcement Official.

Personnel: On a motion by Trustee Joan Cusanelli and seconded by Trustee Fred Rickles the Board of Education voted and approved the following personnel by consent as amended. The motion was unanimously passed (5-0).

PERSONNEL

Home School Teacher

Name: Michelle Hengst
Title: Home School Teacher
Term: December 5, 2012 – June 30, 2013
Rate: PHTA Grade MA Step 1 \$61,290 prorated for 2 hours per day (\$94.29)

Long Term Leave Replacement – Grade 2

Name: Kristen Attanasio Secor
Title: Long Term Leave Replacement – Grade 2
Term: November 29, 2012– March 22, 2013
Rate: \$61,290

Long Term Leave Replacement – Teaching Assistant/Reading Specialist

Name: Jennifer Laubach
Title: Long Term Leave Replacement – Teaching Assistant/Reading Specialist
Term: December 3, 2012 – January 18, 2013

Math Coach/Algebra

Name: Joanne DeGregory
Title: Math Coach/Algebra
Effective: September 18, 2012 – June 30, 2013
Rate: PHTA Contract MA Step 8 \$81,275 prorated hourly at \$62.52/hour

Substitutes

Name: Stella M. Landi-Lopez
Lucianna Alaimo
Michelle Hengst
Rate: \$90 per day
Effective: December 5, 2012

Videographer for School Functions:

Name: Peter Rubeo
Title: DJ
Event Date: See Below
Rate: \$275/event

- Two elementary winter concert on December 5, 2012 (5-8:00 p.m.)
- The middle school winter concert on December 12, 2012 (6-9:00 p.m.)
- The middle school plays on April 4, 5 and 6, 2013
- Two elementary spring concerts on May 1, 2013 (5-8:00 p.m.)
- Middle school spring concert on May 8, 2013 (6-9:00 p.m.)
- Charlotte’s Web on June 12, 2013 at 9:30 a.m.
- 8th Grade Graduation

Policy Review: The Board of Education discussed and reviewed Policy #1500 – Public Use of School Facilities. The policy will be amended and brought back to the Board in January.

OLD BUSINESS
Policy Review – Policy #1500

Discussion/Planning for Future Meetings: The next Board of Education meeting is scheduled for Tuesday, December 18, 2012.

DISCUSSION/PLANNING FOR FUTURE MEETINGS

On a motion by President John Conrad and seconded by Vice President David Wilens the Board of Education voted to cancel the next scheduled meeting of December 18, 2012. The motion was unanimously passed (5-0).

Adjournment of Business Meeting to Executive Session: On a motion by Vice President David Wilens and seconded by Trustee Emily Segal the Board of Education moved to Executive Session at 10:10 p.m. to discuss the employment history of a particular individual. The motion was unanimously passed (5-0).

ADJOURNMENT OF BUSINESS MEETING TO EXECUTIVE SESSION

Adjournment of Executive Session and Business Meeting: There being no further business, on a motion by Vice President David Wilens and seconded by Trustee Joan Cusanelli the Board of Education adjourned the Executive Session and Business Meeting at 11:05 p.m. The motion was unanimously

ADJOURNMENT EXECUTIVE SESSION AND BUSINESS MEETING

Respectfully submitted,
Gina L. Downes
District Clerk

John Conrad, School Board President

Date: _____

Gina L. Downes, District Clerk

Date: _____