

**BOARD OF EDUCATION
POCANTICO HILLS CENTRAL SCHOOL DISTRICT
599 Bedford Road
Pocantico Hills
Sleepy Hollow, New York 10591**

Business Meeting
Tuesday, September 10, 2013

The Business Meeting of the Board of Education of the Pocantico Hills Central School District was held on Tuesday, September 10, 2013 at 7:33 p.m. in the school Library, Bedford Road, Sleepy Hollow, New York.

On a motion by Vice President Emily Segal and seconded by Trustee Joan Cusanelli the Board of Education opened the meeting at 7:33 p.m. The motion was unanimously passed (5-0).

CALL TO ORDER

On a motion by Trustee Fred Rickles and seconded by Trustee David Wilens the Board of Education moved to Executive Session to discuss the employment history of a particular individual. The motion was unanimously passed (5-0).

EXECUTIVE SESSION

Present: John Conrad, President
Emily Segal, Vice President
Joan Cusanelli, Trustee
Fred Rickles, Trustee
David Wilens, Trustee

ROLL CALL

Also Present: Dr. Valencia Douglas, Superintendent
Jay Scotto-Friedman, Assistant Superintendent

On a motion by Trustee David Wilens and seconded by Trustee Fred Rickles the Board of Education adjourned the Executive Session at 8:05 p.m. The motion was unanimously passed (5-0).

**ADJOURNMENT FROM
EXECUTIVE SESSION**

President John Conrad called the Business Meeting to order at 8:12 p.m.

CALL TO ORDER

Trustee David Wilens led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Present: John Conrad, President
Emily Segal, Vice President
Joan Cusanelli, Trustee
Fred Rickles, Trustee
David Wilens, Trustee

ROLL CALL

Also Present: Dr. Valencia Douglas, Superintendent
Jay Scotto-Friedman, Assistant Superintendent
Gina L. Downes, District Clerk

Hearing From Those Present: Three community members expressed their disappointment in the pool not being open for the September weekends as

**HEARING FROM THOSE
PRESENT**

was previously approved by the Board of Education. They expressed and requested having the pool director hire lifeguards for September in early Spring so the pool could remain open through the September weekends.

A community member asked for an update on the hiring of the 2nd grade teacher.

A community member asked if there was an action plan for higher scores on the state exams, expressed concern for security/safety of students, and would like a copy of the report which states where the asbestos is located in the building.

Correspondence: There was no correspondence.

CORRESPONDENCE

Board/Superintendent Announcements: Superintendent Douglas announced the following:

BOARD/SUPERINTENDENT ANNOUNCEMENTS

- I would like to have a moment of silence in remembrance of 9-11.
- The District calendar should have reached all homes at this point. There was a slight error on the calendar with regards to the dates for Hanukkah. Hanukkah begins on November 27th and ends on December 5th. We apologize for this error and will be correcting the calendar on the website.
- Opening day for grades K through 8 was a success! The custodians did a wonderful job in preparing the school for opening day and all the teachers were here and ready to go!
- There will be a PTA meeting at 7:00 p.m. on Thursday, September 12th.
- Middle School Open House will be on Wednesday, September 18th.
- PTA will be having a Welcome Back Night on Friday, September 20th. Look for more information on this special event.
- The first day of Pre-K is Monday, September 23rd.
- The next Board of Education meeting will be held on Tuesday, September 24th.
- Pre-K through Grade 4 Open House will be held on Wednesday, September 25th.
- The Middle School Retreat is scheduled for Thursday, September 26th and Friday, September 27th.

Approval of Minutes: On a motion by Trustee David Wilens and seconded by Trustee Joan Cusanelli the Board of Education voted and approved the

APPROVAL OF MINUTES
September 3, 2013

Discussion Meeting minutes of September 3, 2013 as amended. The motion was unanimously passed (5-0).

Financial Reports: On a motion by Trustee Fred Rickles and seconded by Vice President Emily Segal the Board of Education voted and accepted the financial reports as attached. The motion was unanimously passed (5-0).

FINANCIAL REPORTS
Treasurer's Report,
Disbursement Warrants, and
Claims Auditor Reports

Policy Review: On a motion by Trustee Fred Rickles and seconded by Trustee David Wilens the Board of Education voted and approved Policy #5310 – Acceptable Use Technology Policy (Grades PK-2), Policy #5320 – Acceptable Use Technology Policy (Grades 3-8) and Policy #5330 – Acceptable Use Technology Policy (Staff) on consent. The motion was unanimously passed (5-0).

OLD BUSINESS
Policy Review – Acceptable
Use Policies

RFP for Special Education and Related Services: On a motion by Vice President Emily Segal and seconded by Trustee Joan Cusanelli the Board of Education voted and approved the following resolution. The motion was unanimously passed (5-0).

RFP for Special Education and
Related Services

BE IT RESOLVED, that the Board of Education of the Pocantico Hills Central School District award the Request for Proposal for Special Education and Related Services for the 2013-2014 school year for PT evaluations and PT sessions, to Westchester Therapy Solutions Occupational, Physical and Speech Therapy, PLLC, 690 N. Broadway, Suite GL2, White Plains, NY 10603, as per the attached rate sheet.

BE IT FURTHER RESOLVED, that the Board of Education of the Pocantico Hills Central School District rejects all other requests for proposals for Psycho-Educational Evaluations, and Bilingual Speech Evaluations since the Pocantico Hills Central School District will obtain these services from Southern Westchester BOCES if necessary for the 2013-2014 school year.

Budget Transfers: On a motion by Trustee David Wilens and seconded by Trustee Fred Rickles the Board of Education voted and accepted the normal budgetary transfers as attached. The motion was unanimously passed (5-0).

Budget Transfers

Appointment of Construction Manager: On a motion by Trustee Joan Cusanelli and seconded by Trustee Fred Rickles the Board of Education voted and approved the following resolution. The motion was unanimously passed (5-0).

Appointment of Construction
Manager

BE IT RESOLVED, that the Board of Education appoint Savin Engineers P.C. to furnish construction management services for the 2012-2013 and 2013-2014 annual capital projects with an estimated construction cost of \$315,000 for a 4.5% fee of budgeted costs, as per the attached proposal and subject to the execution of an agreement prepared by District legal counsel.

Board of Education Community Outreach: The Board of Education had a discussion on ongoing their commitment to public outreach and communication with community members, including increased attendance at board meetings and other avenues for stakeholder involvement.

NEW BUSINESS
Board of Education Community
Outreach

Liaisons: On a motion by President John Conrad and seconded by Trustee Fred Rickles the Board of Education voted and approved the 2013-2014 list of liaisons as follows:

Liaisons

Briarcliff High School – Joan Cusanelli and Emily Segal
Pleasantville High School – David Wilens
Sleepy Hollow High School – Fred Rickles
Foundation – Emily Segal
PTA/SEPTA – Emily Segal and Joan Cusanelli
Tax Certiorari – Dave Wilens and John Conrad
WPSBA – John Conrad and Joan Cusanelli
WPSBA Legislative Action Committee – Fred Rickles

2013-2014 Summer
Transportation Contract

Appointments: On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education voted and approved the following appointments by consent. The motion was unanimously passed (5-0).

**PERSONNEL
Appointments**

Teacher Aides

Name: Vanessa Duddie
Rate: \$116.23/day
Term: September 1, 2013 – June 30, 2014
Title: Teacher Aide

Name: Peter Rubeo
Rate: \$116.23/day
Term: September 1, 2013 – June 30, 2014
Title: Teacher Aide

Business/Planning for Future Meetings: The next Board of Education meeting will be held on Tuesday, September 24, 2013 at 8:00 p.m. in the library.

**BUSINESS/PLANNING FOR
FUTURE MEETINGS**

Adjournment: On a motion by Trustee Joan Cusanelli and seconded by Vice President Emily Segal the Board of Education adjourned the Business Meeting at 10:14 p.m.

ADJOURNMENT

Respectfully submitted,
Gina L. Downes
District Clerk

John Conrad, School Board President

Date: _____

Gina L. Downes, District Clerk

Date: _____