



Test Security, Data Privacy and Educator Integrity

NEW PROCEDURES FOR FINGERPRINTING

NYSED is no longer processing fingerprint applications.

To apply for fingerprinting, please click on:

www.IdentoGo.com

(877) 472-6915

On the IndentoGo website enter the following:

ORI Number:	TEACH
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The fingerprint application fee is:

Total Fee: \$99.70



Test Security, Data Privacy and Educator Integrity

Fingerprinting Process from Start to Finish

All fingerprinting required by the Education Department for certification or employment in schools must be scheduled with MorphoTrust at: www.IdentoGO.com

1. Log onto www.IdentoGO.com and click on New York.
2. Scroll down to "Let's Get Started" where you will be able to select a location and make an appointment for fingerprinting.
3. When asked to provide the ORI Number required for the process, enter the word TEACH (this is to ensure that your fingerprint results get sent to the Education Department).

ORI Number:	TEACH
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4. You may also call MorphoTrust at: 877-472-6915 to schedule an appointment.
5. Be sure to follow all instructions and make payment as necessary. The total fingerprint fee is \$99.70.

DCJS Fee	\$75.00
FBI Fee	14.75
MorphoTrust Fee	<u>9.95</u>
Total	\$99.70

6. Log onto TEACH to view information about the status of your fingerprint application and any clearance requests on file with NYSED.
7. If you have any questions, please contact OSPRA at: osptra@nysed.gov or call (518) 473-2998.

August 3, 2015



Search...

Services

-  Live Scan Fingerprinting
-  Hard Card Fingerprinting
-  FBI Criminal History Report
-  State Criminal History Report
-  Notary Services
-  Photo Services

Location Listing for NY

Please proceed to the registration page and register for your fingerprinting.

Click here to schedule online or call toll-free (877) 472-6915 or for TTY/TTD applicants, please call (877) 219-0199

Location listing is accurate as of Tuesday July 14th 2015 8:01:10 AM CST - locations are subject to change without notice.

[CENTRAL NY] [EASTERN NY] [LONG ISLAND] [NEW YORK METRO] [NORTHERN NY] [SOUTHERN NY] [WESTERN NY]

<u>Location</u>	<u>Address</u>	<u>Dates & Times</u>
CENTRAL NY		
Apalachin	Apalachin, NY. (7666 State Rte 434) [Map (opens new browser)]	E/O Mon 9:00am - 2:00pm
Auburn	Auburn, NY. (12-14 East Garden Street) [Map (opens new browser)]	Mon, Wed, Fri 8AM - 3:30PM
Bath	Bath, NY. (58 Liberty Street) [Map (opens new browser)]	Mon, Wed, Fri 9AM - 3PM
Canandaigua	Canandaigua, NY. (2510 Rochester Rd) [Map (opens new browser)]	Mon & Wed. 10:30AM - 3PM, Tue. 10:30AM - 3PM & 5PM - 7PM
Cazenovia	Cazenovia, NY. (79 Albany St) [Map (opens new browser)]	Thur. 10AM - 12PM & 1PM - 3PM
Cortland	Cortland, NY. (134 Homer Ave) [Map (opens new browser)]	Weds 9:00am - 12:00pm and 1:00pm - 4:00pm
Delhi Village	Delhi, NY. (9 Court St) [Map (opens new browser)]	Tue 9:30-12:00pm & 12:30pm-2:30pm
Endicott	Endicott, NY. (301 Nantucket Dr) [Map (opens new browser)]	Tue & Thu 9:00am - 3:00pm
Horseheads	Horseheads, NY. (2666 Corning Rd) [Map (opens new browser)]	Wed 9am - 12pm & 1pm - 5pm, Fri 9:00am - 12pm & 1pm - 5:00pm
Ithaca	Ithaca, NY. (950 Danby Rd Sute 179) [Map (opens new browser)]	Tue, Wed, & Thu 9AM-12PM & 12:30PM-2:30PM
Johnson City	Johnson City, NY. (345 Harry L Dr) [Map (opens new browser)]	Mon - Fri 9:30am - 4:30pm
Little Falls	Little Falls, NY. (20 Albany St) [Map (opens new browser)]	Mon 9:00am-12:00pm & 1:00pm-4:00pm
Newark	Newark, NY. (215 South Main Street) [Map (opens new browser)]	Mon 9am- 2pm & Sat 12pm-5pm
Norwich	Norwich, NY. (6067 State Hwy 12) [Map (opens new browser)]	Mon 8am-12pm & 1pm-5pm
Oneida	Oneida, NY. (223 Genesee St) [Map (opens new browser)]	Mon-Fri 9:00am-12:00pm & 1:00pm-4:00pm
Oneonta	Oneonta, NY. (35 Academy Street) [Map (opens new browser)]	M, T, Thurs 8:30am-11:30am & 12:30pm - 3:30pm & Wed 1pm-7pm
Penn Yan	Penn Yan, NY. (2375 Route 14a) [Map (opens new browser)]	E/O Mon 9:00am - 3:00pm
Rome	Rome, NY. (111 East Chestnut St) [Map (opens new browser)]	Mon and Tues 9:30am-11:50am & 1pm-6pm, Wed 9:30am-11:50am & 1pm-4:30pm & 4:50pm-7pm
Seneca Falls	Seneca Falls, NY. (1966 U S Route 20) [Map (opens new browser)]	Thu 10:30am - 12:00pm & 12:30pm - 3:30pm
Syracuse	Syracuse, NY. (1723 Burnet Ave) [Map (opens new browser)]	Tue 12pm - 8pm Wed, Thurs, & Fri 8:30am-8pm, Sat. 9am-5pm
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EASTERN NY

Albany - Everett Rd	Albany, NY. (21 Everett Rd Ext) [Map (opens new browser)]	Mon, Tue, Thu & Fri 8:00am - 4:30pm, Wed 8:00am - 7:00pm, E/O Sat 8:00am - 12:00pm
Catskill	Catskill, NY. (7856 Rte 9w) [Map (opens new browser)]	Wed 9AM - 12PM & 1PM - 3:30PM
Cobleskill	Cobleskill, NY. (111 Barnerville Rd) [Map (opens new browser)]	Wed & Thu 9:00 - 2:00, Fri 9:00 - 4:00
Glens Falls	Glens Falls, NY. (88 Broad Street) [Map (opens new browser)]	Mon, Wed, & Thurs 8:30AM - 4PM
Hudson	HUDSON, NY. (16 Park Pl) [Map (opens new browser)]	Mon 9am-12pm & 1pm-5pm

MorphoTrust USA, Enrollment Services Division in New York

Johnstown - PSTI	Johnstown, NY. (42 W Main St) [Map (opens new browser)]	Mon - Thurs 9:30 - 12:00 & 1:00 - 3:00
Malta	Malta, NY. (101 Saratoga Village Blvd) [Map (opens new browser)]	Mon 8am-12pm & 1pm-5pm
Schenectady- Nott St	Schenectady, NY. (1101 Nott St) [Map (opens new browser)]	Mon, Wed & Fri 10:00am - 3:00pm
Schenectady-Hamburg St	Schenectady, NY. (2788 Hamburg St) [Map (opens new browser)]	Friday 9am-12pm & 12:30pm-4pm
Troy	Troy, NY. (1 Fourth St) [Map (opens new browser)]	Tuesday 8am-12pm & 1pm-5pm

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LONG ISLAND

East Moriches	East Moriches, NY. (60 Montauk Highway) [Map (opens new browser)]	Monday, Tuesday, Wednesday, Friday 9:00am-12:00pm and 1:00pm-4:00pm
Hempstead	Hempstead, NY. (236 Fulton Ave. Ste 222) [Map (opens new browser)]	M, F 9am - 12pm & 12:30pm - 4pm & 4:30pm - 7pm, T, W, Th 9am - 12pm & 12:30pm - 7pm, Sat 9am - 12pm & 12:30 - 3pm
Hicksville Printscan	Hicksville, NY. (958 S Broadway) [Map (opens new browser)]	M, T, TH & Fri 9am - 1pm & 2pm - 5pm Wed 9am - 1pm & 2pm - 6pm Sat 10am - 2pm
Kings Park	Kings Park, NY. (21 Pulaski Rd) [Map (opens new browser)]	Mon, Tues, Fri 9AM-5PM, Wed & Thurs 9AM-6PM, Sat 9AM-4PM
Riverhead - West Main	Riverhead, NY. (11 West Main Street) [Map (opens new browser)]	Tuesday 9am-3pm, Wednesday 10am-12pm & 1pm-6pm, Thursday 9am-3pm

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NEW YORK METRO

Bronx - E 149th St	Bronx, NY. (349 E 149th St, Ste 605) [Map (opens new browser)]	Mon, Tue, Thu & Fri 9:00 - 5:00; Wed 9:00 - 6:00; E/O Sat 10:00 - 2:00
Bronx - Third Ave (Between 147th & 148th St)	Bronx, NY. (2804a Third Ave) [Map (opens new browser)]	Mon - Fri 9AM - 12PM & 1PM - 6PM, Sat 9AM - 12PM & 1PM - 5PM
Brooklyn - Flatbush Ave	Brooklyn, NY. (1772 Flatbush Ave (between Ave's J & K)) [Map (opens new browser)]	M, Tu, Th, Fr 9AM - 12PM & 1PM - 6PM, Wed 9AM - 12PM & 1PM - 6PM, E/O Sat: 10AM - 1PM & 2PM - 6PM
Brooklyn - Fulton Street	Brooklyn, NY. (2174 Fulton St) [Map (opens new browser)]	Mon - Thu: 9AM - 6PM, Fri 9AM - 7PM, E/O Sat: 9AM - 5PM
Jackson Heights	Jackson Heights, NY. (37-22 73rd St, Ste 1e) [Map (opens new browser)]	Mon-Thur 9:00am-1:00pm & 1:30pm-6:00pm Fri 3:00pm-9:00pm Sat 10:00am-1:00pm & 1:30pm-6pm
New York - Broadway	New York, NY. (1412 Broadway, 17th Fl) [Map (opens new browser)]	Mon - Fri 9am-1pm & 2pm-4pm
New York - Park Place	New York, NY. (22 Park Place, 4th Floor) [Map (opens new browser)]	Mon 9am-6pm, Tues & Fri 9am-5pm, Wed 9am-7pm, Thurs 9am-5:30pm, E/O Sat 9am-1pm
New York - W 35th St	New York, NY. (247 W 35th St, Ste 201) [Map (opens new browser)]	M, W, F 9-1:30 & 2:30-5:30, Tu & Th 9-1:30 & 2:30-6:30, Sat 10-4
Queens - Jamaica	Jamaica, NY. (5024 161st St) [Map (opens new browser)]	Mon - Fri 7:00 - 8:00, Sat 8:30 - 3:00
Staten Island	Staten Island, NY. (159 New Corp Plz, Ste 201) [Map (opens new browser)]	M, F 9am-1pm & 2pm-5pm, E/O Sat 9am-1pm & 2pm-5pm
Yonkers	Yonkers, NY. (35 East Grassy Sprain Rd Suite 304c) [Map (opens new browser)]	Mon, Weds, Thurs, & Fri 10am-2:45pm & 3:45pm - 5pm, Tues 10am-2:45 & 3:45 - 7pm, Sat 10am- 2pm

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NORTHERN NY

Alexandria Bay	Alexandria Bay, NY. (17 Holland St) [Map (opens new browser)]	E/O Mon 10:00am - 12:00pm
Canton	Canton, NY. (90 E Main St) [Map (opens new browser)]	Thur: 9AM - 12PM & 12:30PM - 3PM
Elizabethtown	Elizabethtown, NY. (7551 Court St) [Map (opens new browser)]	Tue & Thu 9:00 - 12:00 & 1:00 - 3:00
Fulton	Fulton, NY. (5 Morrill Place) [Map (opens new browser)]	Tue and Wed 8:30am-12:30pm & 1:00pm-3:00pm
Gouverneur	Gouverneur, NY. (1180 U S 11) [Map (opens new browser)]	E/O Mon 9:00 - 12:00
Lake George	Lake George, NY. (1533 Route 9) [Map (opens new browser)]	Weds 9:00am - 12:00pm & 1:00pm - 4:00pm
Lake Pleasant	Lake Pleasant, NY. (102 County Views Dr) [Map (opens new browser)]	Tuesday and Thursday 9:30 am- 3:45 pm
Lowville	Lowville, NY. (7557 S State St) [Map (opens new browser)]	Mon - Fri 9:00 - 12:00 & 1:00 - 4:00
Malone	Malone, NY. (158 Finney Blvd) [Map (opens new browser)]	Weds 9:00am - 12:00pm & 1:00pm - 4:00pm
Massena	Massena, NY. (10 W Orvis St) [Map (opens new browser)]	Friday 10:00 - 1:00
Ogdensburg	Ogdensburg, NY. (6765 State Hwy 37) [Map (opens new browser)]	Tue 10:30 - 1:30
Old Forge	Old Forge, NY. (3188 New York 28) [Map (opens new browser)]	E/O Thurs 12pm-1pm
Plattsburgh	Plattsburgh, NY. (412 Rt 3) [Map (opens new browser)]	Wed 8am-12pm & 12:45pm-4pm
Ticonderoga	Ticonderoga, NY. (260 Burgoyne Rd) [Map (opens new browser)]	E/O Thu 10:00 - 1:00

	new browser)]	
Tupper Lake	Tupper Lake, NY. (45 Museum Dr) [Map (opens new browser)]	Tue 9:30am-12pm & 12:30pm-2pm
Watertown	Watertown, NY. (380 Gaffney Drive) [Map (opens new browser)]	T, W & F 8:30 AM - 3:30PM, TH 11:30 AM - 3:30 PM
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SOUTHERN NY

Kingston	Kingston, NY. (130 N Front St Suite 2) [Map (opens new browser)]	Mon & Wed 10:00 - 3:00, Thu & Fri 10:00 - 6:00, E/O Sat 10:00 - 2:00
Liberty-Sullivan	Liberty, NY. (21 Sullivan Ave) [Map (opens new browser)]	Tues 9am-5pm, Wed 9am-5pm
Mahopac	Mahopac, NY. (960 Route 6 (across From K-mart)) [Map (opens new browser)]	Mon - Fri 8:30 - 5:30, Sat 9:00 - 3:30
Middletown-Kerry Professional Drwing	Middletown, NY. (12 Evergreen Drive Suite 103) [Map (opens new browser)]	Mon 9am-12:30pm & 1pm-7pm, Wed 9am-12:30pm & 1pm-5pm, Fri 9am-12:30pm & 1pm - 4pm, E/O Sat 9am-1pm
New City	New City, NY. (873 Route 45 - Rm 201b) [Map (opens new browser)]	Mon, Wed, & Thurs 9:00am-4:00pm, Tues 9:00am-7:00pm, Fri & 3rd Sat 9:00am-1:30pm
Poughkeepsie - Cannon St	Poughkeepsie, NY. (84 Cannon St) [Map (opens new browser)]	Tues 12pm-4pm & Thurs & Fri 9am-1pm
Poughkeepsie - Overocker Rd	Poughkeepsie, NY. (70 Overocker Road) [Map (opens new browser)]	Mon - Fri 9:30am-12pm & 1pm - 4:30pm
White Plains	White Plains, NY. (70 Ferris Avenue, Lower Level) [Map (opens new browser)]	M, T, W, & Fri 10am- 1pm & 2pm - 5pm
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WESTERN NY

Batavia	Batavia, NY. (8250 Park Rd) [Map (opens new browser)]	Mon 8am-12pm & 12:30pm - 5pm
Buffalo - No Children Allowed	Buffalo, NY. (625 Delaware Ave) [Map (opens new browser)]	Mon, Tue, Thur, Fri 9AM - 5PM, Wed 9AM - 7PM, E/O Sat 9AM - 1PM
Cheektowaga No Children Allowed	Cheektowaga, NY. (1660 Kensington Ave, Ste 4) [Map (opens new browser)]	Mon, Tue, Thu & Fri 8:30 - 3:50, Wed 12-8 & 1ST & 3RDSat 10am-12:50pm
Dunkirk	Dunkirk, NY. (3972 Vineyard Dr) [Map (opens new browser)]	Mon - Thurs 10am - 3pm, Friday 10am - 5:30pm, Sat, 10am - 3pm
East Aurora	East Aurora, NY. (292 Main St) [Map (opens new browser)]	Tuesday 10am-1pm, Wednesday 10am-1pm, Thursday 10am-1pm
Gasport	Gasport, NY. (4540 Lincoln Dr) [Map (opens new browser)]	Wed: 8:30am - 4:30pm Thurs: 8:30am - 2:30pm Fri: 8:30am - 2:30pm 10am-2pm
Houghton	Houghton, NY. (5976 Luckey Dr) [Map (opens new browser)]	Tue 9:30 - 2:00, Wed 9:30 - 3:30
Jamestown	Jamestown, NY. (715 Falconer St) [Map (opens new browser)]	Tue & Thu 9:00 - 3:20
Lackawanna	Lackawanna, NY. (659 Ridge Rd) [Map (opens new browser)]	Mon - Wed & Fri 11:00 - 4:30, Thu 11:00 - 5:00, E/O Sat 10:00 - 1:00
Mt Morris	Mt Morris, NY. (130 N Main St) [Map (opens new browser)]	Tue 9:00 - 5:00
Rochester - Main St - No Children Allowed	Rochester, NY. (36 West Main St, Ste 545) [Map (opens new browser)]	Mon, Tue, Thu & Fri 8:30 - 4:30, Wed 9:00 - 8:00, E/O Sat 9:00 - 2:00
Rochester - Monroe Ave	Rochester, NY. (3300 Monroe Ave, Ste 205) [Map (opens new browser)]	M-F 9am-12:30pm & 1pm - 3:50pm, Sat 9:00 - 1:00
Salamanca	Salamanca, NY. (451 Broad St.) [Map (opens new browser)]	Tue 9:30 - 2:00, Wed 9:30 - 3:30
Springville	Springville, NY. (270 S. Cascade Drive) [Map (opens new browser)]	E/O Friday 9am - 11am
Wellsville	Wellsville, NY. (30 W Dyke St) [Map (opens new browser)]	Wed 10am-12:30pm & 1pm-4:30pm

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MorphoTrust USA™, a Morpho company and part of Safran Group, is the leading U.S. provider of identity solutions designed to simplify, protect and secure the lives of the American people. We enable the goal of "One Person, One Identity" — verifying applicants are who they claim to be and delivering the secure credentials that Americans rely on to exercise their rights, gain access to benefits and services, and ensure trusted transactions, while reducing fraud. We deliver solutions for secure ID issuance, as well as for border management, law enforcement, retail, travel, and applicant vetting using biometrics, document authentication and data verification — with a nationwide network of over 1200 convenient ID service centers.

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