



SOUTHERN WESTCHESTER BOCES

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

17 Berkley Drive, Rye Brook, New York 10573
(914) 937-3820 • Fax: (914) 937-7644

APPLICATION FOR APPROVAL OF OUTSIDE/PRIVATE EMPLOYMENT

Application Date: _____

Last Name: _____ First Name: _____

Southern Westchester BOCES Position: _____

Name of Outside/Private Employer _____

Address, City, State, Zip _____

Position Title: _____

Position Duties: _____

Start Date of Outside/Private Employment _____

Anticipated End Date of Outside/Private Employment _____

Is this a position for which you will be compensated? If so, please check all that apply:

As an employee

As an independent contractor

Expenses to be reimbursed

Other types of consideration? Please describe:

Hours during which this work will be performed: _____

Please supply any additional relevant information not noted above: _____

****REMINDER****

In accordance with Board Policy #5110 and #5111, this Application must be submitted prior to commencement of any outside/private employment:

The information noted above is correct to the best of my knowledge. I understand that any willful misstatement could result in disciplinary action. Further, I acknowledge receipt of Policy #5110 and #5111 which is attached to this application.

Employee Signature _____ Date _____

ADMINISTRATIVE REVIEW

Supervisor's Signature _____ Approved: Yes No (circle one) Date _____

Asst. Supt./Exec. Dir. Signature _____ Approved: Yes No (circle one) Date _____

Dist. Supt./Designee's Signature _____ Approved: Yes No (circle one) Date _____

COMPONENT DISTRICTS: Ardsley, Blind Brook, Bronxville, Byram Hills, Dobbs Ferry, Eastchester, Edgemont, Elmsford, Greenburgh Central Seven, Greenburgh Eleven, Greenburgh Graham, Greenburgh North Castle, Harrison, Hastings-on-Hudson, Hawthorne Cedar Knolls, Irvington, Mount Pleasant Blythedale, Mount Pleasant Central, Mount Pleasant Cottage, Mount Vernon, New Rochelle, Pelham, Pleasantville, Pocantico Hills, Port Chester, Rye City, Rye Neck, Scarsdale, The Tarrytowns, Tuckahoe, Valhalla, White Plains