

**Southern Westchester BOCES
Timesheet Schedule
2018-2019**

<u>Pay Period Number</u>	<u>Period Worked</u>	<u>Timesheet Must be Received by Berkley Drive Payroll at 5PM on this Date for Period Worked</u>	<u>Payroll Date for Period Worked</u>
1	Salary Only	No Timesheets	7/6/2018
2	07/01/18 - 07/08/18	7/13/2018	7/20/2018
3	07/09/18 - 07/22/18	7/27/2018	8/3/2018
4	07/23/18 - 08/05/18	8/10/2018	8/17/2018
5	08/06/18 - 08/19/18	8/24/2018	8/31/2018
6	08/20/18 - 09/02/18	9/7/2018	9/14/2018
7	09/03/18 - 09/16/18	9/21/2018	9/28/2018
8	09/17/18 - 09/30/18	10/5/2018	10/12/2018
9	10/01/18 - 10/14/18	10/19/2018	10/26/2018
10	10/15/18 - 10/28/18	11/2/2018	11/9/2018
11	10/29/18 - 11/11/18	11/15/2018	11/21/2018
12	11/12/18 - 11/25/18	11/30/2018	12/7/2018
13	11/26/18 - 12/09/18	12/14/2018	12/21/2018
14	12/10/18 - 12/23/18	12/27/2018	1/4/2019
15	12/24/18 - 01/06/19	1/11/2019	1/18/2019
16	01/07/19 - 01/20/19	1/25/2019	2/1/2019
17	01/21/19 - 02/03/19	2/8/2019	2/15/2019
18	02/04/19 - 02/17/19	2/22/2019	3/1/2019
19	02/18/19 - 03/03/19	3/8/2019	3/15/2019
20	03/04/19 - 03/17/19	3/22/2019	3/29/2019
21	03/18/19 - 03/31/19	4/5/2019	4/12/2019
22	04/01/19 - 04/14/19	4/18/2019	4/26/2019
23	04/15/19 - 04/28/19	5/3/2019	5/10/2019
24	04/29/19 - 05/12/19	5/17/2019	5/24/2019
25	05/13/19 - 05/26/19	5/31/2019	6/7/2019
26	05/27/19 - 06/09/19	6/14/2019	6/21/2019
27	06/10/19 - 06/29/19	To be Determined	To be Determined

Please note: Timesheets for period worked will only be processed according to this schedule. If you submit timesheets early, you will not be paid until the related payroll date for the period worked. If you have questions about your payment for time worked please contact your immediate supervisor before contacting the payroll department.