School Leadership Team Minutes  
Thursday, June 12, 2017  
4:30-6:30pm

**Members Present:**  
Staff: Ms. Burg, Ms. Ocampo, Mr. Raynor, Mr. Schimenz  
Parents: Ms. Carroscio, Ms. Goodluck, Ms. Nicolovienis, Ms. Restrepo  
Students: Jessica Leon, Andy Moran, Maricarmen Ramirez

**Observers Present:**  
Parents: Ms. Paleta  
Staff: Ms. Baez, Mr. Burkhart, Ms. Dimech  
Students: Elizabeth Huitzil Paleta, Lizbeth Huitzil Paleta, Camila Restrepo

Mr. Schimenz called the meeting to order at 4:30. The first item on the agenda was the completion of payroll sheets.

Ms. Nicolovienis, PA president, distributed PA meeting minutes from the PA meeting on June 1, and announced the results of the PA election: Ms. Nicolovienis was re-elected as PA president, Ms. Goodluck was elected secretary, and Ms. Macapagal was re-elected treasurer.

The CEP was the next item on the agenda. Principal Burg presented the goals for the coming year. The plan, which Ms. Burg was still being developed, is to improve rigorous instruction by strengthening teacher questions and to improve instruction techniques among students.

The principal continued:  
Section 5B - Supportive Environment: Ms. Burg asked the students at the meeting if they felt supported by teachers and other staff. While they said sometimes, this is an area that she would like us to work on as a school.  
Section 5C – Collaborative Teachers: The goal next year will be to encourage teachers to work together to help each other to improve education.  
Section 5D – Effective School Leadership: new goals are in the process of being developed.  
Section 5E - Strong Family and Community Ties. The goal is to increase involvement of parents by conducting more activities and to increase communication. Ms. Burg asked the parents to suggest ways to improve family involvement. Getting parents to sign-up on Skedula, possibly by having roving students signing up parents waiting to speak to teachers was one idea suggested. One concern that was discussed was that parents—or whoever answers the automated phone calls—can opt out of receiving further calls. According to Ms. Ocampo, nearly 1,000 phone numbers have been opted-out.

Mr. Schimenz asked the SLT to review and accept the April and May minutes. Approved by consensus.

Mr. Schimenz, who is retiring, was presented with a card by the SLT to thank him for his years on the SLT. A cake wishing him “Good Luck” was adorned with a tie and a baseball. He said that he appreciated the acknowledgement and urged the remaining members to work together to keep improving Queens Voc.

Mr. Raynor introduced Ms. Dimech, the newly elected teacher SLT representative. There is still one opening, Mr. Raynor pointed out.
Teacher Concerns
Mr. Raynor had a few questions about the Regents administration. Ms. Burg said that they had received notice to watch for iWatches, which are internet accessible. Ms. Dimech asked about collecting them, but Ms. Burg said that we are not prepared at this time to do that.

Parent Concerns
Ms. Carroscio thanked the SLT members for their kindness and said goodbye. With the graduation of her daughter, she is leaving the SLT, too.

Student Concerns
There were no student concerns presented.

The meeting was adjourned at 6:30 pm.