



## 2019 PS/IS 276 Auction Donation Form

Please return this form by Friday, March 15, 2019.

**Questions?** Please contact the Spring Auction Committee at [springauction@bpcscool.org](mailto:springauction@bpcscool.org).

### Thank you for your support!

Event date: Wed., April 10, 2019, 6:30pm

Location: Battery Gardens, 1 Battery Pl., NY, NY

|   |   |        |   |
|---|---|--------|---|
| Item / Service Donated:   |   |        |   |
| Estimated Value:  |   |        |   |
| Detailed Description:   |   |        |   |
| Specific Instructions or Restrictions (include expiration date, if applicable):   |   |        |   |
| Donor Name / Company (as you would like it to appear on our website and in any printed materials):  |   |        |   |
| If you have a company logo or other artwork that we may use to promote your item or service, please send it to us at <a href="mailto:springauction@bpcscool.org">springauction@bpcscool.org</a> . |   |        |   |
| Company's Contact Person:   | Full Name   | Title  |   |
| Mailing Address   | Address 1   |        |   |
|   | Address 2   |        |   |
|   | City  | State  | Zip   |
|   | Phone   | e-mail |   |
| How should the item be claimed?   | <input type="checkbox"/> Item/Certificate Enclosed<br><input type="checkbox"/> I have provided detailed instructions on the attached certificate which will be given to the winning bidder. |        |   |
| Would you like a letter substantiating your contribution for tax purposes?  |   |        | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
| If you mark "Yes", please be sure to complete all contact details.  |   |        |   |
| Did a PS/IS 276 parent or staff member contact you to request this donation? If so, please provide their contact details.   |   |        |   |
|   | Full Name   | e-mail |   |
| Authorized Signature:   |   |        | Date:   |



## **Congratulations!**

**You're a winning bidder in the  
PS/IS 276 2019 Auction!**

Description of the Item or Service:

Generously Donated By:

Instructions for Claiming:

Restrictions or Expiration Date:

Authorized Signature:

Date:

**Thank you for supporting PS/IS 276 The Battery Park City School!**

**Questions?** Please contact the Spring Auction Committee at  
[springauction@bpcschool.org](mailto:springauction@bpcschool.org).