



CARMEL HIGH SCHOOL

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Dear Parent:

We are pleased to have your child enrolled in the CHS Business Education Departments Career and Technical Education Program (CTE). The CTE program has a Job Shadowing section which our program strives to accomplish the following goals:

1. Equip the student with employability skills, career awareness, and the framework to make mature decisions about future education and employment.
2. Encourage the student to develop positive self-esteem, respect for others, and strive for excellence.
3. Provide the student with one or more on-the-job experiences that will open doors for future opportunities.

NOTE: Job-Shadowing requires a total of 4 hours. Each student should have at least 1-2 hours at each job with a minimum of 2 different jobs shadowed.

We sincerely believe that your child will benefit greatly from this program if he/she takes advantage of the Job Shadowing opportunities offered and masters the classroom curriculum.

For this program to be successful, we need your support, permission, and assistance.

1. Please encourage your child to try new opportunities as they occur. Waiting for the perfect job to come along will only mean a loss of learning experiences.
2. Assist your child in purchasing the appropriate clothes for work. It will be expected that the student dress as the other employees.
3. Assist your child with transportation.
4. Please notify us about any concerns you may have with your child's employment.

I give my child _____ permission to participate in the Carmel High School Business Department Job Shadowing Program.

Date: _____ Parent Signature: _____