

# Talking about credit transfer

## At the High School

\* The UConn ECE office would like to encourage our partner high schools to actively speak with students about the credit transfer process. We provide guidelines and instructions about the process in the student policy guide and on our website, however, we continuously field questions from students who are confused and frustrated. In a recent survey of UConn ECE alumni, only 49% of students indicated that they learned about the credit transfer process from someone at the high school and only 46% had someone explain how to request a UConn transcript at the high school. Most students indicated that they received information on the credit transfer process from visiting the UConn ECE website or by contacting the office directly. In an effort to ease the process and to increase credit transfer success rate, we would like to ask that our partners, especially site representatives, school counselors, and instructors, to include credit transfer instructions with their UConn ECE materials.

### General Guidelines

- 1) ~~Students need to know that they are taking a University of Connecticut course and they have a~~ chance to get highly transferrable credit for that course. This is different than credit they receive at the high school for the course and they do not need to attend UConn to use the credit. Alumni report a 87% transfer success rate to universities and colleges throughout the nation. UConn ECE has conducted a large study of over 900 universities and colleges and those respondents report that they accept UConn ECE credit about 75% of the time. Students can increase that rate if they are taught to advocate for themselves.
- 2) Students must know the basics of the credit transfer process: They must request a UConn transcript from the UConn Registrar's office and they can do so by using the Student Administration System and their NetID. Transcripts are not sent automatically. In most cases, the grade of the course will not transfer but sometimes it may be included in their first semester GPA. This grade may also follow them into graduate school or professional degree programs. Students often may not choose which courses to transfer; many times the institution will require all to be transferred.
- 3) Students must be prepared to advocate for themselves. They should save all course syllabi and in case their request for credit transfer is denied, they should immediately contact the university or college and inquire about the circumstances. We often hear students successfully reversing the rejection if they speak with the institution directly.

### Benefits

Students who transfer credits can use them to skip introductory courses, take more advanced courses quicker, make time for internships or study abroad programs, registrar for courses early and even potentially graduate early. Even if credit transfer is not the goal, students with UConn ECE courses on their transcript look more competitive in the admissions process and are better prepared for college.

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The following page is an example of the information you can directly provide to students.  
If you have any questions, please do not hesitate to contact UConn ECE.

Thank you for your support in this effort.

# How to Transfer Your Credit

Put your UConn credit to work, you earned it.

Find more information: [ece.uconn.edu](http://ece.uconn.edu)

To request a transcript: [registrar.uconn.edu](http://registrar.uconn.edu)

ECE - PHONE #

860-486-1045

**Save** syllabi. Colleges and universities might request a copy of a student's course syllabus to assure that the course was comparable to the one taught on their campus.

**Search** the public credit transfer database found on the UConn ECE website. We have mined the policies of hundreds of universities and colleges.

**Contact** colleges and universities directly. Students who already know the institutions they plan to apply to should contact them directly to see where transcripts should be sent and what universities transfer credit is accepted from.

**Wait** until your course is completed to request your transcript. One of the most valuable pieces of a transcript is the grade. Make sure grades have been posted before requesting a transcript be sent to another institution.

**Request** a UConn transcript. Students are responsible for requesting their transcript from the University of Connecticut be sent to a different institution. UConn ECE recommends requesting an additional transcript for the student's records.

**Speak** to a college advisor. If a student's credit was not automatically transferred when a transcript was provided, do not give up. Students should speak to their academic advisors to see if there is any more information that needs to be provided in order to have the credit recognized.

\* Students must receive a grade of C or above in any UConn ECE course to receive course credit. Any grade below a C will automatically appear as an audit on a student transcript. Students do not receive credit for audited courses.

## Credits transfer at about 87% of the time

While the University of Connecticut cannot guarantee course recognition on behalf of another university, it strives to make the transfer of credits from one institution to another as simple as possible. The majority of students who have taken University of Connecticut courses through UConn Early College Experience have successfully transferred their UConn credits to the college or university of their choice.

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