



J. Paul Taylor Academy

Recapturing the Joy of Learning - Recapturar la Alegría de Aprender



**J. Paul Taylor Academy Charter School
Governance Council Regular Meeting
Wednesday, September 12, 2018 6:30 PM (MDT)
402 W. Court Building 2 Las Cruces New Mexico 88005 JPTA Media Room**

I. Opening Items

- A. The J. Paul Taylor Academy Governance Council met in open session on September 12, 2018. The meeting was called to order at 6:35 p.m. to conduct a Regular meeting.
 1. Roll was called by Robyn Rehbein: Governance Council members Janet Acosta, Martin Lopez (6:36pm), Sherry Booth (6:41pm), Stephanie Haan-Amato, Carrie Hamblen and Robyn Rehbein were present. A quorum was confirmed. Member Arthur Berkson were absent and had notified the Council of his absence. Christy Takacs, Executive Director, Sharon Myers, Assistant Director, Gina Trujillo, Assistant Business Manager, and Sarah Dozier, Staff Member, were present. Members of the public present: Tomasa Shanbhag.
- B. Chair, Stephanie Haan-Amato, called for any conflict of interest. None was stated by those in attendance.
- C. Sharon Myers read the Mission Statement: *J. Paul Taylor Academy, in alliance with families at the school and community, will offer a rigorous, well-rounded Spanish acquisition, project based instructional program in a smaller school to promote excellence for the diverse students of the Las Cruces area.*
- D. Robyn Rehbein moved to approve the agenda for September 12, 2018, Regular Meeting. Carrie Hamblen seconded the motion. Motion approved unanimously with affirmative votes from Janet Acosta, Martin Lopez, Stephanie Haan-Amato, Carrie Hamblen, and Robyn Rehbein.
- E. Robyn Rehbein moved to approve the minutes for August 15, 2018 Regular Meeting Minutes. Carrie Hamblen seconded the motion. Motion approved unanimously with affirmative votes from Janet Acosta, Martin Lopez, Stephanie Haan-Amato, Carrie Hamblen, and Robyn Rehbein.

II. Public Input

A. Public Input

1. Chair, Stephanie Haan-Amato, called for any public input. There was no public input at this time.
2. Chair, Stephanie Haan-Amato, called for any staff input. There was no staff input.

Sherry Booth arrived at 6:41pm.

III. Finance

- A. Martin Lopez reviewed the July 2018 Finance Committee Report. The report included a review of Operations and Activities Accounts, Expenditures and Revenue. The committee recommends the approval of the finance items on today's agenda. Janet Acosta moved to approve the July 2018 Finance Committee Report and all finance documents included in the agenda. Robyn

Rehbein seconded the motion. Motion approved unanimously with affirmative votes from Janet Acosta, Martin Lopez, Sherry Booth, Stephanie Haan-Amato, Carrie Hamblen, and Robyn Rehbein.

- B. Budget Adjustment Requests 535-000-1819-0003-M, 0004-M, 0005-M, 0006-M, 0007-M, and 0008-M were briefly discussed. Martin Lopez moved to approve the Budget Adjustment Requests 535-000-1819-0003-M, 0004-M, 0005-M, 0006-M, 0007-M, and 0008-M. Janet Acosta seconded the motion. Motion approved unanimously with affirmative votes from Janet Acosta, Martin Lopez, Sherry Booth, Stephanie Haan-Amato, Carrie Hamblen, and Robyn Rehbein. During the brief discussion on the BARs there was a conversation on salaried employees versus contracted services and which of these needs to be brought before the Council.

IV. Governance

- A. Stephanie Haan-Amato called for nominations for a new Governance Council Member. Tomasa Shanbhag introduced herself. She grew up in this area and knows Martin Lopez and Arthur Berkson. She would like volunteer and to contribute to the community and school by serving on the Council. She understands that there is a time commitment that comes with membership. Robyn Rehbein nominated Tomasa Shanbhag for position number 1. Janet Acosta seconded the motion. Tomasa Shanbhag accepted the nomination. Motion approved unanimously with affirmative votes from Janet Acosta, Martin Lopez, Sherry Booth, Stephanie Haan-Amato, Carrie Hamblen, and Robyn Rehbein.
- B. Robyn Rehbein moved to postpone indefinitely the Closure of Governance Council Position #10 (due to being filled). Janet Acosta seconded the motion. Motion approved unanimously with affirmative votes from Janet Acosta, Martin Lopez, Sherry Booth, Stephanie Haan-Amato, Carrie Hamblen, and Robyn Rehbein.
- C. Stephanie Haan-Amato shared with us that the Closure of Position 10 has been accepted and closed.
- D. Stephanie Haan-Amato called for suggestions on the GC Bylaws. Carrie Hamblen asked a few questions about items on page 4, and page 8. She suggested an edit to the paragraph on the Chair on page 8. These minor edits will be made and presented at the next meeting for a vote.

V. Executive Director Support and Evaluation

- A. The Executive Director Report was given by Christy Takacs. Enrollment has changed very slightly since the last meeting, but we are currently still at 200 students. Attrition will be available in the next Executive Director report. Martin Lopez requested that the 40th, 80th and 120th target dates could be included in future reports. Ms. Takacs also gave the Council a few school updates on Facilities Master Plan/Lease Assistance, update on Social Worker position (Oscar Ramos was hired), and Safe Schools Plan (is due in January). Ms. Takacs also briefly discussed past and upcoming events.
- B. Sharon Myers presented Testing Data to the Council. 3rd grade PARCC 2017 & 2018 Comparisons, 4th Grade PARCC 2017 & 2018 Comparisons, 5th Grade PARCC 2017 & 2018 Comparisons, 6th Grade PARCC 2017 & 2018 Comparisons, 7th Grade PARCC 2017 & 2018 Comparisons, 8th Grade PARCC 2017 & 2018 Comparisons, and 4th & 7th SBA Results 2017 & 2018 Comparisons were briefly discussed.
- C. Stephanie Haan-Amato discussed the School Grade. Our school received a C. Christy Takacs briefly discussed what assessments and details go into the grade. The small drop in Math assessment scores were discussed. Performance

framework was also briefly discussed. The Performance Framework maybe changing to be based on the school grade in the next few years with the option to make this change sooner. This will be investigated and discussed at a later date. The bonus points on the school grade was also briefly discussed.

- D. The 2017-2018 Site Visit Final Report was brought to the Council for discussion or questions. Both Sharon Myers and Christy Takacs have looked over this report. There was no questions or discussion.

VI. Policy

- A. Policy Committee Report was given by Stephanie Haan-Amato. The policy committee has been quite productive. They are looking to have all policies completed for the Council by January.
- B. The Parent Advisory Committee Policy displayed on the Council for discussion before calling for a vote. There was no discussion. Janet Acosta moved to approve the Parent Advisory Committee Policy. Martin Lopez seconded the motion. Motion approved unanimously with affirmative votes from Janet Acosta, Martin Lopez, Stephanie Haan-Amato, Sherry Booth, Carrie Hamblen, and Robyn Rehbein.
- C. The Student Meal Payment and Rights Policy was presented to the Council by Stephanie Haan-Amato. No other discussion was noted.
- D. The Academic Oversight Committee Policy was presented by Stephanie Haan-Amato, and there were no changes suggested. This policy will be up for a vote at the next meeting.
- E. The Employee Policy Manual update was given by Stephanie Haan-Amato. This is in its final stages. The administrative team will review it next and then will be sent out to staff and GC so it can be discussed at the next meeting.

VII. Committee Check-Ins and Updates

- A. Sherry Booth gave the Academic Oversight Committee report. The committee has not met yet. Christy and Sherry will get together to come up with a meeting date.
- B. Janet Acosta gave a brief report on the Parent Advisory Council from the attached agenda in today's meeting agenda. The PAC is looking forward to tomorrow's event (the Dieciseis de Setptiembre Fiesta), the Fall Festival, working with Ms. Sweet on the Art night, the Holiday Bazaar and the Move-a-Thon.
- C. The Gifted Advisory Committee has not met yet not has any updates so far.
- D. Christy Takacs gave an update on the Facilities and Safety Committee. They are starting to meet with playground vendors. There was a question if the Capital Outlay money for the playground has been earmarked. They hope to have an answer to this question soon.
- E. The Development Committee (JPTA Foundation) Report was given by GC liaison, Janet Acosta. The next Brick order will be due on 10/31/2018.
- F. Audit Committee has a meeting tomorrow (9/13/2018).
- G. Membership committee has not met nor has any updates.

VIII. Other Business

- A. During the Member Goals for the Year Check-In, Robyn Rehbein asked members to update their goal check in sheets.

B. During open discussion Christy Takacs briefly reported on the NM Teacher Effectiveness Report for last year. These are based off of test scores, attendance, and performance evaluations. Overall our teachers did well.

IX. Closed Session

A. Chair Stephanie Haan-Amato informed the Council that there is nothing else to report/discuss at this time regarding Collective Bargaining, and therefore there was no need to move into Closed Session to discuss Collective Bargaining Strategies (pursuant to Section 10-15-1-H (5). NMSA 1978).

X. Closing Items

A. Janet Acosta moved to adjourn the September 12, 2018 Regular Meeting. Martin Lopez seconded the motion. Motion was passed unanimously with affirmative votes by roll call from Martin Lopez, Sherry Booth, Janet Acosta, Stephanie Haan-Amato, Carrie Hamblen and Robyn Rehbein. Meeting was adjourned at 8:48 p.m.

Respectfully Submitted,

Robyn Rehbein
JPTA Governance Secretary

Approved October 17, 2018

Stephanie Haan-Amato
JPTA Governance Council Chair