



J. Paul Taylor Academy

Recapturing the Joy of Learning - Recapturar la Alegria de Aprender



J. Paul Taylor Academy Charter School
Governance Council Special Meeting
Wednesday, October 5, 2016 6:00 PM (MDT)
402 W. Court Building 2 Las Cruces New Mexico 88005
JPTA Media Room



J. Paul Taylor Academy

Recapturing the Joy of Learning - Recapturar la Alegria de Aprender



J. Paul Taylor Academy Charter School
Governance Council Special Meeting
Wednesday, October 5, 2016 6:00 PM (MDT)
402 W. Court Building 2 Las Cruces New Mexico 88005
JPTA Media Room

I. Opening Items

A. Call the Meeting to Order

B. Roll Call - J. Acosta - 1 minutes

C. Conflict of Interest

Statement

D. Reading of Mission Statement - Ric Hernandez - 2 minutes

J. Paul Taylor Academy, in alliance with families at the school and community, will offer a rigorous, well rounded Spanish acquisition, project based instructional program in a smaller school to promote excellence or the diverse students of the Las Cruces area.

E. Approval of Agenda - Ric Hernandez - 5 minutes

II. Public Input

A. Public Input - Ric Hernandez

1. Public Input - 15 minutes

2. Staff Input - 15 minutes

B. Phoenix Awards - Ric Hernandez - 5 minutes

Award Presentation

III. Finance

A. Current Budget - Eric Ahner - 15 minutes

Discussion

B. Approve Budget Adjustment Requests - Coree Fox - 30 minutes

Vote

IV. Closing Items

A. Adjourn - 1 minutes

Vote

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 535-000-1617-0011-M
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Maintenance

Fiscal Year: 2016-2017

Entity Name: J. Paul Taylor

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Virginia Trujillo, Asst. Business Mgr

Total Approved Budget (Flowthrough):

Phone: 575-642-1413

Email: gtrujillo@swrecnm.org

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2016 12:00AM	To: Jun 30 2017 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21000 Food Services	3100 Food Services Operations	55915 Other Contract Services	0000 No Program	0000 No Job Class	\$18,000	(\$2,065)	\$15,935	
21000 Food Services	3100 Food Services Operations	56116 Food	0000 No Program	0000 No Job Class	\$45,953	(\$4,240)	\$41,713	
21000 Food Services	3100 Food Services Operations	51100 Salaries Expense	0000 No Program	1617 Food Service		\$5,000	\$5,000	0.16
21000 Food Services	3100 Food Services Operations	52111 Educational Retirement	0000 No Program	0000 No Job Class		\$695	\$695	
21000 Food Services	3100 Food Services Operations	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class		\$100	\$100	
21000 Food Services	3100 Food Services Operations	52210 FICA Payments	0000 No Program	0000 No Job Class		\$310	\$310	
21000 Food Services	3100 Food Services Operations	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$73	\$73	
21000 Food Services	3100 Food Services Operations	52312 Life	0000 No Program	0000 No Job Class		\$12	\$12	
21000 Food Services	3100 Food Services Operations	52720 Workers Compensation Employer's Fee	0000 No Program	0000 No Job Class		\$3	\$3	
21000 Food Services	3100 Food Services Operations	53330 Professional Development	0000 No Program	0000 No Job Class	\$500	\$112	\$612	
Sub Total						\$0		0.16
Indirect Cost								
DOC. TOTAL						\$0		

Justification:

Maintenance on 21000.3100 salaries and benefits

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 535-000-1617-0009-M
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Maintenance

Fiscal Year: 2016-2017

Entity Name: J. Paul Taylor

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Virginia Trujillo, Asst. Business Mgr

Total Approved Budget (Flowthrough):

Phone: 575-642-1413

Email: gtrujillo@swrecnm.org

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2016 12:00AM	To: Jun 30 2017 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	2500 Central Services	53414 Other Services	0000 No Program	0000 No Job Class	\$40,000	(\$2,500)	\$37,500	
11000 Operational	2900 Other Support Services	58213 Emergency Reserve	0000 No Program	0000 No Job Class	\$38,039	\$2,500	\$40,539	
Sub Total						\$0		
Indirect Cost								
DOC. TOTAL						\$0		

Justification:

Maintenance bar to transfer money into reserve

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

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Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 535-000-1617-0010-T
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Transfer

Fiscal Year: 2016-2017

Entity Name: J. Paul Taylor

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Virginia Trujillo, Asst. Business Mgr

Total Approved Budget (Flowthrough):

Phone: 575-642-1413

Email: gtrujillo@swrecnm.org

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2016 12:00AM	To: Jun 30 2017 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	51300 Additional Compensation	1010 Regular Education (K-12) Programs	1411 Teachers-Grades 1-12	\$3,000	(\$3,000)		
11000 Operational	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (K-12) Programs	0000 No Job Class	\$10,850	(\$5,000)	\$5,850	
11000 Operational	2900 Other Support Services	58213 Emergency Reserve	0000 No Program	0000 No Job Class	\$38,039	\$8,000	\$46,039	
Sub Total						\$0		
Indirect Cost								
DOC. TOTAL						\$0		

Justification:

Transfer monies to reserve as per PED request

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

SUBMIT ORIGINAL TO:
School Budget & Finance Analysis Bureau Education Building - Room 221 300 Don Gaspar Santa Fe, NM 87501-2786
TELEPHONE NO. (505) 827-3860

CASH TRANSFER REQUEST

PED 994
REV 5/02

FISCAL YEAR 2016-17

DISTRICT: J. Paul Taylor Academy

PED # 535-001

In compliance with State Board of Education Regulation, the following cash transfer(s) is/are request

FOR A PERMANENT TRANSFER OF CASH FOR THE FOLLOWING REASON:

Money leftover in 23000 which was being transferred into operational account. We have now separated the activity account to its own bank account.

OTHER: _____

COMPLIANCE WITH SECTION 10-15-1, NMSA, 1978 COMPILATION:
The requested Cash Transfer(s) was/were authorized at a scheduled Board of Education meeting open to the public on

_____ Date Local Board Approval

FROM FUND/ SUBFUND NO.	TO FUND/ SUBFUND NO.	AMOUNT
23000	11000	13.37

1. Does cash control ledger balance (bank balance) reflect sufficient cash balance to transfer from? YES NO
2. Is justification for each transfer included?

SUPERINTENDENT

DATE



TO: SCHOOL DISTRICT/COUNTY TREASURER _____, New Mexico

YOU ARE HEREBY AUTHORIZED TO MAKE THE REQUESTED CASH TRANSFER(S).

APPROVED BY: _____
Director, School Budget & Finance Analysis Unit DATE