



# *J. Paul Taylor Academy*

*Recapturing the Joy of Learning - Recapturar la Alegria de Aprender*



**J. Paul Taylor Academy Charter School  
Governance Council Regular Meeting  
Wednesday, May 15, 2019 6:30 PM (MST)  
402 W. Court Building 2 Las Cruces New Mexico 88005  
JPTA Media Room**

I. Opening Items

- A. The J. Paul Taylor Academy Governance Council met in open session on May 15, 2019. The meeting was called to order at 6:31 PM to conduct a Regular Meeting.
  1. Roll was called by Robyn Rehbein: Governance Council members: Stephanie Haan-Amato, Carrie Hamblen, Robyn Rehbein, Martin Lopez, Tomasa Shanbhag, Jerry Wallace, Sherry Booth, and Arthur Berkson were present. A quorum was confirmed. Christy Takacs (Executive Director) Sharon Myers (Assistant Executive Director) Gina Trujillo (Assistant Business Manager), Vickie Chavez (Business Manager), and Sarah Dozier (Staff Member) were also present. There were no members from the public in attendance.
- B. Chair Stephanie Haan-Amato called for any conflict of interest. No conflict of interest was stated by those in attendance.
- C. Martin Lopez read the Mission Statement: *J. Paul Taylor Academy, in alliance with families at the school and community, will offer a rigorous, well-rounded Spanish acquisition, project based instructional program in a smaller school to promote excellence for the diverse students of the Las Cruces area.*
- D. Robyn Rehbein moved to approve the agenda for the May 15, 2019 Regular Meeting. Sherry Booth seconded the motion. The motion to approve the agenda for the May 15, 2019, Regular Meeting Agenda was approved unanimously with affirmative votes from Stephanie Haan-Amato, Carrie Hamblen, Robyn Rehbein, Martin Lopez, Tomasa Shanbhag, Jerry Wallace, Sherry Booth, and Arthur Berkson.
- E. Carrie Hamblen moved to approve the April 17, 2019 Regular Meeting Minutes. Robyn Rehbein seconded the motion. The motion to approve the April 17, 2019 Regular Meeting Minutes was approved unanimously with affirmative votes from Stephanie Haan-Amato, Carrie Hamblen, Robyn Rehbein, Martin Lopez, Tomasa Shanbhag, Jerry Wallace, Sherry Booth, and Arthur Berkson.

II. Public Input

A. Public Input

1. Public Input - Chair, Stephanie Haan-Amato, called for any public input. There was no public input.
2. Staff Input - Chair, Stephanie Haan-Amato, called for any staff input. There was no staff input.

III. Finance

- A. Tomasa Shanbhag reviewed the March Finance Committee Report with the board, which was included in the meeting's agenda. Carrie Hamblen moved to approve the March 2019 Finance Committee Report. Robyn Rehbein seconded the motion. The motion to approve the March 2019 Finance Committee Report was approved unanimously with affirmative votes from Stephanie Haan-Amato, Carrie Hamblen, Robyn Rehbein, Martin Lopez, Tomasa Shanbhag, Jerry Wallace, Sherry Booth, and Arthur Berkson.

- B. BARS 535-000-1819-0027-M through 0029-M - Gina Trujillo discussed BARS 535-000-1819-0027-M through 0029-M with the board in detail. A motion to approve BARS 535-000-1819-0027-M through 0029-M was made by Arthur Berkson. Martin Lopez seconded the motion. The motion to approve BARS 535-000-1819-0027-M through 0029-M was approved unanimously with affirmative votes from Stephanie Haan-Amato, Carrie Hamblen, Robyn Rehbein, Martin Lopez, Tomasa Shanbhag, Jerry Wallace, Sherry Booth, and Arthur Berkson.
- C. 2019-20 JPTA Budget Packet - Gina Trujillo (Assistant Business Manager), Christy Takacs (Executive Director), and Vickie Chavez (Business Manager) reviewed, in detail, the 2019-20 JPTA Budget Packet. Council reviewed the Budget Packet and discussed different areas of interest including the 6% mandatory staff raise and increase in arts and music teaching funds. The Governance Council was informed that a special meeting would be needed before June 15<sup>th</sup> to approve the IDEA-B application. A motion to approve the 2019-20 JPTA Budget Packet was made by Arthur Berkson. Martin Lopez seconded the motion. The 2019-20 JPTA Budget Packet was unanimously approved with affirmative votes from Stephanie Haan-Amato, Carrie Hamblen, Robyn Rehbein, Martin Lopez, Tomasa Shanbhag, Jerry Wallace, Sherry Booth, and Arthur Berkson. Signatures were required and obtained for the 2019-20 JPTA Budget Packet.

#### IV. Governance

##### A. Election of Governance Council Members - Robyn Rehbein

1. Sherry Booth moved to renew Tomasa Shanbhag to Position 1. Carrie Hamblen seconded the motion. The motion to renew Tomasa Shanbhag to Position 1 was unanimously approved with affirmative votes from Stephanie Haan-Amato, Carrie Hamblen, Robyn Rehbein, Martin Lopez, Jerry Wallace, Sherry Booth, and Arthur Berkson.
2. Sherry Booth moved to renew Martin Lopez, Jr. to Position 5. Stephanie Haan-Amato seconded the motion. The motion to renew Martin Lopez, Jr. to Position 5 was unanimously approved with affirmative votes from Stephanie Haan-Amato, Carrie Hamblen, Robyn Rehbein, Tomasa Shanbhag, Jerry Wallace, Sherry Booth, and Arthur Berkson.
3. Martin Lopez, Jr. moved to renew Stephanie Haan-Amato to Position 7. Sherry Booth seconded the motion. The motion to renew Stephanie Haan-Amato to Position 7 was unanimously approved with affirmative votes from Carrie Hamblen, Robyn Rehbein, Martin Lopez, Tomasa Shanbhag, Jerry Wallace, Sherry Booth, and Arthur Berkson.
4. Carrie Hamblen moved to renew Robyn Rehbein to Position 9. Arthur Berkson seconded the motion. The motion to renew Robyn Rehbein to Position 9 was unanimously approved with affirmative votes from Stephanie Haan-Amato, Carrie Hamblen, Martin Lopez, Tomasa Shanbhag, Jerry Wallace, Sherry Booth, and Arthur Berkson.

##### B. Election of Officers got the 2019-20 School Year - Robyn Rehbein

1. Election of JPTA Governance Council Chair - Arthur Berkson nominated Stephanie Haan-Amato to be JPTA Governance Council Chair. Carrie Hamblen seconded the motion. Stephanie Haan-Amato accepted the nomination to become the JPTA Governance Council Chair. The board unanimously approved the nomination and acceptance of Stephanie Haan-Amato as JPTA Governance Council Chair, with affirmative votes from Carrie Hamblen, Robyn Rehbein, Martin Lopez, Tomasa Shanbhag, Jerry Wallace, Sherry Booth, and Arthur Berkson. Stephanie Haan-Amato was elected as the JPTA Governance Council Chair.
2. Election of JPTA Governance Council Vice Chair - Arthur Berkson nominated Robyn Rehbein to be JPTA Governance Council Vice Chair. Stephanie Haan-Amato seconded the nomination. Robyn Rehbein accepted the nomination. The board unanimously approved the nomination and acceptance of Robyn Rehbein as JPTA Governance Council Vice Chair, with affirmative votes from Stephanie Haan-Amato, Carrie Hamblen, Martin Lopez, Tomasa Shanbhag, Jerry Wallace, Sherry Booth, and

Arthur Berkson. Robyn Rehbein was elected as the JPTA Governance Council Vice Chair.

3. Election of JPTA Governance Council Treasurer - Tomasa nominated Martin Lopez, Jr. to be JPTA Governance Council Treasurer. Arthur Berkson seconded the nomination. Marin accepted the nomination. The board unanimously approved the nomination and acceptance of Martin Lopez, Jr. as JPTA Governance Council Treasurer, with affirmative votes from Stephanie Haan-Amato, Robyn Rehbein, Carrie Hamblen, Tomasa Shanbhag, Jerry Wallace, Sherry Booth, and Arthur Berkson. Martin Lopez, Jr. was elected as the JPTA Governance Council Treasurer.
4. Election of JPTA Governance Council Secretary - Stephanie Haan-Amato nominated Jerry Wallace to be the JPTA Governance Council Secretary. Sherry Booth seconded the nomination. Jerry Wallace accepted the nomination for JPTA Governance Council Secretary. The board unanimously approved the nomination and acceptance of Jerry Wallace as JPTA Governance Council Secretary, with affirmative votes from Stephanie Haan-Amato, Robyn Rehbein, Carrie Hamblen, Tomasa Shanbhag, Martin Lopez, Sherry Booth, and Arthur Berkson. Jerry Wallace was elected as the JPTA Governance Council Secretary.

- C. Proposed 2019-20 GC Meeting Calendar - Stephanie Haan-Amato presented the proposed meeting dates for the 2019-20 year. Stephanie encouraged the GC to review and offer feedback for changes. Stephanie informed the board that the Idea B application would require a special meeting because it must be voted on and noted in the meeting minutes. A special meeting will be needed before the 3rd Wednesday of June.
- D. GC Retreat Planning - Stephanie Haan-Amato and Sherry Booth discussed the Governance Council Retreat Planning. Informed that dates and times for the retreat as June 28th (6-8 PM), and June the 29th (9AM - 5 PM). A venue was still needed and was discussed between members. GC brainstormed what topics and trainings were going to be involved and delegated assignments for presentation during the retreat.

#### V. Executive Director Support and Evaluation

- A. Executive Director Report - Christy Takacs discussed the Executive Director Report. Informed the GC that the playground equipment was initially expected to be delivered on May 14 but is now expected to be delivered on May 24. Informed the GC that there would be kindergarten area improvements. The National Board Certification Policy will be added as an action item at a special meeting in June.
- B. Approval of Executive Director End-Of-Year Evaluation - Arthur Berkson moved to approve the Executive Director End-Of-Year-Evaluation. Carrie Hamblen seconded the motion. The motion to approve the Executive Director End-Of-Year-Evaluation was approved unanimously with affirmative votes from Stephanie Haan-Amato, Carrie Hamblen, Robyn Rehbein, Tomasa Shanbhag, Jerry Wallace, Sherry Booth, and Arthur Berkson.

#### VI. Academic Excellence

- A. Academic Oversight Committee - Sharon Myers presented the I-Station Data and discussed that the data demonstrated varying levels of proficiency for reading and math.
  1. Review Family Survey Results - Christy Takacs discussed the Family Survey Results and reported that the findings were overall positive and discussed the opportunities to include more volunteering in the future.
  2. Review Teacher Survey Results - Sherry Booth discussed the Teacher Survey Results and that the survey was positive overall.

#### VII. Committee Check-Ins and Updates

- A. Facilities and Safety Committee - Arthur Berkson and Christy Takacs briefly discussed the installation of the play ground equipment and the maintenance of the grounds.

- B. Development Committee (JPTA Foundation) - Carrie Hamblen reported that the Development Committee (JPTA Foundation) had not met, and there was nothing to report.
- C. Parent Advisory Committee - Stephanie Haan-Amato informed that the Parent Advisory Committee conducted their meeting this month by email. The Pioneer Park event and Teacher and Staff Appreciation Week were discussed.
- D. Membership Committee - Robyn Rehbein discussed no updates to the Membership Committee.
- E. Gifted Advisory Committee - Stephanie Haan-Amato briefly discussed the Gifted Advisory Committee had met but a member of the GC was not able to be present.
- F. Policy Committee - Stephanie Haan-Amato reported that the Policy Committee had not met.

#### VIII. Other Business

- A. Member Goals for the Year Check-In - Robyn Rehbein discussed Member Goals for the Year Check-In with the Council.
- B. Teacher/Staff Appreciation Update\_- Stephanie Haan-Amato discussed that the Governance Council did umbrellas for the Teacher/Staff Appreciation Week. Informed that they met Tuesday of appreciation week and passed the umbrellas out.
- C. Open Discussion The were no items to discuss in Open Discussion.

#### IX. Closing Items

- A. Adjourn - Carrie Hamblen moved to adjourn the May 17, 2019 Regular Meeting at 8:40 PM. Jerry Wallace seconded the motion. The motion to adjourn the May 17, 2019 Regular Meeting was passed unanimously with affirmative votes by roll call from Stephanie Haan-Amato, Carrie Hamblen, Robyn Rehbein, Tomasa Shanbhag, Jerry Wallace, Sherry Booth, and Arthur Berkson. The May 17, 2019 Regular Meeting was adjourned at 8:41 PM.

Respectfully Submitted,

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Robyn Rehbein  
JPTA Governance Council Secretary

Approved June 10, 2019

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Stephanie Haan-Amato  
JPTA Governance Council Chair