



*Building Bridges for today's students to cross into tomorrow's world with equity, innovation and optimism*

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## **2017-2018**

### **Request for a Bus Stop Change**

Any request for a school bus stop change must be made in writing. Reason(s) leading to your request must be included. Please give specific details and explanations. Notification of the decision will be made to the applicant within 30 days of the initial request.

**Student's Name:** \_\_\_\_\_

**Student's Address:** \_\_\_\_\_

**Student's Bus Number:** \_\_\_\_\_

**Student's Bus Stop Location:** \_\_\_\_\_

**Student's School:** \_\_\_\_\_

**Reason for a request to change the bus stop:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature of Parent/Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Contact phone number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

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**FOR OFFICE USE ONLY**

**Date received:** \_\_\_\_\_

**Date reviewed:** \_\_\_\_\_ **Findings:** \_\_\_\_\_

**Date Parent/Guardian contacted:** \_\_\_\_\_ **Phone:** \_\_\_\_ **Mail:** \_\_\_\_

**Date School Contacted:** \_\_\_\_\_

**Comments:** \_\_\_\_\_