

CARMEL CENTRAL SCHOOL DISTRICT

Administration Building

81 South Street

Patterson, NY 12563

Interviewed By	Date

Certified Employment Application

Application Date: _____

Personal Information

Name _____

Soc. Sec. # _____

Mailing Address _____
Street

Home Phone: _____

City State Zip

Work Phone: _____

E-mail Address: _____

Cell Phone: _____

Current Salary: _____

Member of New York State Retirement System: ___ Yes Number: _____

___ No

Have you ever been fingerprinted for NYSED for either certification or employment purposes? Yes No

If yes, where? _____ When _____

Placement Information

Position applying for: _____

Type of employment: Full-time Part-time Substitute Home Instructor Other

Are you willing to be a substitute? Yes No

Certification Information

1. _____ Init/Prov _____ Prof/Perm _____
Certification Area Expiration Date Effective Date
2. _____ Init/Prov _____ Prof/Perm _____
Certification Area Expiration Date Effective Date
3. _____ Init/Prov _____ Prof/Perm _____
Certification Area Expiration Date Effective Date

If you do not have a NYS Teaching Certificate, have you applied for one? Yes No

If certified in another state, please describe: _____

Other licenses held: _____
Type and Issuing Authority Expiration Date

Tenure Status

Were you ever appointed to tenure in a public school district in New York State?

Yes No

Tenure Area: _____ School District: _____
(Including Teaching Assistant)

Address: _____
Street

Date Granted: _____
City State Zip

Educational Preparation

High School: Name _____

Location _____
City State Zip

College, University or Technical School

1. Name of School: _____

Location: _____
City State Zip

Number of Credits: _____ Major/ Minor: _____ Degree Granted: _____ GPA _____

2. Name of School: _____

Location: _____
City State Zip

Number of Credits: _____ Major/ Minor: _____ Degree Granted: _____ GPA _____

3. Name of School: _____

Location: _____
City State Zip

Number of Credits: _____ Major/ Minor: _____ Degree Granted: _____ GPA _____

Student Teaching Experience

1. Name of School: _____

Location: _____
City State Zip

Subject or Grade Level: _____

2. Name of School: _____

Location: _____
City State Zip

Subject or Grade Level: _____

Other Experience in Schools (excluding student teaching)

1. District: _____ School: _____ Telephone: _____
Grade/Subject Taught: _____ Full time? _____ From: _____ To: _____
Nature of work, job responsibilities: _____
Reason for leaving: _____
Immediate Supervisor: _____
Supervisor's title: _____ Telephone: _____
May we contact for reference? Yes No Later
2. District: _____ School: _____ Telephone: _____
Grade/Subject Taught: _____ Full time? _____ From: _____ To: _____
Nature of work, job responsibilities: _____
Reason for leaving: _____
Immediate Supervisor: _____
Supervisor's title: _____ Telephone: _____
May we contact for reference? Yes No Later
3. District: _____ School: _____ Telephone: _____
Grade/Subject Taught: _____ Full time? _____ From: _____ To: _____
Nature of work, job responsibilities: _____
Reason for leaving: _____
Immediate Supervisor: _____
Supervisor's title: _____ Telephone: _____
May we contact for reference? Yes No Later

Other References Familiar With Your Work

1. Name: _____ Relationship: _____
Address: _____ Telephone: _____
2. Name: _____ Relationship: _____
Address: _____ Telephone: _____

Other Information

Answer “yes” or “no” to the following questions.

1. Have you served in the U.S. Armed Forces or in a state militia? Yes No
If yes, which branch of service? _____
2. Are you legally eligible for employment in this country? Yes No
(Upon employment you will be asked to produce two original forms of ID)
3. Have you ever been convicted of a crime (other than minor traffic violations)? Yes No
4. Are any criminal charges pending against you for any offense (other than a minor traffic violation)? **Please note:** an applicant may not be denied employment because of a conviction record unless there is a direct relationship between the offense and the job or unless hiring would create an unreasonable risk to the District’s mission. Yes No
5. Have you ever forfeited bail or bond following your appearance as a defendant in a criminal court action? Yes No
6. Have you ever received an unsatisfactory rating in conjunction with any pedagogical employment? Yes No
7. Have you ever been disqualified for employment for any civil service position? Yes No
8. Have you ever been discharged or required to resign from any position (other than layoff due to reduction in workforce)? Yes No
9. A. Have charges ever been preferred against you by an employer? Yes No
B. Were the charges sustained? Yes No
10. Have you ever resigned as an alternative to facing charges or dismissal? Yes No
11. Have you ever had a license or certificate denied or terminated because of unsatisfactory teaching, fingerprint, or medical record? Yes No
12. Have you ever had any professional certificate or license denied, revoked, or suspended by any government agency as a result of your record? Yes No
13. Has the Family Court or any other court ever rendered a finding indication that you have abused or neglected a child? If so, indicate on the Confidential Attachment the date and nature of the finding, name of court and name of judge. Yes No

APPLICANT’S STATEMENT

I certify that all statements made by me on this application are true and complete to the best of my knowledge. I understand that any false or misleading statements will be considered justification for disqualification of my application or termination of employment. I authorize an investigation of all statements herein and further authorize all cited references to give you any and all information they may have, and release all parties from all liability for any damage that may result from furnishing same to you

Signature of Applicant _____ Date _____

The Carmel Central School district does not discriminate on the basis of color, veteran status, sex, race, creed, national origin, age, disability or marital status in its employment practices, vocational opportunities, or access to and treatment in programs or activities it operates.