

**Meeting Minutes
School Leadership Team (SLT) Meeting
October 16, 2019 at 3:00PM in Room 408**

I. Call to Order

The meeting was called to order at 3:00pm.

II. Review of Minutes from June and September Meetings

The minutes from the June and September 2019 meetings were reviewed.

III. Revised SLT Meeting Dates

October – added Tuesday, October 29, 2019.

November – changed date November 6, 2019 to November 13, 2019.

IV. CEP – Initial Draft to be Submitted 10/18/2019

Reminder that this is a living document that can and should be amended throughout the year.

Goal for Math

- There was a discussion of the CEP goal for math. Given some factors such as our high test scores from 2018-2019, the fact that we have more fourth graders this year as well as many new teachers at the school, we discussed setting a goal to maintain the average score that we had last year. We also want to set a goal that can be achieved. Likely a status quo goal would not be approved, thus it was agreed to make it slightly higher than last year.
- Discussion of how to reach students performing above grade level in math and the support and resources that teachers might need for that. It's difficult to accomplish given the need to focus on the current grade level material because that is what the students are tested on, while also thinking about stretching some students to the next grade level.
 - Look at test scores of kids who might qualify for this differentiation, especially during independent work, and set aside time for this work during staff development in November. Math coach can help with this.
 - Adapt curriculum to go deeper (ie: multi-step word problems, word puzzles.)

Goal for ELA

- Discussion of last year's test scores and setting goal for next year with slight increase.
- Action item to go through CEP and remove redundant language and revise strategies and objective.

Goal under the Supportive Environment framework – (Collaborative and Trusting Relationships)

- Discussion of various ways community members' feelings about school climate are assessed. We reviewed some results from the school climate survey given to students in Grades 2-5 last year, as well as the DOE survey given to teachers and parents.

- We discussed the fact that one of the most significant result of the school climate survey given to students was that it highlighted that during recess, lunch and special classes, social emotional and wellness problems are more prevalent. We discussed the significant impact that recess has on the kids and the school day in general.
- The school is working on providing professional development on how to carry the classroom management strategies that work in the academic setting over to other areas of school life.
- Previous existence and work of a school wide Social Emotional Committee was discussed as well as the benefits of such a committee, and the need for it to exist again.
- Discussion of the fact that social emotional support is needed, not just for students, but for teachers as well. Especially given the high number of new teachers this year, it is important to focus on teacher morale and camaraderie. It was agreed to create some traditions and set aside time for this on Tuesdays after school.
- One way to improve communication among teachers and administration was the creation of grade team meetings and grade level leaders which were established to bring more specific feedback up to administration.
- Unfortunately there is a budget issue which delays the creation of some of these needed committees such as a social emotional committee. We need to wait for the mid-year adjustment of the budget, which will be taking place soon, as there currently no money in the budget to support this work.
- It was agreed that social emotional support of teachers and students would be added as an action item into the CEP.

V. **Adjournment**

There being no further business, the meeting was adjourned at 4:15pm.

Respectfully submitted,

Erin McHale
Secretary