

Meeting Minutes
School Leadership Team (SLT) Meeting
November 13, 2019 at 7:00AM in Room 408

I. Call to Order

The meeting was called to order at 7:10am.

II. Review of Minutes

The minutes from October 29, 2019 meetings were reviewed but not approved.

III. PTA Update

- The PTA applied for a wellness grant and it was approved for \$2,500. It will primarily be used for Family Fitness Night, which means other PTA funds can be used for other non-wellness related things. We are hoping to secure a DOE liaison who can come to talk to us about the changes to the DOE wellness policy.
- Columbia University undergraduate students are coming to support teachers of Kindergarten and second grade with the Amplify Science program
- There have been a few PTA coffee talk with a few grade levels. Some topics discussed include:
 - Parents would like to see a strong teacher presence at PTA meetings. Teachers can also announce news items to the school community in the newsletter that is printed. The PTA and teachers are figuring out a meeting time that works better for teachers
 - Parents weren't clear about what SLT is, what its role is, what the team has accomplished in the past, and what the team is working on this year. Parents voiced that addressing the social climate is a huge priority.
 - Parents had questions for the PTA about various topics around special education and the committee discussed several items.
 - Parents expressed questions about how teachers support parents when there might be a concern about a child who might have ADHD or another learning disability. Parents are sometimes new to the process of a learning difference, need support and guidance, and have questions. We have a social worker and guidance counselor who can help support the general ed teachers if a teacher has a concern about a student. The social worker and guidance counselor also meet with parents to support them based on behaviors they have seen in the classroom.
 - It was discussed that perhaps we should have a workshop for parents who have questions about evaluations, the process of getting an IEP, what an IEP is, etc.
 - We are fortunate to have CMI with us, supporting teachers in this professional development as well. They are working with a number of students in different classes who have attention problems. They are helping teachers in the classroom with ways to support those students.
 - Many fifth grade students who are touring middle schools don't know what an ICT class is, even though there are ICT classes at 166. This raised a discussion of how we *are* and *are not* talking about differences.
 - Some of these topics could be addressed in the PTA newsletter.
- **CEP: Collaborative & Trusting Relationships**
 - Student Climate Survey – we discussed conducting this survey with all students in grades 2-5 again. We should have an assembly beforehand to help review it with the

students. Surveys should be given out at the same time, on the same day. It was decided that Friday 11/22, during first period would be a good time.

- Observational Look Fors
 - We discussed initiatives #1 and #3.
- We began a discussion about asking the teachers and Ms. Mastriano to think about what a collaborative environment looks like to them. Many positive areas of collaboration between administration and teachers were noted. The meeting had to be adjourned before a full discussion of what areas of improvement might be.

IV. **Adjournment**

The meeting ended at 8:00am.

Respectfully submitted,

Erin McHale
Secretary