

	A	B	C	D	E	F
1	Proposed FY2021 Charles City County Budget Development Calendar *					
2	Day	Date	Time		Comments	Activity
3	Tuesday	7/16/2019	6:30 PM	R		Regular School Board Meeting-- Board votes on Proposed Budget Development Calendar
4	Wednesday	7/17/2019	10:00 AM			Budget Calendar posted to school website, and distributed to Principals and Budget Managers.
5	Wednesday	10/1/2019	10:00 AM		<i>Enrollment figures s/b known and can develop projection which can be incorporated into Board meeting/discussion.</i>	SLT/DLT discusses FY21 Operating/CIP Budgetary Needs/Priorities, particularly staffing. Budget preparation packet distributed to staff and department heads with instructions on completion. Enrollment projection is due 11/15/19 preliminary cost estimates will be run for consideration of salary increases and budget request packet is due to Finance by December 3, 2019.
6	Tuesday	10/15/2019	6:30 PM	R	<i>Board states its prelim priorities</i>	Regular School Board Meeting - Preliminary Identification of Board's Priorities for 2021 Budget Development
7	Tuesday	11/13/2019	10:00 AM			Enrollment Projection is finalized, given to Clerk of the Board for inclusion in Board packet.
8	Tuesday	11/19/2019	6:30 PM	R	<i>Board has add'l info to digest, concerning enrollment and compensation costs</i>	Regular School Board Meeting -- Review of Enrollment projections and cost estimates for salary increases are presented, and Board identifies it's preliminary FY20 Operating and CIP Budget Priorities
9	Monday	12/3/2019	10:00 AM		<i>Gives staff over Thanksgiving to finalize</i>	All FY21 Budget request packets due to Finance
10	Various	12/3/19-12/6/19			<i>Will streamline initial requests and we can revise prior to State #s</i>	Superintendent discusses preliminary consolidated budget with Principals and Staff to review and revise budgets
11	Tuesday	12/17/2019	6:00 PM	R+	<i>Won't have revenue, but board can continue conversation about mat'l shared at November board meeting, prior to Supt presentation & hear dept needs</i>	School Board Worksession (Worksession precedes Regular School Board Meeting, which will start at 6:45 PM)
12	Monday	1/6/2020	2:00 PM		<i>Held after Governor's Budget issued and preliminary state revenues</i>	County/School Administration Meeting/Ad Hoc Board Chairs--Preliminary Operating and CIP Budget Discussion
13	Tuesday	2/18/2020	6:30 PM	R		Regular School Board Meeting--Superintendent presents Proposed FY21 Operating and FY21 CIP Budget to the School Board
14	Wednesday	2/18/2020	10:00 AM			Superintendent Proposed Budget is posted to school website
15	Tuesday	2/25/2020	6:30 PM	Add'l	<i>School board has lengthy work session following Superintendent's presentation.(Note: last year was before Supt presentation)</i>	School Board work session
16	Tuesday	3/3/2020	6:30 PM	Add'l		School Board public hearing and work session on operating and CIP budgets
17	Tuesday	3/17/2020	6:30 PM	R		Regular School Board Meeting--School Board Votes Adoption of FY21 Proposed Operating Budget and CCPS Portion of ten-year CIP Budget
18	Tuesday	3/24/2020	7:30 PM	BOS	<i>S/B in Feb (other depts do in Jan), before County Administrator's recommendation in March</i>	Presentation to Board of Supervisors at their regular meeting (School Board to have reached consensus from 10/15, 11/19, 12/17, 2/25, 3/3 meetings)
19	Tuesday	3/24/2020	7:30 PM	R		County Administrator presents consolidated budget recommendation to Board of Supervisors
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21	* Subject to revision					